

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
APRIL 3, 2017**

Call to Order

Mayor Kovarik called the meeting to order at 7:02 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; David Ziegler, Assistant Village Administrator/Community Development Director; Bryan Winter, Village Attorney; Scott Drabicki, Village Engineer; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; Chris Velkover, Information Systems Director; Tom Rigwood, Director of Public Works; Fred Friedl, Fire Chief; John Kavanagh, Deputy Fire Chief; Kevin Woodside, Police Chief; Sandra Campbell, Deputy Police Chief; Ellen Dean, Economic Development Director, Jack Linehan, Assistant to the Administrator

Roll Call

PRESENT: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood
ABSENT: 0-None

Pledge of Allegiance

Mayor Kovarik led the Pledge of Allegiance.

A. PUBLIC COMMENT

Wendy Allbee
4025 Harper Ave
Gurnee, IL

Ms. Allbee is concerned about traffic cutting through along First Street between Grand Avenue and Washington Street when construction begins at the intersection of 41 & 132. She is asking for temporary signage to help dissuade cut-through traffic. Ms. Allbee stated she is also concerned about school kids that have to walk from this area.

Mayor Kovarik said First Street was federally funded, therefore the Village is limited in what is can and can't do.

Mr. Drabicki said cut-through traffic will be an issue and staff will work to mitigate it as best as possible.

It was moved by Trustee Balmes, seconded by Trustee Ross to approve the Consent Agenda as presented.

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood
NAY: 0- None
ABSENT: 0- None
Motion Carried.

C. CONSENT AGENDA / OMNIBUS VOTE

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of minutes from the March 20, 2017 Village Board meeting.
2. Approval of granting a Class 9 Liquor License to the Warren Newport Public Library for its "Bingo in the Book" fundraising event to be held on April 28, 2017.
3. Approval of Associate Planner Clara Schopf's request to participate in the Village's tuition assistance program in pursuit of a Master's Degree in Public Administration from the University of Illinois - Springfield.
4. Approval of Payroll for period ending March 18 2017 in the amount of \$731,772.88.
5. Approval of Payroll Transfer Journal for period ending March 18, 2017 in the amount of \$721,179.28.
6. Approval of Bills for the period ending April 3, 2017 in the amount of \$399,840.27.

It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve the Consent Agenda for an omnibus vote as read.

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 0- None

Motion Carried.

D. PETITIONS AND COMMUNICATIONS

1. Approval of Proclamation designating April 4, 2017 as "National Service Day Recognition" in the Village of Gurnee.

Mayor Kovarik read proclamation into record.

It was moved by Trustee Garner, seconded by Trustee Balmes to approve of Proclamation designating April 4, 2017 as "National Service Day Recognition" in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried.

2. Approval of Proclamation designating April 9 - 15, 2017 as "National Public Safety Telecommunicators Week" in the Village of Gurnee.

Mayor Kovarik read proclamation into record.

It was moved by Trustee Ross, seconded by Trustee Wilson to approve of Proclamation designating April 9 - 15, 2017 as "National Public Safety Telecommunicators Week" in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried.

3. Approval of Proclamation designating April as "9-1-1 Education Month" in the Village of Gurnee.

Mayor Kovarik read proclamation into record.

It was moved by Trustee Thorstenson, seconded by Trustee Wilson to approve of Proclamation designating April as "9-1-1 Education Month" in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried.

4. Approval of Proclamation designating April as "Child Abuse Prevention Month" and recognizing the Blue Kids Lake County Project.

Mayor Kovarik read proclamation into record.

It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve of Proclamation designating April as "Child Abuse Prevention Month" and recognizing the Blue Kids Lake County Project.

Voice Vote: ALL AYE: Motion Carried.

E. REPORTS

Mr. Drabicki briefly updated the Board on the Des Plaines River and possible flooding in the Kilbourne/Emerald area if the rain continues.

F. OLD BUSINESS

None.

G. NEW BUSINESS

1. Approval of Ord. 2017 - 15 authorizing the transfer of funds from the General Fund to the Capital Improvement Fund and Water & Sewer Capital Improvement Fund.

Mr. Muetz said there is some projected surplus at the end of FY 16/17 in the General Fund. As you discussed and included in the proposed budget, staff is recommending the transfer of \$750,000 from the General Fund to the Capital Improvement Fund and \$200,000 from the General Fund to the Water & Sewer Capital Improvement Fund. The transfer of FY 16/17 surplus will be used to support FY 17/18 projects. As it was not included in the 16/17 Approved Budget, it's prudent to memorialize the transfer via an ordinance.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of Ord. 2017 - 15 authorizing the transfer of funds from the General Fund to the Capital Improvement Fund and Water & Sewer Capital Improvement Fund.

