

**MINUTES OF THE NORTHEAST LAKE COUNTY CONSOLIDATED ETSB
REGULAR MEETING 04/10/2018 10:00 AM,
GURNEE VILLAGE HALL**

Administrative

Call to Order by Chairman Velkover at 10:03 am.

Present: Gosnell, Woodside, Troy, Kavanagh, Hood, Velkover, Mann

Absent: Dumyahn, Lewis

Also present Village Administrator Pat Muetz and Communications Supervisor Phil Brunell

Approval of Meeting Minutes of the 02-13-2018 Regular Meeting

These will be presented at the next meeting for approval.

Correspondence and Communications

Public Safety Systems Incorporated (PSSI) acquired by TriTech Software Systems - April Herbert - April 3, 2018

Chairman Velkover reviewed correspondence indicating that PSSI was acquired by TriTech Software Systems. PSSI was a single majority owner, who sold to TriTech. TriTech has purchased other CAD vendors but kept the products in place. Indications are that business as usual should continue but the acquisition may make additional resources available.

Illinois Opts In to FirstNet - IEMA - Joe Galvin SWIC - March 16, 2018

The letter discusses continuing to compare carriers and emphasizes that FirstNet is not a land mobile radio replacement.

Kenosha County VHF radio frequency impending change - Kenosha 9-1-1 Dispatch Center - April 3, 2018

This is a change in fire dispatch frequency. It was noted we do not monitor that frequency on the communications consoles. It also does not affect Pleasant Prairie, as they are on their own frequency. This due to interference with IFERN.

FCC Proposes Sharing 4.9 GHz Public-Safety Band - Mission Critical Communications - March 23, 2018

NPSTC Reactivates 4.9 GHz Working Group - Mission Critical Communications - March 26, 2018

The 4.9GHz was allocated for public safety and was intended primarily as fixed to mobile use. We use it for some point-to-point use. It has some fairly loose licensing restrictions and it looks like the FCC may to revisit use and licensing requirements.

Sierra Wireless Reports Fourth-Quarter, Full-Year Results - Mission Critical Communications - Feb 9, 2018

This is the vendor Gurnee PD, FD and Zion FD use for the mobile routers.

Variety of Grants Available to Help Agencies with Technology - Mission Critical Communications - Feb 15, 2018

WEST Announces Results of Wireless 9-1-1 Location Trial with Google - March 6, 2018
GAO Recommendations to Aid NG 9-1-1 Implementation - Mission Critical Communications - Feb 26, 2018

This discusses working with Google to use Wi-Fi to assist in location information inside of buildings.

Federal Funding Bill Includes FCC Mandates Related to 9-1-1 - Mission Critical Communications - Mar 27, 2018

9-1-1 & PSAP Associations Letter to Congressional Leadership Re:NG911 - March 20, 2018
Ninth Annual Report to Congress on State Collection and Distribution of 911 Fees - FCC - December 29, 2017

FCC Annual Collection of Information Related to 911 Fees by States - State of Illinois – 2017

FCC Commissioner Calls Out States that Didn't Submit 9-1-1 Fee Diversion Data - MCC - Feb 21, 2018

States that Divert 9-1-1 Fees on Hot Seat - Mission Critical Communications - Mar 21, 2018

6 States Divert 9-1-1 Fees During 2016 - Mission Critical Communications - Feb 8, 2018

Reports

Treasurer's Report

Period Ending March 31, 2018

Gosnell related revenues through March 31st, 2018 totaled \$1,036,004.43, expenditures totaled \$387,792.04 for a difference of \$648,212.39. This matches the bank balance to the end of March.

Motion to approve as presented by Mann ,2nd by Woodside

Aye- All

Nay- None

Motion carried

Communications Statistics

February 2018 & March 2018

Velkover offered Brunell the chance to highlight items from the reports. Brunell related for the year so far we are averaging 328 calls for service a day on the police side (both Gurnee and Zion). Gurnee averages about 183 calls a day, Zion 108 calls a day. We were up 61% last year and 60% this year. Velkover complimented the new format of the reports.

Gurnee - Zion ETSB and PSAP Consolidation

Zion Fund Balance Transfer

Gosnell advised that prior to the meeting he received a request from Zion for a reimbursement request. He took a short glance at it and did not have all the details but it appeared it was only a reimbursement request and not a fund balance transfer. The direction given was to do a fund balance transfer and then a reimbursement request, but it doesn't appear that was the way it was done. Velkover asked if there was any direction the members could provide. Kavanagh stated that as long as the audit trail is in order he couldn't see an issue with it being done either way. This will have to wait until the June meeting to take any further action on.

