

MINUTES OF THE PUBLIC HEARING

Public Hearing On The Fiscal Year 2023/2024 Proposed Budget

GURNEE VILLAGE HALL APRIL 10, 2023

Call to Order

Mayor Hood called the public hearing to order at 6:42 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; Austin Pollack, Assistant to the Village Administrator; Bryan Winter, Village Attorney; David Ziegler, Community Development Director; Heather Galan, Public Works Director/Village Engineer; Nick Leach, Assistant Village Engineer; Brian Gosnell, Finance Director; John Kavanagh, Fire Chief; Dave Douglass, Battalion Chief.

Roll Call

PRESENT: 5 – Ross, Garner, O'Brien, Balmes, Thorstenson,
ABSENT: 1 – Woodside

2023/2024 Proposed Budget

Finance Director Brian Gosnell gave an overview of the 2023/2024 Proposed Budget.

Gosnell reviewed the Planning & Reporting Process and the sections of the budget document.

Director Gosnell next reviewed the budget message, noting the following:

- \$93.4m Total Budget / \$49.1m General
- \$17.8m Capital Plan
- No Property Tax
- Low Debt Burden
- Water Rates 3.5%/Senior Discount
- Increase of 4.25 FTE's
- Overfunding Pension Contributions
- Small Business Capital Grant
- Economic Development Reserve
- General Fund Balance Policy/Surplus
- Strategic Plan Inclusion in the Budget
- Planned Drawdowns for Capital Purposes

Gosnell noted the Proposed Budgeted revenues, expenditures and surplus or deficit for each Fund.

Gosnell highlighted revenues in total across all funds including the categories and amount of each.

- \$92.0m +5.7% or \$5.0m
- 30-Major Revenues +9.5% or \$3.4m
- 34-Charges For Service +15.1% or \$2.5m
- 36-Investments & Contributions +20.7% or \$2.7m
- 39-Other Sources -9.7% or \$848k
- 33-Intergovernmental -36.1% or \$2.5m
- 31-Taxes -1.3% or \$28k
- 32-Licenses & Permits +7.7% or \$100k
- 35-Fines & Forfeitures -24.0% or \$436k

Gosnell then reviewed expenditures in total across all funds including the categories and amount of each.

- \$93.4 -1.2 % or \$1.1m
- 41-Salaries & Wages +9.3% or \$3.0m
- 42-Employee Benefits +10.7% or \$1.4m
- 44-Contractual Services +2.9% or \$343k
- 47-Capital -5.1% or \$633k
- 49-Other Financing Uses -4.4% or \$532k
- 45-Other Contractual +5.7% or \$168k
- 46-Supplies +21.0% or \$472k
- 43-Prof & Tech +2.6% or \$52k
- 48-Debt Service -90.5% or \$5.4m

Director Gosnell next reviewed the authorized personnel noting 247.80 total FTE's with 238.8 budgeted and 9.00 unbudgeted positions.

- Budgeted Personnel +4.25 FTE's

- Administration +0.50 FTE's
 - -0.5 Administrative Assistant to PT
 - +1.0 Network Administrator
- Community Development +1.00 FTE's
 - +1.0 Management Analyst Move
- Police Department +3.00 FTE's
 - +1.0 Public Safety Compliance Officer
 - +2.0 Sergeant (2-year Plan)
- Fire Department -1.00 FTE's
 - -1.0 Management Analyst Move
- Public Works +0.75 FTE's
 - +0.75 Part-Time Locates
- Unbudgeted 9.00 FTE's

Gosnell reviewed the Village's outstanding debt noting the FY 2023/2024 Budget includes only the IEPA loan for the Knowles Road water tower and the Village is continuing to pay it down at a rate to cut the 20-year term down to 10-years.

- IEPA Loan
 - Principal: \$5,143,453
 - Rate: 1.84%
 - Term: 20-years (5/29/2039)
 - Additional \$500k (5/29/2038)
 - Paid off by 5/29/2030
 - Outstanding \$4,178,940
- Lowest Debt Burden of any Community over 25k Population

He then reviewed the projected ending fund balance at April 30th, 2024 for each fund.

