

**MINUTES OF THE REGULAR MEETING  
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL  
MAY 15, 2017**

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**Call to Order**

Mayor Kovarik called the meeting to order at 7:00 p.m.

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**Other Officials in Attendance**

Patrick Muetz, Village Administrator; David Ziegler, Assistant Village Administrator/Community Development Director; Bryan Winter, Village Attorney; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; Tom Rigwood, Director of Public Works; Fred Friedl, Fire Chief; Kevin Woodside, Police Chief; Sandra Campbell, Deputy Police Chief; Brian Smith, Police Commander; Ellen Dean, Economic Development Director, Jack Linehan, Assistant to the Administrator

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**Roll Call**

**PRESENT: 5- Balmes, Hood, Thorstenson, Jacobs, Ross**  
**ABSENT: 1- Garner**

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**Pledge of Allegiance**

Mayor Kovarik led the Pledge of Allegiance.

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**A. PUBLIC COMMENT**

None.

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**B. APPROVAL OF CONSENT AGENDA**

It was moved by Trustee Jacobs, seconded by Trustee Balmes to approve the Consent Agenda as presented.

**Roll call,**

**AYE: 5- Balmes, Hood, Thorstenson, Jacobs, Ross**  
**NAY: 0- None**  
**ABSENT: 0- Garner**  
**Motion Carried.**

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**C. CONSENT AGENDA / OMNIBUS VOTE**

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of the minutes from the May 1, 2017 Village Board meeting.
2. Approval of granting a Temporary Class 9 Liquor License to St. Paul the Apostle Church for an event to be held on July 15th from 5:00 P.M. to 9:00 P.M. at 6401 Gages Lake Road.
3. Approval of Payroll for period ending April 28, 2017 in the amount of \$765,182.51.
4. Approval of Payroll Transfer Journal for period ending April 28, 2017 in the amount of \$756,561.70.
5. Approval of Bills for the period ending May 15, 2017 in the amount of \$2,540,403.95.

It was moved by Trustee Balmes, seconded by Trustee Jacobs to approve the Consent Agenda for an omnibus vote as read.

**Roll call,**

**AYE: 5- Balmes, Hood, Thorstenson, Jacobs, Ross**  
**NAY: 0- None**  
**ABSENT: 1- Garner**  
**Motion Carried.**

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**D. PETITIONS AND COMMUNICATIONS**

1. Presentation of Police Awards for the calendar year 2016:

Chief Woodside introduced Pamela Barnett - Director of Victim Services - Alliance Against Intoxicated Motorists (AAIM).

Ms. Barnett briefly spoke expressing her gratitude to all the Police Officers receiving awards tonight.

Chief Woodside, Deputy Chief Sandra Campbell and Commander Smith presented the awards to the following Officers that were in

attendance.

a. Traffic Enforcement Award:

- Officer Timothy Hamann
- Officer Richard Vorpapel
- Officer Thomas Yencich
- Officer Martin Deperte
- Officer Michael Stoner
- Officer Derek Kay

b. Alliance Against Intoxicated Motorists D.U.I. Award:

- Officer Robert Lietz
- Officer Brandon Gullifor
- Sergeant Jason Kalinowski
- Officer Derek Kay
- Officer Juan Gil
- Officer Michael Stoner

c. D.U.I. Enforcement Award:

- Officer JR Nauseda      8th Time Recipient
- Officer Juan Gil        2nd Time Recipient
- Officer Derek Kay      2nd Time Recipient

2. Approval of Proclamation designating May 21 - 27, 2017 as "National Public Works Week" in the Village of Gurnee.

Mayor Kovarik read proclamation into record.

It was moved by Trustee Balmes, seconded by Trustee Ross to approve of Proclamation designating May 21 - 27, 2017 as "National Public Works Week" in the Village of Gurnee.

**Voice Vote: ALL AYE: Motion Carried**

**E. REPORTS**

Mayor Kovarik said that there were no discussion topics on the agenda for the May 22nd Committee of the Whole meeting and asked the Trustees if they would like to cancel the meeting.

It was moved by Trustee Balmes, seconded by Trustee Jacobs to cancel the Committee of the Whole meeting for April 24, 2017.

**Voice Vote: ALL AYE: Motion Carried.**

**F. OLD BUSINESS**

None.

**G. NEW BUSINESS**

1. Approval of Ord. 2017 - 24 to allow temporary two-way traffic on Grandville Avenue during construction project.

Mr. Muetz said Grandville Avenue at Northwestern is restricted to outbound (westbound) traffic only. With the replacement of the Union Pacific Railroad bridge approach, Grand Avenue will be reduced to one lane in each direction. To ease the pain on residents, staff is recommending the Grandville restriction and median be removed during the duration of the project. This will give residents another option as it relates to getting into their neighborhood. Once construction is substantially completed, the restriction will be re-established.

It was moved by Trustee Ross, seconded by Trustee Thorstenson to approve of Ord. 2017 - 21 to allow temporary two-way traffic on Grandville Avenue during construction project.

**Roll call,**

**AYE: 5- Balmes, Hood, Thorstenson, Jacobs, Ross**

**NAY: 0- None**

**ABSENT: 1- Garner**

**Motion Carried.**

2. Approval of Ord. 2017 - 25 amending Chapter 32 of the Municipal Code of the Village of Gurnee to add Article IV, Section 32-50 to provide for the waiver of certain permit fees.

