



# Short Form—Permit Application

Permit No. Issued by Office

## Village of Gurnee Building Safety Division

LAKE COUNTY, IL

I, (print) \_\_\_\_\_ the undersigned owner/agent, hereby apply to the Community Development Department of the Village of Gurnee for a permit to erect, alter, construct or enlarge the structure or part thereof hereinafter described, and if granted the permit applied for I will comply with all the requirements of the Village Ordinances and the applicable codes relating thereto and pay the fees by said Ordinances. Date: \_\_\_\_\_

### Property Information

Property Address	Owners Name	Lot No. / Suite No.
Owners Mailing Address (if different than Property Address—include Street, City, St, ZIP):		Owners Phone No.
Owners E-Mail Address:	Agents E-Mail Address:	

### Work Contemplated (e.g. Occupancy Only, Interior Remodel, Siding, Mechanical Replacements, Deck/Patio etc.)

\_\_\_\_\_

If the project will require permits for Electrical, HVAC, or Plumbing, the schematics must be submitted with your plans. **PLAN S WILL NOT BE REVIEWED WITHOUT ALL NECESSARY INFORMATION.**

Specific submittal details for your project can be found at: [http://www.gurnee.il.us/community\\_dev/bldg\\_safety/permits/permit\\_applications.html](http://www.gurnee.il.us/community_dev/bldg_safety/permits/permit_applications.html)

- A copy of your plat of survey is required for any new structures and exterior additions that CLEARLY illustrates the exact location of your proposed changes. (i.e. **decks, patios, sheds, fences, etc.**)

I hereby declare that the information herein and attached is correct and agree in consideration of and upon issuance of permit, to do or allow to be done only such work as herewith applied for and that such premises and its existing and proposed buildings and structures shall be used or allowed to be used for only such purposes as set forth. In addition, when a permit for work described in this application is issued, I certify that the Code Official or the Code Official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit. I also shall contact the Building Division at least 48 hours in advance for inspections. Your compliance with your respective Homeowner's Association and covenants is your responsibility, not the Village's.

Owner/Agent Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone No. \_\_\_\_\_

Date: \_\_\_\_\_

**THE ISSUANCE OF A PERMIT DOES NOT RELIEVE THE PERMIT HOLDER FROM COMPLIANCE WITH ANY RELEVANT COVENANTS, CONDITIONS, OR RESTRICTIONS OF RECORD APPLICABLE TO THE SUBJECT PROPERTY.**

**For Certificate of Occupancy:**

Name of Business: \_\_\_\_\_ DBA: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Do you have or are you required to have any IL EPA permits (air / land / water)?      Yes                  No

If yes, explain or provide Permit No.: \_\_\_\_\_

**Estimate of Costs: The items are more fully set forth in the plans submitted with this application. The total cost as estimated, of the work contemplated, includes all the branches of labor, all materials, and all other necessary expenses to completely erect, alter, construct or enlarge the building or structure. Such cost is itemized as follows:**

<u>Contractor Name</u>	<u>Mailing Address</u>	<u>City, State, ZIP</u>	<u>Phone</u>	<u>Estimated Costs</u>
General				
Architect				
Concrete				
Electric				
Excavating				
HVAC				
Low Voltage				
Masonry				
Miscellaneous/Agent				
Plumbing				
Roofing				
Structural Engineer				
<b>Total (Cost of improvements including materials)</b>				<b>\$</b>