- Operating Funds
 - 110 - General Fund – 70% of budgeted operating expenditures
 - 221/223 - Water & Sewer – 48% of operating expenditures
- Planned Drawdowns for Capital
 - Motor Fuel Tax
 - Impact Fee
 - PD Restricted
 - Capital Improvement Fund
 - Water & Sewer
 - NLCC-ETSB

Gosnell reviewed the Capital Plan included in the Proposed Budget totaling \$17.8 million. He noted the issues with supply chains delaying vehicle deliveries and Federal stimulus funds impact on bid prices.

- Capital Plan \$17.8m
 - Transportation \$8.1m
 - Resurface/Reconstruction
 - Dilley's Pedestrian Path/Sidewalks
 - Buildings & Improvements \$1.4m
 - VH HVAC
 - Fire Station #1
 - PW Flat Roof/Material Bins
 - PD Fire Suppression/HVAC
 - Water & Sewer \$4.1m
 - O'Plaine/Waveland Watermain
 - Hunt Club & Washington
 - Vehicles & Equipment \$2.2m
 - Squads (3), Unmarked (3), Specialty K9 (2), ET Vehicles
 - Ambulance, Command Vehicles (2)
 - Plow Trucks (2), Bucket Truck, Pickup, Locate Truck, Mobile Lift, Floor Machine
 - Technology \$1.8m
 - Incident Response Services
 - Radios/CAD/RMS
 - VH Audio/Video
 - Stormwater \$300k

Director Gosnell reviewed changes to the proposed budget since the March 6th workshop totaled an increase of \$62.2 thousand in revenues and an increase of \$880.7 thousand in expenditures including:

- 121 – 911 Fund
 - Starcom Radios and Fees

- 124 – PD Restricted Revenue Fund
 - Flock Cameras
 - K9 Training & Supplies
 - Investigations Hardware/Software
- 131 – Capital Improvement Fund
 - Ring Road Project
- 223 – Water & Sewer Capital Fund
 - O’Plaine & Waveland Water Main

Gosnell noted the bids for the water main project came in and required adding \$500 thousand to the budget. Gosnell noted communities are still spending much of the ARPA funding received during the pandemic and contractors are in short supply, thus driving up the price of projects.

Village Engineer Nick Leach noted the bids came in higher than the budget and engineer’s estimate. Following that his team spoke with various contractors and other municipalities. He stated the scope and complications of the work, as well as other work noted by Director Gosnell, caused the prices to go up. Leach stated other municipalities are experiencing the same cost increases.

Director Gosnell reviewed the agenda items for consideration on the regular agenda include:

- FY 2023/2024 Annual Budget
- Comprehensive Fee Schedule
 - Water & Sewer Rates up 3.5%
 - Senior Discount
- Financial Policies
 - Fund Balance Policy change
 - 60-65% General Fund
- FY2021/2022 Surplus Funds Transfer
 - \$2m Capital
 - \$2m W&S
 - \$500k Health Insurance

Mayor Hood asked for public comment on the budget and there was none.

A motion was made by Trustee Balmes and seconded by Trustee Garner to recommend consideration the FY 2023/2024 budget on the regular agenda.

Trustee Thorstenson commended the Village on having the lowest debt burden of any community over 25,000 in population.

Roll call,

AYE: 5- Thorstenson, Garner, Ross, O’Brien, Balmes

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

H. PUBLIC COMMENT

None.

Adjournment

It was moved by Trustee Balmes seconded by Trustee Woodside to adjourn the Public Hearing.

Voice Vote: ALL AYE: Motion Carried.

Mayor Hood adjourned the Public Hearing at 6:56 p.m.

