

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
DECEMBER 4, 2023**

Call to Order

Mayor Hood called the meeting to order at 7:00 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; Austin Pollack, Assistant to the Village Administrator; Bryan Winter, Village Attorney; David Ziegler, Community Development Director; Heather Galan, Public Works Director; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; Ellen Dean, Economic Development Director; Nick Leach, Village Engineer; John Kavanagh, Fire Chief; David Douglass, Deputy Fire Chief; Brian Smith, Police Chief; Jeremy Gaughan, Deputy Police Chief.

Roll Call

PRESENT: 6-Garner, O'Brien, Balmes, Thorstenson, Woodside, Ross

ABSENT: 0-

Pledge of Allegiance

Mayor Hood led the Pledge of Allegiance.

**A. APPROVAL OF
CONSENT AGENDA**

It was moved by Trustee Balmes seconded by Trustee O'Brien to approve the Consent Agenda as presented.

Roll call,

AYE: 6- Garner, O'Brien, Balmes, Thorstenson, Woodside, Ross

NAY: 0- None

ABSENT: 0- None

Motion Carried.

**B. CONSENT
AGENDA /
OMNIBUS VOTE**

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of minutes from the November 20, 2023 Village Board meeting.
2. Approval of Ord. 2023 – 85 amending Chapter 32, Section 32-36, entitled "Planning and Zoning Fees" of the Gurnee Municipal Code.
3. Approval of Ord. 2023 – 86 authorizing execution of a Professional Services Agreement with Christopher B. Burke Engineering, Ltd. for Engineering Services (Phase 1) for the Illinois Route 21 and Gages Lake Road Pedestrian Improvement.
4. Approval of Ord. 2023 – 87 authorizing execution of a Professional Services Agreement with Gewalt Hamilton Associates, Inc. for Engineering Services (Phase 2) for the O'Plaine Road and Country Trail Pedestrian Improvement.
5. Approval of Res. 2023 - 07 establishing certain property of the Village of Gurnee to be surplus.
6. Approval of request from Public Works Department to waive the formal bidding process and award trimming of 313 larger parkway trees to Arbor Care Solutions, Inc. at a cost of \$26,995.00 (2022 low bidder – no price increase).
7. Approval of Payroll for period ending November 17, 2023 in the amount of \$1,094,063.25.
8. Approval of Bills for the period ending December 5, 2023 in the amount of \$751,791.27.

It was moved by Trustee Garner, seconded by Trustee Ross to approve the Consent Agenda for an omnibus vote as read.

Roll call,

AYE: 6- Garner, O'Brien, Balmes, Thorstenson, Woodside, Ross
NAY: 0- None
ABSENT: 0- None
Motion Carried.

C. PETITIONS AND COMMUNICATIONS

1. Presentation of Life Saving Awards to Lisa Rivera, Nicholas Lunsford and William Eichholtz related to efforts on November 1, 2023.

Deputy Fire Chief Douglass described the event that took place on November 1, 2023 to the audience and Board. He then introduced Lisa Rivera, Nicholas Lunsford and William Eichholtz. Deputy Chief Douglass stated the action taken by Rivera, Lunsford and Eichholtz no doubt saved the accident victim's life.

Deputy Police Chief, Jeremy Gaughan presented each with a Life Saving Award.

Mayor Hood thanked each for their heroism.

2. Presentation of Life Saving Award to Gurnee Police Officer Cassandra Canadzic related to efforts on November 9, 2023.

Deputy Police Chief Gaughan described the event that took place on November 9, 2023 and shared footage taken from Officer Canadzic's body camera. He stated the actions she took despite just being involved in a motor vehicle accident saved a life. Deputy Chief Gaughan then presented Officer Canadzic with a Life Saving Award.

Mayor Hood thanked Officer Canadzic for her service.

3. Approval of a Proclamation designating December 2023 as National Impaired Driving Prevention Month in the Village of Gurnee.

Mayor Hood read into record.

It was moved by Trustee O'Brien, seconded by Trustee Thorstenson to approve of a Proclamation designating December 2023 as National Impaired Driving Prevention Month in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried.

D. REPORTS

None.

E. OLD BUSINESS

None.

F. NEW BUSINESS

1. Approval of issuing a Class 1 (incidental sales) Tobacco License to Thomas Joseph (existing license issued to new owner - Gurnee Mobil – 226 N. Route 21).

Administrator Muetz said the Mobil station at Route 21 and Washington Street recently changed ownership. The new owner would like to continue to have ancillary tobacco sales and has applied for a Class 1 Tobacco License. The Police Department conducted all the necessary background checks and found nothing to preclude issuing the license. Muetz stated that since a Class 1 already exists for this location there is no need to amend the Municipal Code.

It was moved by Trustee Thorstenson, seconded by Trustee Garner to approve of issuing a Class 1 (incidental sales) Tobacco License to Thomas Joseph (existing license issued to new owner - Gurnee Mobil – 226 N. Route 21).

Roll call,

AYE: 6- Garner, O'Brien, Balmes, Thorstenson, Woodside, Ross
NAY: 0- None
ABSENT: 0- None
Motion Carried.

G. PUBLIC COMMENT

None.

Closing Comments

None.

Adjournment

It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Hood adjourned the meeting at 7:24 p.m.

**Andrew Harris,
Village Clerk**