

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
FEBRUARY 19, 2024**

Call to Order	Mayor Hood called the meeting to order at 7:00 p.m.
Other Officials in Attendance	Patrick Muetz, Village Administrator; Austin Pollack, Assistant to the Village Administrator; Bryan Winter, Village Attorney; Heather Galan, Public Works.
Roll Call	PRESENT: 5- Ross, Garner, O'Brien, Balmes, Thorstenson ABSENT: 1- Woodside
Pledge of Allegiance	Mayor Hood led the Pledge of Allegiance.
<u>A. APPROVAL OF CONSENT AGENDA</u>	<p>It was moved by Trustee Balmes, seconded by Trustee Garner to approve the Consent Agenda as presented.</p> <p><u>Roll call,</u> AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson NAY: 0- None ABSENT: 1- Woodside Motion Carried.</p>
<u>B. CONSENT AGENDA / OMNIBUS VOTE</u>	<p>The Village Administrator read the consent agenda for an omnibus vote as follows:</p> <ol style="list-style-type: none">1. Approval of minutes from the January 22, 2024 and February 5, 2024 meetings.2. Approval of Public Works Department requests to attend the following convention/conference events:<ol style="list-style-type: none">a. Fleet Administrator Craig Lambrecht to attend the National Truck Equipment Association convention in Indianapolis, IN from March 5 – 8, 2024 at a cost not to exceed \$2,100; andb. Public Works Director Heather Galan, Utility Supervisor Brett Fritzler and Village Engineer Nick Leach to attend the Midwest Advanced Public Service Institute conference in St. Joseph, MI from April 28 – May 1, 2024 at a cost not to exceed \$3,940.3. Approval of issuing a Raffle License to the Gurnee American Legion Post #771.4. Approval of Payroll for period ending February 8, 2024 in the amount of \$1,086,165.27.5. Approval of Bills for the period ending February 19, 2024 in the amount of \$1,686,007.93. <p>It was moved by Trustee Garner, seconded by Trustee Balmes to approve the Consent Agenda for an omnibus vote as read.</p> <p><u>Roll call,</u> AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson NAY: 0- None ABSENT: 1- Woodside Motion Carried.</p>
<u>C. PETITIONS AND COMMUNICATIONS</u>	<p>Mayor Hood said that there were no discussion topics on the agenda for the February 26th Committee of the Whole meeting and asked the Trustees if they would like to cancel the meeting.</p> <p>Administrator Muetz reminded the Village Board that Budget Hearing #1 begins at 5:30pm on March 11th.</p>

It was moved by Trustee Balmes, seconded by Trustee Ross to cancel the Committee of the Whole meeting for February 26, 2024.

Voice Vote: ALL AYE: Motion Carried.

D. REPORTS

None.

E. OLD BUSINESS

None.

F. NEW BUSINESS

1. Approval of Police Department request to purchase one Pro Solar Police Version mobile surveillance unit from ECAMSECURE at a cost of \$45,203.98 (sole source provider - 100% of cost covered by Illinois Attorney General's Office grant).

Administrator Muetz said the Gurnee Police Department has received a second retail theft prevention grant from the Illinois Attorney General's Office for \$69,000. Of this amount, \$64,000 is allotted for safety cameras and equipment. Following review, the Department is recommending the purchase of a mobile surveillance unit (MSU). The Department envisions using the unit at community events such as Gurnee Days and the Holiday Train, as well as moving it around the Village's retail corridor. Based on anticipated needs and uses the Department is requesting a MSU that houses cables internally, is solar powered, contains two license plate cameras, two pan and tilt, zoom cameras, and one panoramic camera, all with cellular capability. Additionally, the Department would like strobe lights and the ability to make announcements through a loudspeaker. After researching vendors, the Department is recommending a MSU from ECAMSECURE. ECAMSECURE is the sole source provider of a system that secures the cables internally, has a camera system that is compatible with our internal systems and does not require a monthly subscription or annual cost. ECAMSECURE has quoted the Department \$45,203.98 for a unit that meets its needs. The expense will be covered by grant funding so there is no out of pocket cost for the Village.

It was moved by Trustee Thorstenson, seconded by Trustee Garner to approve of Police Department request to purchase one Pro Solar Police Version mobile surveillance unit from ECAMSECURE at a cost of \$45,203.98 (sole source provider - 100% of cost covered by Illinois Attorney General's Office grant).

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

2. Approval of Public Works Department request to purchase a 2024 M2 Freightliner chassis with a 70' aerial bucket from Custom Truck of Union Grove, WI at a cost of \$208,300.00 (Public Works Unit #277).

Administrator Muetz said the FY 23/24 Approved Budget includes funding to replace the large bucket truck at Public Works. The current unit is a 1998 GMC with over 3,700 hours on it. The unit is 26 years old and it has reached the end of its useful life. Due to long lead times, Public Works worked to source a unit locally that would meet the Department's needs. A suitable unit was found at Custom Truck of Union Grove, WI. The unit is already built and available as a previous customer canceled its order. The unit is a Freightliner M2 chassis designed and up-fitted with a boom and a one-person platform with a working height of 75. The cost is \$208,300, which is more competitive pricing than staff could locate via purchasing cooperatives.

It was moved by Trustee O'Brien, seconded by Trustee Garner to approve of Public Works Department request to purchase a 2024 M2 Freightliner chassis with a 70' aerial bucket from Custom Truck of Union Grove, WI at a cost of \$208,300.00 (Public Works Unit #277).

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

3. Approval of Public Works Department recommendation to award the 2024 Roof Repair/Replacement project to the low bidder, Solaris Roofing Solutions, Inc. at a cost of \$164,470.00.

Administrator Muetz said the Public Works Department has some roofs that are ready to be replaced based on age/current condition or need some repair work. The flat roof over the administrative area is leaking, has been rated as poor by an outside consultant and is recommended for replacement. The roof over the truck bay needs sealing work performed. Public Works worked with an outside firm to bid the work and review proposals. Five responses were received by the bid date of January 30th. The bids ranged from \$164,470 to \$264,264. Solaris Roofing Solutions was the low bidder at \$164,470.00. After follow-up and reference checks, the outside consultant and staff are recommending the work be awarded to Solaris. The work will start this fiscal year and should be completed by May 30th. There is \$150,000 in funding included in this year's budget. The remaining \$14,000 has been included in the FY 2024/2025 Proposed Budget.

It was moved by Trustee Garner, seconded by Trustee O'Brien to approve of Public Works Department recommendation to award the 2024 Roof Repair/Replacement project to the low bidder, Solaris Roofing Solutions, Inc. at a cost of \$164,470.00.

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

G. PUBLIC COMMENT

None.

Closing Comments

None.

Adjournment

It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Hood adjourned the meeting at 7:10 p.m.

**Andrew Harris,
Village Clerk**