**Andy Harris,
Village Clerk**

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
APRIL 10, 2023**

Call to Order

Mayor Hood called the meeting to order at 7:00 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; Austin Pollack, Assistant to the Village Administrator; Bryan Winter, Village Attorney; David Ziegler, Community Development Director; Heather Galan, Public Works Director; Brian Gosnell, Finance Director; Ellen Dean, Economic Development Director; Nick Leach, Village Engineer; Jodi Luka, Management Analyst; Ryan Nelson, Assistant IT Director; John Kavanagh, Fire Chief; David Douglass, Battalion Chief; Jeremey Gaughan, Deputy Police Chief; Jesse Gonzalez, Deputy Police Chief.

Roll Call

PRESENT: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

ABSENT: 1- Woodside

Pledge of Allegiance

Mayor Hood led the Pledge of Allegiance.

Mayor Hood announced the passing of Dan Robison. He said Dan was on the Village Plan Commission for many years and played a role in designing many prominent buildings in the Village.

Trustee Balmes said he was a great guy and should be recognized for everything he did for the Village.

**A. APPROVAL OF
CONSENT AGENDA**

It was moved by Trustee Balmes, seconded by Trustee Garner to approve the Consent Agenda as presented.

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

**B. CONSENT
AGENDA /
OMNIBUS VOTE**

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of minutes from the March 20, 2023 and March 27, 2023 meetings.
2. Approval of Engineering Division's recommendation to award 2023 Street Maintenance and Roadway Reconstruction Material Testing Services to Soil and Material Consultants, Inc. at a cost of \$29,887.00.
3. Approval of request from Public Works Department to waive the formal bidding process and purchase floor epoxy and supplies from Armor Poxy at a cost of \$31,292.75 (Public Works main garage floor recoating project).
4. Approval of request from Administration Department to dispose of certain administrative documents as authorized by the State of Illinois Local Records Commission.
5. Approval of issuing a Raffle License and waiving the fee and bond requirement for the Exchange Club of Gurnee.
6. Approval of Payroll for period ending March 24, 2023 in the amount of \$940,338.85.
7. Approval of Bills for the period ending April 10, 2023 in the amount of \$1,782,948.40.

It was moved by Trustee O'Brien, seconded by Trustee Garner to approve the Consent Agenda for an omnibus vote as read.

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

C. PETITIONS AND COMMUNICATIONS

1. Approval of Proclamation designating April 9 - 15, 2023 as "National Public Safety Telecommunicators Week" in the Village of Gurnee.

Mayor Hood summarized the Proclamation.

It was moved by Trustee O'Brien, seconded by Trustee Ross to approve of Proclamation designating April 9 - 15, 2023 as "National Public Safety Telecommunicators Week" in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried.

D. REPORTS

1. Presentation by District 121 Superintendent Dr. Daniel Woestman: Warren Township High School District update.

Dr. Woestman thanked the Village Board for the opportunity to present. He started by sharing some information about District 121 including that it covers 50 square miles, has over 3,600 students and serves 12 communities and three feeder districts. He next shared information about historical enrollment as it relates to Lake County's population. He then shared projected enrollment which is expected to continue to decline from a high of over 4,100 students in 2018 to approximately 2,900 students in 2028. Following 2028, enrollment is projected to remain flat. These projections are based on feeder district enrollment. Dr. Woestman stated historically the discussion has been on how to serve ever-increasing enrollment figures; that conversation will be transitioning to the opposite in a few years.

He next shared student data related to graduation, 12-month college enrollment and students in early college. In all categories, Warren ranks higher than the State average. He then reviewed attendance data which declined 4-5% post-COVID, but has historically been higher than the State average most years.

Dr. Woestman next reviewed the June 2022 Referendum and the commitments the District made. These commitments include:

1. Preserve the 8-period day
2. Restore & protect activities, clubs & athletics
3. Improve academic supports & mental health services

Dr. Woestman spoke in detail on the importance of each commitment and what the District is doing in relation to them.