2017 Consolidation Grant

Consolidation Grant - Periodic Performance Report through February 28, 2018

Velkover advised that Brunell continues to file that and clarified the cutoff for the grant is June 30th, 2018. There are several outstanding items at this time. There is about \$25,000.00 that can be submitted for reimbursement now in relation to the console updates.

9-1-1 Answering Equipment & Trunks

9-1-1 Network Costs - AT&T / Illinois State Police
Call Volume Study

Nothing new on either of the above items.

CAD System

Software Feature Addition - PSSI Mobile ICIS In-Form AFR
Software Feature Addition - Attachments through Message Switch

Mann related he was not sure where the Mobile ICIS In-Form is at for Zion PD. For the attachments from mobiles, Gurnee has been using it in a testing phase and the final testing should be complete in the next day or so. At that time it will be pushed out to Zion as well.

Radio Systems

Quad 1 & Gurnee Fire Radio System Design

Velkover advised that since the last meeting DC Maplethorpe and FF/PM Lambert made a number of changes to the 173 site trying to take care of the delay in the radio audio. Despite some initial thoughts of success, they were unable to resolve that issue. The net result is that this cannot be done by just the Motorola voter.

Zion Police Station Radio Gateway

Velkover related they are all set and he will get that equipment ordered. He will work with Chicago Communications to have the invoice back to us before the cutoff date for the consolidation grant.

PSAP Metropolitan Area Network

Point to Point Microwave Network

The structural analysis was received back and there are no changes that need to be done in order to add the equipment to that site. There is a copy of the Motorola agreement. A conversation was had with the LCETSB Chairman about the work they had done. He advised there are some things that have come up since that installation. Velkover advised that based on that he would like to split that work between Current Technologies, Installation Services and Radicom.

Lake County Emergency Telephone System Board (ETSB) Consolidation Study

Lake County Dispatch Consolidation Workshop - March 12, 2018

Velkover noted he and Kavanagh attend this workshop, which was an off-shoot from the Lake County Project. It was well attended and the consensus was to continue meeting and establish some working groups. There was a wide ranging discussion about all aspects of consolidation. Kavanagh stated he believed there have been some separate meetings taking place, that we have not been party to. Woodside advised that he attended a meeting hosted by the County Chairman and was invited by Ray Rose, who is working in the County Administrators office. He stated it does appear there is a parallel effort in place and believes he was invited to that meeting due to holding the position of President of the Lake County Chiefs of Police Association. He advised it was a very small group that met.

Case Studies for Consolidated Public Safety Dispatch Center Feasibility Study - The Center for Public Management Maxine Goodman Levin College of Urban Affairs Cleveland State University

No discussion.

Business Items

Consideration of Reimbursement Request 2018-03- Village of Gurnee - February 1 - Mar 31, 2018

No comments or discussion was made.

Motion to approve as presented by Kavanagh, 2nd by Troy

Roll call vote:

Aye- Gosnell, Woodside, Troy, Kavanagh, Hood, Mann

Nay- None

Motion Carried

Consideration of Proposals / Expenditures / Invoices / Bills

PSSI Invoice 4588 - Response Mobile Data - LEADS NCIC Attachments \$7,500

PSSI Invoice 4592 - Response Mobile Data - ICIS In-Form AFR - \$23,150

McDonough Invoice 109826 - Liebert Condenser Unit Replacement (50%) - Gurnee PSAP - \$4,713.50
(Advanced approval)

No discussion or comments were made.

Motion to approve as presented by Woodside, 2nd by Gosnell

Roll call vote:

Aye – Mann, Hood, Kavanagh, Troy, Woodside, Gosnell

Nay – None

Approval of FY 2018-2019 Budget Proposal

Gosnell highlighted a couple notes. The budget sub-committee met January 23rd, provided it for review at the JETSB meeting Feb 13th and opened it up for comment. The only item received for add-on was \$35,000.00 to build out a 7th position in communications in the Shift Leader officer. Total expenditures of \$879,690.00. The capital reserve is set at \$150,000.00. Velkover thanked everyone for their work on preparing and presenting the proposed budget.

Motion to approve final budget as presented by Gosnell, 2nd by Kavanagh

Roll call vote:

Aye – Mann, Gosnell, Woodside, Troy, Kavanagh, Hood

Nay – None

Motion carried

Public Comment

Mann reminded the board that he needs copies of the certificates for board members for the open meetings act training.

Adjournment

Motion to adjourn at 10:41 by Mann, 2nd by Gosnell

Aye – All

Nay – None

Motion carried, meeting adjourned.

Upcoming Regular Scheduled Meetings:

June 12, 2018 10:00am

August 14, 2018 10:00am