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 0- None

Motion Carried.

2. Approval of Ord. 2017 - 16 approving the annual budget of the Village of Gurnee, County of Lake, State of Illinois, for the Fiscal Year beginning May 1, 2017 and ending April 30, 2018.

Public Hearing item.

It was moved by Trustee Ross, seconded by Trustee Thorstenson to approve of Ord. 2017 - 16 approving the annual budget of the Village of Gurnee, County of Lake, State of Illinois, for the Fiscal Year beginning May 1, 2017 and ending April 30, 2018.

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 0- None

Motion Carried.

3. Approval of Ord. 2017 - 17 authorizing the Third Amendment to the agreement between the Northern Illinois Municipal Electric Collaborative (NIMEC) and the Village of Gurnee for consulting services regarding an Electricity Aggregation Program.

Mr. Muetz said in 2012 and again in 2013 the Village entered into an agreement with NIMEC to assist us with our community-wide electrical aggregation program. NIMEC prequalified suppliers, bid accounts and provided program administration support to staff. With another round of bidding on the horizon as the electrical contract is set to expire in April, staff is recommending the Village once again contract with NIMEC. Mr. Muetz said the contract remains unchanged from the previous agreement, with the exception of the term, which is simply extended to make the expiration date June 1, 2017. Once staff receives and reviews bids, it will be back before the Village Board with a recommendation as to whether to enter and agreement with a new supplier or to revert back to Com Ed.

Mayor Kovarik asked if we still have a claw back provision.

Mr. Linehan stated the Village renegotiated the third year of its contact with First Energy, where it matched the Com Ed rate.

Mayor Kovarik said the shorter the contract the better for the residents.

Mr. Linehan said as of late most communities are entering one year contracts.

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to approve of Ord. 2017 - 17 authorizing the Third Amendment to the agreement between the Northern Illinois Municipal Electric Collaborative (NIMEC) and the Village of Gurnee for consulting services regarding an Electricity Aggregation Program.

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 0- None

Motion Carried.

4. Approval of awarding the 2017 Network Equipment Project to the low bidder, CDW-G, at a cost of \$152,019.16.

Mr. Muetz said included in the FY 17/18 Budget is funding for network improvements which support dispatch consolidation, as well as the Village's IT infrastructure. The equipment requested in the RFP has been categorized into five major categories: Gurnee/Zion Consolidation, Gurnee Switching, Gurnee Firewall, IP Phone Sets and SCADA Router. Each category include multiple components

which have been specifically identified by IS staff. The Information Systems went out for bid for this equipment on March 10th, with responses due March 24th. The Village received two response to the request. Following the opening and review of proposals, staff is recommending the equipment be purchased from CDW-G. CDW-G was substantially less in terms of cost and was \$25,000 under what staff included in the budget. In addition, the Village has purchased from CDW-G in the past and has always been very pleased with the interaction and equipment.

It was moved by Trustee Thorstenson, seconded by Trustee Garner to approve of awarding the 2017 Network Equipment Project to the low bidder, CDW-G, at a cost of \$152,019.16.

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 0- None

Motion Carried.

5. Approval of Public Works Department request to purchase one Peterbilt 348 tandem axle chassis from the low bidder, JX Peterbilt of Wadsworth, IL at a cost of \$110,475.00 (Public Works Department Unit #296).

Mr. Muetz said the next six items on the agenda are similar in nature and he will summarize them at once. Included in the FY 17/18 Budget is funding for the replacement of two big plow trucks. These trucks are not available on State bid, however staff did obtain National Joint Power Alliance (NJPA) pricing. JX Peterbilt was able to beat the pricing.

Similarly, Item #9 on the agenda is the one ton chassis in the FY 17/18 Approved Budget. Again, staff received NJPA pricing, which a local dealer was able to beat.

He continued to say staff is requesting to continue to work with Bonnell Industries to outfit the trucks. The Village has had great success with the equipment provided. The large trucks will have hooklift systems installed to increase versatility. The larger trucks will also be held onto until staff has a better feel for the size of the capital transfer at the end of FY 17/18. The one tons will be auctioned.