He also highlighted Warren students who recently received State recognitions, including:

- Amanda Hamann: State Champion - 1st Place Gymnastics Vault
- Aaron Stewart: State Place - 3rd Place 152lb weight class
- Mark Mangaran: State Champion - 1st Place Microsoft Office Power Point

Dr. Woestman then discussed student-led planning for the future initiatives. He stated 400+ students participated in small group visioning sessions during January and February. One representative from each grade level was tasked with recruiting 20 fellow students to participate. The students then participated in small group sessions that they facilitated on their own. This resulted in four areas of focus for the future. The areas include:

- Diversity, Equity and Inclusion

- Social emotional well-being
- Academic excellence
- Continuous improvement

Dr. Woestman concluded by reviewing career pathways at Warren. This includes traditional academics, a sequence of career course and workforce experience. He again thanked the Board for the opportunity to speak and stated he would be happy to answer any questions.

Trustee O'Brien stated he was impressed by efforts to get students involved with planning at the school. He asked where potential savings could be found as enrollment figures are projected to decline.

Dr. Woestman stated the District will have to review multiple areas including the two-campus model it currently operates as well as the relationship with the tech campus for example.

Trustee Garner asked how behavioral issues are addressed. He stated he recently was contacted by a parent whose child was expelled and was not able to answer her questions.

Dr. Woestman stated discipline and student behavior have been a main focus over the past five years. He stated the District's response is dependent on a multitude of factors. He stated efforts are made to address issues without sending the student home, however students are sent home when they are deemed a safety threat. He stated social media has publicized issues that have always existed at schools. This gives the appearance that there are greater issues when in reality the issues have just been made more visible and publically accessible. He stated ultimately expulsions go before the Board of Education and that many factors are considered before a decision is made.

Trustee Garner stated an expulsion can have a very detrimental impact on a student and should be a last resort.

Dr. Woestman stated he agrees it is very important for kids to be in school and when an expulsion occurs the District pays the tuition to send the student to an alternative school.

E. OLD BUSINESS

None.

F. NEW BUSINESS

1. Approval of Ord. 2023 – 23 approving the annual budget of the Village of Gurnee, County of Lake, State of Illinois, for the Fiscal Year beginning May 1, 2023 and ending April 30, 2024.

Administrator Muetz stated this was covered during the Public Hearing and provided a brief summary of budget highlights.

Mayor Hood thank staff for its efforts in developing the budget.

It was moved by Trustee O'Brien, seconded by Trustee Balmes to approve of Ord. 2023 – 23 approving the annual budget of the Village of Gurnee, County of Lake, State of Illinois, for the Fiscal Year beginning May 1, 2023 and ending April 30, 2024.

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

2. Approval of Ord. 2023 – 24 amending Chapter 32, Article II, Section 38 of the Gurnee Municipal Code pertaining to the Comprehensive Fee Schedule.

Administrator Muetz said this was discussed during the Public Hearing. Annually staff updates Section 9 of the Budget document with any changes in fees. Section 9 provides an easy-to-understand format for residents and businesses to reference as it relates to Village fees. Chapter 32 of the Gurnee Municipal Code contains our Comprehensive

Fee Schedule, therefore any fees listed there that have changed require a code amendment. He stated changes this year relates to the Village's water and sewer rates/service charges and tanker fill rates. More specifically:

Water & Sewer (Usage) Rates

- Increase rates for water by 3.5% from \$5.16 to \$5.34 per 1,000 gallons
- Added a discounted rate of \$1.80 (JAWA Rate for FY 2023-2024) per 1,000 gallons for qualifying customers under the Senior Discount Program
- Increased rates for sewer by 3.5% from \$1.61 to \$1.67 per 1,000 gallons
- Increased water and sewer service charges (flat fee) by 3.5% for various meter sizes

Other Utility Fees

- Added a rate for filling tankers of \$0.21 plus the current rate per 1,000 gallons to reflect current practice

Mayor Hood highlighted the upcoming Senior Water Rate Discount Program.

It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve of Ord. 2023 – 24 amending Chapter 32, Article II, Section 38 of the Gurnee Municipal Code pertaining to the Comprehensive Fee Schedule.

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

3. Approval of Ord. 2023 - 25 amending the Village of Gurnee Financial Policies and Procedures Manual (Fund Balance Policy).