Mr. Muetz said in 2003 the Village Board approved a policy to waive certain permit fees for not for profit agencies up to \$1000 per calendar year. The fee gives our fellow taxing bodies and civic organizations a little break on fee costs. Staff is proposing to amend the policy to include planning & zoning fees and removing the disqualification for properties not owned by not-for-profits so long as the improvement is focused on a tenant improvement and is not enhancing the value of the structure. An example of this is a not for profit moving into a tenant space that is owned by a for profit entity and the not for profit wants to make changes to the tenant space. Under current policy, staff could not waive the fees despite the fact a not for profit is the permit applicant. Mr. Muetz stated a typical year for permit fees waived is \$2000 - \$3000, so it's not a huge dollar amount.

It was moved by Trustee Thorstenson, seconded by Trustee Jacobs to approve of Ord. 2017 - 22 amending Chapter 32 of the Municipal Code of the Village of Gurnee to add Article IV, Section 32-50 to provide for the waiver of certain permit fees.

**Roll call,**

**AYE: 5- Balmes, Hood, Thorstenson, Jacobs, Ross**

**NAY: 0- None**

**ABSENT: 1- Garner**

**Motion Carried.**

3. Approval of request from Public Works Department to award Skid Steer Unit #202 engine replacement to Martin Implement Sales, Inc. at an estimated cost of \$20,100.00.

Mr. Muetz said while conducting clean-up operations in the Public Works yard, the gasket on the oil filter ruptured which resulted in the loss of oil to the motor. The oil was lost over a matter of 4 minutes, until another PW employee noticed the machine leaking. At this point it was too late, the motor was damaged beyond repair and a remanufactured engine has been recommended. Staff reached out to insurance on the chance it may be covered and unfortunately, mechanical failures are not. Therefore, Public Works obtained a quote from Martin Implement, since this is the dealer it was purchased from, to replace the motor. The estimate is just over \$20,000. Public Works has since adjusted internal operating procedures, as well as required all employees to attend additional skid steer training. This is very unfortunate, however PW has taken steps to reduce the risk of similar incidents occurring in the future.

Trustee Jacobs asked what the difference in cost would be to buy a new skid steer instead of replacing the engine on the used skid steer.

Mr. Rigwood said that would cost about \$40,000 more.

Trustee Jacobs asked what the life expectancy would be for a new engine verses a remanufactured engine.

Mr. Rigwood said 15 years for both.

It was moved by Trustee Jacobs, seconded by Trustee Balmes to approve of request from Public Works Department to award Skid Steer Unit #202 engine replacement to Martin Implement Sales, Inc. at an estimated cost of \$20,100.00.

**Roll call,**

**AYE: 5- Balmes, Hood, Thorstenson, Jacobs, Ross**

**NAY: 0- None**

**ABSENT: 1- Garner**

**Motion Carried.**

4. Approval of request from Public Works Department to purchase a John Deere 85G excavator and trailer from West Side Tractor Sales Company at a cost of \$116,780.20 (National Joint Powers Alliance price match & traded in value of \$28,000.00).

Mr. Muetz said included in the FY 17/18 Approved Budget is the replacement of Public Works Unit #607 which is a combination backhoe used for excavation and other utility and street operations and associated trailer. The Department currently has two combination backhoes. While researching replacement options, the Department determined that improvements related to right of way excavations is a priority for this machine. This includes 360-degree maneuverability, reach, power, and size. These needs pushed the Department towards a medium-sized excavator. After speaking with surrounding communities and private contractors, the Department took a hard look at the John Deere 85G track excavator. The Department tested a machine in 2016 and found it suitable for departmental operations. The Department worked with Westside Tractor Sales to obtain a price thru the National Joint Powers Alliance purchasing cooperative for the 85G and associated trailer. In addition, staff requested a trade-in quote for current Unit #607. Martin quoted the Village a trade-in price of \$28,000 for the current machine and trailer. After applying this, the total cost of the proposed excavator is \$116,780.20. The Department includes \$125,000 in the Capital Fund for this purchase.

It was moved by Trustee Jacobs, seconded by Trustee Balmes to approve of request from Public Works Department to purchase a John Deere 85G excavator and trailer from West Side Tractor Sales Company at a cost of \$116,780.20 (National Joint Powers Alliance price match & traded in value of \$28,000.00).

**Roll call,**

**AYE: 5- Balmes, Hood, Thorstenson, Jacobs, Ross**

**NAY: 0- None**

**ABSENT: 1- Garner**

**Motion Carried.**

5. Approval of request from Public Works Department to purchase 225 LED streetlight heads from the low bidder, City Electric Supply, at a cost of \$135,595.00.

Mr. Muetz said the Public Works Department began to research LED street lighting around 8 years ago. Since that time, the Department has been working to replace older lighting technology with more efficient LED lighting. The Village current maintains 1,734 street lights, of which 720 are LED (41.5%). In 2017 the Department, in conjunction with the Engineering Division and its roadway program, is proposing to replace 225 streetlights with LED lights. The Department received bids from 3 separate lighting vendors on a per unit cost. City Electric Supply was the low bidder. As such, the Department is recommending the award of 2017 LED street lighting be awarded to City Electric at a price of \$135,595.00. The appropriate funding has been included in the FY 17/18 Approved Budget.

It was moved by Trustee Ross, seconded by Trustee Thorstenson to approve of request from Public Works Department to purchase 225 LED streetlight heads from the low bidder, City Electric Supply, at a cost of \$135,595.00.

**Roll call,**

**AYE: 5- Balmes, Hood, Thorstenson, Jacobs, Ross**

**NAY: 0- None**

**ABSENT: 1- Garner**

**Motion Carried.**

**H. PUBLIC COMMENT**

None.

**Closing Comments**

None.

**Adjournment**

It was moved by Trustee Balmes, seconded by Trustee Jacobs to adjourn the meeting.

**Voice Vote:    ALL AYE:    Motion Carried.**

Mayor Kovarik adjourned the meeting at 7:25 p.m.

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**Andrew Harris,  
Village Clerk**