

**MINUTES OF THE REGULAR MEETING  
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL  
FEBRUARY 22, 2016**

**Call to Order**

Mayor Kovarik called the meeting to order at 7:00 p.m.

**Other Officials in Attendance**

Patrick Muetz, Village Administrator; David Ziegler, Assistant Village Administrator/Community Development Director; Bryan Winter, Village Attorney; Brian Gosnell, Finance Director; Tom Rigwood, Director of Public Works; Fred Friedl, Fire Chief; Kevin Woodside, Police Chief; Saundra Campbell, Deputy Police Chief; Willie Meyer Deputy Police Chief; Ellen Dean, Economic Development Director, Jack Linehan, Assistant to the Administrator

**Roll Call**

**PRESENT: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes**  
**ABSENT: 0- None**

**Pledge of Allegiance**

Boy Scout Troop 627 led the Pledge of Allegiance.

**A. PUBLIC COMMENT**

**Jerry Kolar  
3641 Highland**

Mr. Kolar stated he wanted to minutes to reflect his complaint about the water at his home being cloudy.

Mr. Muetz summarized the situation for the Board, stating Mr. Kolar contacted the Village about cloudy water. Public Works visited his home, took water samples which passed, and determined it was air in the water due to the fact that cold water holds more air. In addition, Bill Soucie -Operations Director at Central Lake County Joint Action Water Agency (the Village's water supplier) contacted Mr. Kolar, spoke with him and came to the same conclusion. He then provided Mr. Kolar a few suggestions on what he can do to resolve the issue.

Mr. Kolar stated the issue is still present and would like additional follow-up.

Mr. Muetz stated Public Works would visit Mr. Kolar's residence again tomorrow.

**B. APPROVAL OF CONSENT AGENDA**

It was moved by Trustee Balmes, seconded by Trustee Garner to approve the Consent Agenda as presented.

**Roll call,**

**AYE: 6- Hood, Wilson, Ross, Garner , Thorstenson, Balmes**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

**C. CONSENT AGENDA / OMNIBUS VOTE**

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of minutes from the February 8, 2016 meeting.
2. Approval of request from KeyLime Cove Resort and United Way of Lake County to conduct their Spring "Community Days" event from April 24 – June 10, 2016.
3. Approval of granting a Temporary Class 9 Liquor License to the Woodland Education Foundation for their "Woodland Wishes Benefit Auction" to be held on April 2, 2016 at the Hunt Club Park Community Center.
4. Approval of a Resolution for maintenance of streets and highways by municipality under the Illinois Highway Code (2016 Motor Fuel Tax Program).

5. Approval of setting a bid date of March 24, 2016 for 2016 Capital Roadway Rehabilitation Program.
6. Approval of setting a bid date of April 12, 2016 for 2016 Concrete Mud Jacking program.
7. Approval of Payroll for period ending February 6, 2016 in the amount of \$731,277.65.
8. Approval of Payroll Transfer Journal for period ending February 6, 2016 in the amount of \$722,910.25.
9. Approval of Bills for the period ending February 22, 2016 in the amount of \$1,224,973.06.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve the Consent Agenda for an omnibus vote as read.

**Roll call,**

**AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

**D. PETITIONS AND COMMUNICATIONS**

None.

**E. REPORTS**

None.

**F. OLD BUSINESS**

None.

**G. NEW BUSINESS**

1. Approval of Ord. 2016 - 09 authorizing execution of a professional services agreement with McClure Engineering Associates, Inc. for engineering services for the 2016 Roadway Rehabilitation Program.

Mr. Muetz said enclosed in your packet is a memo from Village Engineer Scott Drabicki requesting to contractual assistance for construction oversight related to the 2016 Roadway Project. Based on current manpower, staff is requesting three contractual employees be brought on-board for a period of 20 weeks. Last year the Village used four contract positions to provide assistance. The Village solicited qualification statements from firms early in the year and received a response from five firms. After reviewing the qualifications, staff interviewed candidates and began contract negotiations related to the three top-ranking individuals, which happen to be from three different firms. Staff anticipates the total cost per contractual employee to be approximately \$100,000. This is comparable to last year's rates. Funding has been earmarked in the FY 16/17 budget proposal to cover these expenses.

It was moved by Trustee Wilson, seconded by Trustee Balmes to approve of Ord. 2016 - 09 authorizing execution of a professional services agreement with McClure Engineering Associates, Inc. for engineering services for the 2016 Roadway Rehabilitation Program.

**Roll call,**

**AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

2. Approval of Ord. 2016 - 10 authorizing execution of a professional services agreement with GeWalt Hamilton Associates, Inc. for engineering services for the 2016 Roadway Rehabilitation Program.

No discussion.

Related to item #1.

It was moved by Trustee Ross, seconded by Trustee Thorstenson to approve of Ord. 2016 - 10 authorizing execution of a professional services agreement with GeWalt Hamilton Associates, Inc. for engineering services for the 2016 Roadway Rehabilitation Program.

**Roll call,**

**AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes**  
**NAY: 0- None**  
**ABSENT: 0- None**  
**Motion Carried.**

3. Approval of Ord. 2016 - 11 authorizing execution of a professional services agreement with Bollinger, Lach & Associates, Inc. for engineering services for the 2016 Roadway Rehabilitation Program.

No discussion.

Related to item #1.

It was moved by Trustee Balmes, seconded by Trustee Wilson to approve of Ord. 2016 - 11 authorizing execution of a professional services agreement with Bollinger, Lach & Associates, Inc. for engineering services for the 2016 Roadway Rehabilitation Program.

**Roll call,**

**AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes**  
**NAY: 0- None**  
**ABSENT: 0- None**  
**Motion Carried.**

4. Approval of request for relief related to Gurnee Municipal Code Section 66-135 related to driveway modifications at Vantage Specialties, Inc. – 3938 Porett Drive, Gurnee.

Mr. Muetz said Vantage Specialties on Porett Drive would like to construct a new visitor parking lot and truck entrance. These modifications require 2 additional driveways. The site currently has 5 driveways and 2 truck docks. The Municipal Code allows 3 driveways. As such, staff denied the request for 2 additional driveways. Vantage re-approached staff with a plan to keep the total number of driveways to 5, while still meeting their needs for a new parking lot. This is accomplished by closing 2 existing driveway entrances. As this change keeps the property status quo with its current configuration, staff is supportive of the request.

It was moved by Trustee Wilson, seconded by Trustee Balmes to approve of request for relief related to Gurnee Municipal Code Section 66-135 related to driveway modifications at Vantage Specialties, Inc. – 3938 Porett Drive, Gurnee.

**Roll call,**

**AYE: 6- Hood, Wilson, Ross, Garner, Thorstenson, Balmes**  
**NAY: 0- None**  
**ABSENT: 0- None**  
**Motion Carried.**

---

**H. PUBLIC COMMENT**

None.

---

**Closing Comments**

None.

---

**Adjournment**

It was moved by Trustee Thorstenson, seconded by Trustee Balmes to adjourn the meeting.

**Voice Vote: ALL AYE: Motion Carried.**

Mayor Kovarik adjourned the meeting at 7:10 p.m.

---

**Andrew Harris**  
**Village Clerk**