Administrator Muetz said as discussed during the FY 2023-2024 budget preparation process and the Public Hearing before the meeting, staff is proposing changes to the Village's General Fund Balance Policy. The change takes the required Fund Balance from 35% to between 60 – 65%. The change also requires mandatory notification and reporting should the balance drop below 60%. Anything over 65% can be considered for transfer to support capital projects and other obligations.

It was moved by Trustee O'Brien, seconded by Trustee Thorstenson to approve of Ord. 2023 - 25 amending the Village of Gurnee Financial Policies and Procedures Manual (Fund Balance Policy).

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

4. Approval of Ord. 2023 - 26 authorizing the transfer of funds from the General Fund to the Capital Improvement Fund, Water & Sewer Capital Improvement Fund and Health Insurance Fund.

Administrator Muetz said there is projected surplus at the end of FY 21/22 in the General Fund. As was discussed during the proposed budget, staff is recommending the transfer of \$4.5 million from the General Fund to the Capital Improvement Fund (\$2.0 million), Water & Sewer Capital Improvement Fund (\$2.0 million) and Health Insurance Fund (\$500 thousand). The transfer of the surplus will be used to support FY 24/25 projects.

It was moved by Trustee Ross, seconded by Trustee Garner to approve of Ord. 2023 - 26 authorizing the transfer of funds from the General Fund to the Capital Improvement Fund, Water & Sewer Capital Improvement Fund and Health Insurance Fund.

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside
Motion Carried.

5. Approval of Res. 2023 -03 committing local funds in conjunction with Rebuild Illinois Bond Funds.

Administrator Muetz said similar to the State resolution requirement when Motor Fuel Tax Funds are used for a local project, the Village must pass a resolution indicating the dollar amount of Rebuild Illinois Funding it plans to use in conjunction with its road reconstruction program. The FY 23/24 Budget includes \$1 million of Rebuild Illinois funds to support the roadway reconstruction program. This resolution provides that information to the State. Muetz stated the Rebuild Program expired at the end of FY 2022/2023. Over the program's three years the Village received \$2,062,463 in funding.

It was moved by Trustee Thorstenson, seconded by Trustee O'Brien to approve of Res. 2023 - 03 committing local funds in conjunction with Rebuild Illinois Bond Funds.

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

6. Approval of Engineering Division recommendation to award the 2023 Street Maintenance Resurfacing Program to the low bidder, J.A. Johnson Paving, at a cost of \$4,497,000.00.

Administrator Muetz said the Village budgeted \$7.9 million for transportation system improvements in the FY 23/24 budget, which includes funding for reconstruction / resurfacing. The 2023 Street Resurfacing Program consists of 6 miles of street resurfacing / rehabilitation, pavement patching and improvements to the Cunningham Court bridge. A few of the roadways to be resurfaced includes a portion of Waveland Avenue, Prescott Lane, Old Walnut Circle, Greystone Drive and Delaware Avenue as well as the roadways in Spinney Run. The PCI breakdown (2022 assessment) for the 2023 program by length includes 64.7% rated as "Failed", 30.3% rated as "Poor" and 5.0% rated as "Fair." On April 3, 2023, the Engineering Division opened three bids related to the program. The bids ranged from \$4.497 million to \$4.794 million. J.A. Johnson was the low bidder at \$4.497 million. The Engineer's estimate for the program was \$4.968 million. J.A. Johnson had the 2016, 2018, and 2020 roadway contracts.

It was moved by Trustee Garner, seconded by Trustee Ross to approve of Engineering Division recommendation to award the 2023 Street Maintenance Resurfacing Program to the low bidder, J.A. Johnson Paving, at a cost of \$4,497,000.00.

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

7. Approval of Engineering Division recommendation to award the 2023 Watermain Replacement Program to Campanella & Sons, Inc. at a cost of \$3,424,225.60.

