

**EMERGENCY TELEPHONE SYSTEM BOARD AGENDA  
NORTHEAST LAKE COUNTY CONSOLIDATED ETSB  
REGULAR MEETING 11/14/2023  
10:00 AM, GURNEE VILLAGE HALL**

Administrative

**Call to Order & Roll Call**

Chairman Chris Velkover called the meeting to order at 10:01 am.

**Present Board Members:**

Gosnell, Troy, Stried, Barden, Smith, Kavanagh, and Gaughan

**Absent Board Members:**

Garner

**Additional Attendance:**

Gurnee Village Administrator Muetz, Gurnee Communications Manager Jones, and Zion Executive Assistant Sarah Marciareillo

**Approval of the meeting minutes from the 08/08/2023 - Regular Meeting**

*Motion to approve* by Smith and 2<sup>nd</sup> by Stried

Ayes – All

Nay – None

Motion carried

**Election of Officers – 1 Year Term – Calendar Year 2024**

Chair Velkover asked for recommendations to take his position as Chair. He stated that he would be leaving shortly after the February 2024 meeting. All other Board members stated they would be willing to stay in their current position for 2024. Chief Kavanagh said he would be willing to take over as Chair.

*Motion to approve* by Gosnell and 2<sup>nd</sup> by Stried

Ayes – All

Nay – None

Motion carried

**Consideration of Meeting Schedule for 2024**

Chair Velkover proposed Tuesdays on the following dates: February 13, May 14, August 13, and November 12.

*Motion to approve* by Smith and 2<sup>nd</sup> by Troy

Ayes – All

Nay – None

Motion carried

Correspondence and Communications

**911 Agreements, Legislation, Rules, Funding, and Enforcement**

Discussed by Chair Velkover

NG 9-1-1 Funds Distribution Correspondence – Megan Cleveland, ISP 9-1-1 Bureau - 11/3/2023. They overshot by \$27 million for State Expenses for NG9-1-1. Legislation now requires funds over \$5 million withheld but not utilized to be disbursed. Gosnell stated that we received \$166,938 and some change on 11/10/23.

### **NG9-1-1 / Text to 9-1-1 / ESInet**

Discussed by Chair Velkover

FCC - Dispatchable location for wireless 911 calls to get a closer look - Donny Jackson – 8/11/2023. FCC Official – Device-based hybrid technology has replaced assisted GPS and the location approach for about 80% of 911 calls made in the six-city testbed. This allows them to use phones indoors and get a more precise location.

### **CAD & Mobile Data Systems**

Nothing

### **Cybersecurity**

Discussed by Chair Velkover

LMR systems are as vulnerable to cyberattacks as other networks - Nick Falgiatore - MCP - 11-7-2023. In the past, analog and digital radio systems were not connected to networks outside of an organization. Today, networks such as STARCOM 21 utilize networks spanning hundreds of sites. We firewall the STARCOM 21 network, but that does not mean it is not susceptible to attack. Motorola does patch SC21 components, which is another positive protective measure.

### **FirstNet & Wireless Carrier Services**

Nothing

### Reports

#### **Treasurer's Report**

Period Ending October 31, 2023. Director Gosnell reviewed the report.

Revenues - \$579,698.34

Expenses - \$79,137.76

Balance - \$2,708,773.51

Pending Oct payment of \$78,651.70

Ending Balance \$2,630,121.81

More information is found on packet page 11.

*Motion to approve report* by Kavanagh and 2<sup>nd</sup> by Smith

Ayes – All

Nay – None

Motion carried

### **Communications Statistics**

Manager Jones reviewed and stated there had not been a lot of change, and the patterns continue to look the same. She said Fire calls are over pre-COVID numbers. More information can be found on packet page 14.

### **9-1-1 Answering Equipment / Trunks / MSAG**

No deviation from regular recurring charges was noted.

### **Statewide 9-1-1 Administrator's Office**

Discussed by Chair Velkover

Administrators Monthly Regional 9-1-1 Call – August 3, 2023

Safe2Help, NG911 42 cutover/88 to go, NG 911 Call Routing Options, ETSA Act Signed, Bomb Threats, and SWATing.

Administrators Monthly Regional 9-1-1 Call – September 14, 2023

Safe2Help, Illinois Railroad Association, CESSA& 988.

Administrators Monthly Regional 9-1-1 Call – October 12, 2023

NG911 48 cutover/82 to go, Text to 911 1st Round in Progress, DoIT Cyber Security, Grant Info (November 1 – February 1).

Administrators Monthly Regional 9-1-1 Call – November 2, 2023

NG911 50 cutover 80 to go, Text to 911 2nd Round Kickoff 11/8, TC & Supervisor Training, Grants \$7.5M Consolidation / \$12M NG 911, 988/CESSA.

Administrators IPSTA 2023 Presentation

AFR Submission Information, Cyber Navigator Program, System Manager Orientation November 30.

More information can be found on packet pages 17-207.

### **Statewide 9-1-1 Advisory Board**

Discussed by Chair Velkover

SAB Meeting 9/18/2023 – Agenda, Minutes, Financials, Administrators Update

Legislative Update, Financial Analysis, Administrators Update.

DRAFT 09-18-2023 Part 1324 Consolidation Plans, Requests for Waiver, and Modification Plans for 9-1-1 Emergency Systems. Section 1324.100, Definitions, Plans, Modifications, Administrator.

SAB Meeting 10/30/2023 – Agenda, Financials, Administrators Update. Financial Statements [packet pages 255-256], Administrative Rules 1324 (comments) & 1326 (presentation), Crowe Chizek Financial Analysis.