Mayor Kovarik asked if the large trucks to be replaced are the first to be replaced about this being under the improved Fleet Management program.

Mr. Muetz said no, one is a 2000 and one is a 2001. The improved Fleet Management program began in 2009.

It was moved by Trustee Wilson, seconded by Trustee Balmes to approve of Public Works Department request to purchase one Peterbilt 348 tandem axle chassis from the low bidder, JX Peterbilt of Wadsworth, IL at a cost of \$110,475.00 (Public Works Department Unit #296).

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 0- None

Motion Carried.

6. Approval of request from Public Works Department to waive bidding requirements and purchase central hydraulic system, hook lift system, dump body, snow plow, wing plow, tailgate spreader and spreader control system from Bonnell Industries, at a cost not to exceed \$158,990.00 (Public Works Unit #296).

Summarized under Item #5.

It was moved by Trustee Ross, seconded by Trustee Garner to approve of request from Public Works Department to waive bidding requirements and purchase central hydraulic system, hook lift system, dump body, snow plow, wing plow, tailgate spreader and spreader control system

from Bonnell Industries, at a cost not to exceed \$158,990.00 (Public Works Unit #296).

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 0- None

Motion Carried.

7. Approval of Public Works Department request to purchase one Peterbilt 348 single axle chassis from the low bidder, JX Peterbilt of Wadsworth, IL at a cost of \$99,435.00 (Public Works Department Unit #669).

Summarized under Item #5.

It was moved by Trustee Garner, seconded by Trustee Wilson to approve of Public Works Department request to purchase one Peterbilt 348 single axle chassis from the low bidder, JX Peterbilt of Wadsworth, IL at a cost of \$99,435.00 (Public Works Department Unit #669).

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 0- None

Motion Carried.

8. Approval of request from Public Works Department to waive bidding requirements and purchase central hydraulic system, hook lift system, dump body, snow plow, wing plow, tailgate spreader and spreader control system from Bonnell Industries, at a cost not to exceed \$119,690.00 (Public Works Unit #669).

Summarized under Item #5.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of request from Public Works Department to waive bidding requirements and purchase central hydraulic system, hook lift system, dump body, snow plow, wing plow, tailgate spreader and spreader control system from Bonnell Industries, at a cost not to exceed \$119,690.00 (Public Works Unit #669).

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 0- None

Motion Carried.

9. Approval of Public Works Department request to purchase two (2) Dodge 5500 Regular cab 4X4 chassis from the low bidder, Liberty Chrysler Dodge Jeep Ram of Libertyville, IL at a cost of \$86,354.30 (Public Works Department Unit #245 and #675).

Summarized under Item #5.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of Public Works Department request to purchase two (2) Dodge 5500 Regular cab 4X4 chassis from the low bidder, Liberty Chrysler Dodge Jeep Ram of Libertyville, IL at a cost of \$86,354.30 (Public Works Department Unit #245 and #675).

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 0- None

Motion Carried.

10. Approval of Public Works Department request to waive bidding requirements and purchase central hydraulic system, dump body, snow plow, tailgate spreader and spreader control system from Bonnell Industries, at a cost not to exceed \$99,730.00 (Public Works Units #245 and #675).

Summarized under Item #5.

It was moved by Trustee Balmes, seconded by Trustee Wilson to approve of Public Works Department request to waive bidding requirements and purchase central hydraulic system, dump body, snow plow, tailgate spreader and spreader control system from Bonnell Industries, at a cost not to exceed \$99,730.00 (Public Works Units #245 and #675).

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 0- None

Motion Carried.

H. PUBLIC COMMENT

None.

I. EXECUTIVE SESSION

Adjournment to Executive Session

The Village Attorney stated that tonight's Executive Session will reference:

5 ILCS 120/2 2 (c) (1) which states: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body of legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity.

It was moved by Trustee Ross, seconded by Trustee Garner to adjourn the meeting into Executive Session.

Roll call,

AYE: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 0- None

Motion Carried.

Mayor Kovarik adjourned the meeting into Executive Session at 7:35p.m.

Recall to Order

Mayor Kovarik recalled the meeting to order at 8:08 p.m.

PRESENT: 6- Wilson, Ross, Garner, Thorstenson, Balmes, Hood

ABSENT: 0- None

Closing Comments

None.

Adjournment

It was moved by Trustee Wilson, seconded by Trustee Ross to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Kovarik adjourned the meeting at 8:09 p.m.

**Andrew Harris,
Village Clerk**