Administrator Muetz said the FY 23/24 Budget includes two watermain replacement projects: 1) O'Plaine Road from Blackstone to Old Grand and 2) Waveland Avenue from Grandview to Grandmore, as well as Grandville to Waveland. Staff included \$2.4 million in the Budget for both projects. The Engineer's Probable Cost, which was received after the Budget was developed, for both projects was \$2.7 million. Despite six companies picking up bid packages, only one bid on both projects. Campanella & Sons was the only bidder with a total project cost of \$3,424,230.00. This is \$1 million more than what staff included in the budget and \$731 thousand more than the Engineers Probably Cost estimate. Following the bid opening, staff called capable contractors to inquire on why they did not bid. Staff repeatedly heard that there is a large amount of work available due to the recent influx of State and

Federal funding and many of the contractors already have a full schedule lined up for the construction season. Gurnee also contacted other communities that recently opened bids to find out how many companies submitted bids and what the unit costs looked like. Comparing per unit costs with what Gurnee received, the pricing we received is in-line with what other communities are receiving. With this information in hand, staff discussed whether delaying one project until next year made financial, operational and customer-service sense. The consensus is this only puts the Village at risk of higher pricing in the future and further delays needed watermain replacements. As a result, as was discussed at the Budget Hearing staff is proposing to use \$500 thousand of fund balance to allow both projects to move forward this summer. He stated it is important to remember that typically not all capital funding is spent, so any funds not expended will help offset the overage. In addition, there is funding in the Budget for two County project the Village is cost sharing. Currently, it does not appear the Washington/Hunt Club intersection project will move forward in FY 23/24. Therefore, staff does not expect this \$665 thousand in funding will be spent this FY. Muetz stated if all the capital projects do move forward and all the funding is expended, including the proposed \$500 thousand in available fund balance, the combined Water & Sewer Fund balance at the end of FY 23/24 would be projected at approximately \$3.05 million, which is 40% of operating expenditures. With the Hunt Club/Washington project unlikely this FY, staff believes fund balance will end closer to \$3.7 million or 48% of operating expenditures. Staff is comfortable with this level of fund balance

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to approve of Engineering Division recommendation to award the 2023 Watermain Replacement Program to Campanella & Sons, Inc. at a cost of \$3,424,225.60.

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

8. Approval of Public Works Department recommendation to award the 2023 Concrete Sidewalk Replacement Program to Schroeder & Schroeder at a cost not to exceed \$185,000.00 (Joint Bid Consortium Program Pricing).

Administrator Muetz said the Village continues to participate in joint bids with other communities in an attempt to receive more favorable bulk pricing. The Village recently participated with Arlington Heights, Mount Prospect, Lincolnshire, Wheeling and Wauconda for concrete sidewalk replacement work. Schroeder & Schroeder, Inc. was the low bidder. Based upon the contractor's past performance and a competitive unit bid price, the Engineering Division recommends award of a contract extension to Schroeder & Schroeder, Inc. in an amount not to exceed \$185,000. The appropriate funding is available in the FY 23/24 Budget.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of Public Works Department recommendation to award the 2023 Concrete Sidewalk Replacement Program to Schroeder & Schroeder at a cost not to exceed \$185,000.00 (Joint Bid Consortium Program Pricing).

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

9. Approval of Fire Department request to waive the formal bidding requirement and purchase one 2023 Chevrolet Tahoe 4WD Tahoe PPV from Karl Emergency Vehicles at a cost of \$42,996.00 (Fire Department Unit #1399).

Administrator Muetz said the FY 23/24 Approved Budget includes a replacement of a Fire Shift Commander vehicle. The current unit is a 2012 Ford Expedition that has been assigned as a station vehicle for the past five years. The vehicle has over 91,000 miles, corrosion and

numerous mechanical issues. The Fire Department recently worked with Karl Emergency Vehicles located in Des Moines Iowa, when it was unable to locate another dealer that could provide PPV Tahoes. Karl Vehicles has indicated it will have a Tahoe available in May. The new vehicle is a 2023 Chevrolet 4WD Tahoe PPV with the Public Safety Support Package at a cost of \$42,996.00. Similar to the last unit the Village purchased from Karl, it will receive government pricing from the dealership.