Reimbursement of STARCOM 21 User Fees for Public Safety Radios. No useful response from the Statewide Administrators Office or Guidance from SAB. More information can be found on packet pages 258-259.

Request a motion to approve expenditures. May 1 to current, Gurnee PD & FD \$28,898.60, Zion PD & FD \$15,214.00

*Motion to approve expenses* by Smith and 2<sup>nd</sup> by Stried.

Ayes – All

Nay – None

Motion carried

### **Emergency Medical Dispatch (EMD)**

Discussed by Manager Jones

EMD Workload Distribution by Hour 8/1/2023 – 10/31/2023

ACE Performance Standard 8/1/2023 – 10/31/2023 is still within standards. Increase with staff at 8:00 am, which the numbers show. More information can be found on packet pages 260-261.

### **Joint CAD System & Regional Consolidation Planning Efforts**

Discussed by manager Jones

Lake County Regional 911 Consolidation System Implementation Newsletter #17 August 2023

Lake County Regional 911 Consolidation System Implementation Newsletter #18 Sept/Oct 2023

CAD User Group Meetings last week

January 23, February 14 Police Mobile & Field Reporting

February 20 Fire Mobile Train the Trainer

February 27 RMS Train the Trainer

March 26 CAD End User Training

More information is found on packet page 264.

### **State of Illinois NG 9-1-1 Project / Call Delivery Changes**

Discussed by Chair Velkover

Text to 9-1-1 & Text Control Center (TCC) Project.

This will be a significant change when we go to Text 911.

We provided information to the County twice and are waiting to hear back for dates.

Wed November 8 Kickoff Meeting for our phase, which Manager Jones and Velkover attended.

Re-supplied the requested information (all items supplied previously).

**Regional 9-1-1 Consolidation Effort**

Discussed by Administrator Muetz and Chief Kavanagh

Public Safety Answering Point (PSAP) Consolidation Committee Minutes 8/9/2023

Public Safety Answering Point (PSAP) Consolidation Committee Agenda & Minutes 9/13/2023

Public Safety Answering Point (PSAP) Consolidation Committee Agenda 10/11/2023

Public Safety Answering Point (PSAP) Consolidation Committee Agenda 11/8/2023

Waiting on Committee for IGA #2, they are making headway. They are taking options and recommendations from participating agencies. It is estimated that they will have a \$25 million budget est. The finance committee met yesterday on how to allocate funds, transition costs, and where funding is coming from. The building footings are complete, and we expect to have asphalt before Thanksgiving.

June 1 is the deadline for the decision to be part of the center.

Business Items

**Consideration of Reimbursement Request(s)**

Discussion by Director Gosnell

Reimbursement Request 2024-02– Village of Gurnee – 8/1/2023 – 10/31/2023- \$ 343,176.32

More information is on packet page 288.

Request totaling \$343,176.32

Largest expense account amounts:

CAD maintenance \$107k

Radio equipment \$75k (GPD & GFD Radios)

Call-taking equipment maintenance \$31k

CAD SYS MDC equipment \$30k

STARCOM user fees 29k

New tablets

*Motion to approve requests by Barden and 2<sup>nd</sup> by Kavanagh*

Roll Call Vote

Ayes – All

Nay – None

Motion carried

Reimbursement Request 2024-02 – City of Zion– 8/1/2023 – 10/31/2023 - \$15,214.00

More information is on packet page 343.

STARCOM user fees 15k

Counsel items for the siren

*Motion to approve the request by Smith and 2<sup>nd</sup> by Stried*

Roll Call Vote

Ayes – All

Nay – None

Motion carried

Chief Barden discussed bringing computers and UPS items for Zion STARCOM at the next meeting for consideration of reimbursement.

**Consideration of Invoices / Bills**

Any objection to Combining 2a, 3a, and 3b into one motion and vote? None objected

2a - VPN Software Maintenance for CAD MDCs

3a - Annual UPS Maintenance agreement for one of the two UPS systems (50% share) GPD

3b - Vehicle Router Antennas, a different model for the non-flat roof (Ford).  
More information is on packet pages 361-376.

All three under a single motion  
*Motion to approve* by Troy and 2<sup>nd</sup> by Barden  
Roll Call Vote  
Ayes – All  
Nay – None  
Motion carried

**Consideration of Purchases**

CDWG Netmotion Mobile VPN Software Maintenance - \$4,250.00  
UPS Maintenance Proposal – Eaton UPS – Nationwide Power - \$1,548.31  
Wireless Router Vehicle Antennas – CDS Office Technologies - \$875.00  
Fiscal Year 2024-2025 Budget  
Designation of Budget Committee  
Recommended – Chief Kavanagh, Director Gosnell, Chief Barden and Deputy Chief Troy. Manager Jones provides both support and & legwork.  
Same Committee recommended

*Motion to approve* by Stried and 2<sup>nd</sup> by Smith  
Roll Call Vote  
Ayes – All  
Nay – None  
Motion carried

Public Comment

Are there any non-agenda items for discussion or comment from the public?

No members of the public were present for comment.

Chief Smith discussed –  
Gurnee Communication stay bonuses were approved by the Gurnee Village Board. A lot of work with Communication Center employees. They receive 5% next week, 5% in 6 months, and 15% at acceptance of the position or good faith effort to be hired by the new Lake County PSAP. There is a clawback provision if they decide not to fulfill the agreement. The Village of Gurnee wanted the employees to understand that everyone is valuable.

The next scheduled meeting is February 13, 2024, at 10:00 am.

Adjournment

*Motion to adjourn at 10:58 am* by Barden and 2<sup>nd</sup> by Smith  
Ayes – All  
Nay – None  
Motion carried