It was moved by Trustee Ross, seconded by Trustee Garner to approve of Fire Department request to waive the formal bidding requirement and purchase one 2023 Chevrolet Tahoe 4WD Tahoe PPV from Karl Emergency Vehicles at a cost of \$42,996.00 (Fire Department Unit #1399).

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

10. Approval of Public Works Department request to request to waive the formal bidding requirement and purchase 2024 Chevrolet Crew Cab 2500 Pick-up and 2023 Chevrolet Colorado Crew Cab Pick-up from Ray Chevy Fox Lake at a total cost of \$92,687.00 (Public Works Units #278 and #680).

Administrator Muetz said the FY 23/24 Budget includes the replacement of two pick-up trucks in the Public Works Department. The decision on what vehicles to replace is based on both day-to-day experience with the vehicle as well as the Vehicle Replacement Score (VRS) which is generated by our Computerized Fleet Analysis (CFA) software using factors such as age, mileage and repair costs. A VRS over 28 is considered "Condition 4" which suggests immediate consideration for replacement. Unit 278 is a 2008 Ford F250 Crew Cab Pick-up with 95,000 miles on it. This vehicle is 15 years old and has a VRS of 38.73 (Condition 4 – Needs Immediate Consideration for Replacement). Unit 680 is a 2015 Chevrolet Colorado Crew Cab Pick-up with 81,000 miles and a VRS of 25.75 (Condition 3 – Qualifies for Replacement). He stated with the dealerships' inventory very low and with ordering lead times that can be very lengthy, finding a vehicle that fits the Village's needs continues to be difficult. Ray Chevrolet in Fox Lake is a dealer the Village has worked with in the past with success. Ray is able to order a 2024 Chevy Silverado and 2023 Chevy Colorado to replace unit 278 and 680 with lead times of about 14 weeks. The Village receives government pricing from the dealership.

It was moved by Trustee O'Brien, seconded by Trustee Thorstenson to approve of Public Works Department request to request to waive the formal bidding requirement and purchase 2024 Chevrolet Crew Cab 2500 Pick-up and 2023 Chevrolet Colorado Crew Cab Pick-up from Ray Chevy Fox Lake at a total cost of \$92,687.00 (Public Works Units #278 and #680).

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

11. Approval of Public Works Department request to waive the formal bidding requirement and purchase 2023, Factory Cat GTX v2 Floor Scrubber Machine from Factory Cleaning Equipment at a cost of \$22,090.00 (Public Works Unit #226).

Administrator Muetz said included in the FY 23/24 Budget is replacement of the Public Works Department floor scrubber. The floor scrubber is used to clean the Public Works truck floor and will replace the current 2011 model that has a VRS of 39.12. With the trucks constantly going in and out of the garage, the scrubber removes abrasive materials to extend the longevity of the floor. He stated replacement of this piece of equipment is even more important given the upcoming Public Works main facility floor recoating project. The Fleet Administrator researched other units, but found lead times up to two years and pricing in some

instances to be double what Factory Cleaning Equipment in Aurora was able to offer for a machine that meets the Village's needs. As such, the Department is requesting a waiver of the formal bidding requirement since multiple units were researched and priced.

It was moved by Trustee Thorstenson, seconded by Trustee Balmes to approve of Public Works Department request to waive the formal bidding requirement and purchase 2023, Factory Cat GTX v2 Floor Scrubber Machine from Factory Cleaning Equipment at a cost of \$22,090.00 (Public Works Unit #226).

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

12. Approval of Public Works Department request to waive the formal bidding requirement and purchase six 18,500lb Stertil Koni Mobile Column Lifts and one Traverse Crossbeam from USA Lifts, at a cost of \$94,345.71.

Administrator Muetz said the Public Works Vehicle Maintenance area has six bays with three vehicle lifts. The lifts vary in size and were part of the original building construction in the early 2000s. Since that time, equipment has gotten bigger. Currently, when the mechanics have to work on plow trucks, the wings must be removed first due to space constraints and safety concerns. This has been an ongoing issue for a number of years. Staff looked at multiple options to address the issues this creates; from modifying the building to mobile lifts. After much discussion, it was determined that mobile lifts are the most economical solution to the issue. He stated those who have been around long enough may remember mobile lifts were on display during a Public Works Gurnee Days Open House years ago. The Vactor (the Village's largest vehicle) was displayed on the lifts. Mobile lifts can be used on any solid level surface, are connected wirelessly so there are no cords that would be a trip hazard and are adjustable to accommodate the vehicle wheel size. The units staff is proposing are rated at 18,500 lbs. and will lift everything from a fully-loaded salt truck to a small car if needed. Due to the limited space in the shop, the lifts can be moved out of the way when not in use to make room for any other vehicles or project in the bays. The lifts can be relocated to the main shop floor or an off-site location to assist should the situation so demand. Public Works has researched a few different mobile lift systems and after an on-site demo is recommending Stertil Koni 18,500lb columns. He stated the lifts were discussed during the FY 23/24 capital presentation and included in the budget. The Department is requesting a waiver of the formal bidding requirement since multiple units were researched and priced.

It was moved by Trustee Balmes, seconded by Trustee O'Brien to approve of Public Works Department request to waive the formal bidding requirement and purchase six 18,500lb Stertil Koni Mobile Column Lifts and one Traverse Crossbeam from USA Lifts, at a cost of \$94,345.71.

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

13. Approval of Public Works Department request to waive the formal bidding requirement and purchase a 275kW Cummins towable generator with trailer from Midwest Power Industry, Inc. at a cost of \$191,440.00 (expense eligible for \$63,813.33 reimbursement from the NLCC-ETSB).

Administrator Muetz said included in the FY 22/23 Budget is purchase of a mobile generator. The Village's current mobile generator is a 1972 175kW unit. It has been a very useful piece of equipment that powers sanitary sewer lift stations during outages, as well as the Public Works facility when there are generator issues. During FY 22/23 Budget preparation the need for a larger back-up unit that could power portions of the Police Department (focusing on the Communications Center), as well as other Village facilities and water/sewer facilities was discussed.

It was determined that a 275kW mobile unit would meet Village needs. The cost will be shared between the Village and the Northeast Lake County Consolidated ETSB. Public Works sought quotes from three suppliers in the area. Quotes ranged in value from \$191,444 up to \$245,635. Midwest Power submitted the lowest price for a 275kW diesel powered generator mounted on a trailer at \$191,440.00.

It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve of Public Works Department request to waive the formal bidding requirement and purchase a 275kW Cummins towable generator with trailer from Midwest Power Industry, Inc. at a cost of \$191,440.00 (expense eligible for \$63,813.33 reimbursement from the NLCC-ETSB).

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

14. Approval of Public Works Department request to waive the formal bidding requirement and purchase 3,850 LTE-M Orion Endpoints and 3,080 Orion Outdoor Enclosures from Midwest Meter Inc. at a cost of \$520,997.40.

Administrator Muetz said in March 2021, after much consideration, staff recommended the Badger Meter Orion LTE (cellular) option to replace aging meter transmitters. The Orions provided the greatest benefits and long-term value for the Village. The original plan was to change out all the old readers over a period of four years. Since November 2021 the Department has been able to change out approximately 5,800 readers. Given the progress to date, the Department is requesting to purchase the remaining 3,850 Orions with hopes of completing the program in three years. Public Works purchased 3,000 units in April 2021 and another 2,750 units in April 2022. Both purchases were from Midwest Meter, which is the sole distributor for Badger Meter products in this region.

It was moved by Trustee Ross, seconded by Trustee O'Brien to approve of Public Works Department request to waive the formal bidding requirement and purchase 3,850 LTE-M Orion Endpoints and 3,080 Orion Outdoor Enclosures from Midwest Meter Inc. at a cost of \$520,997.40.

Roll call,

AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson

NAY: 0- None

ABSENT: 1- Woodside

Motion Carried.

G. PUBLIC COMMENT

**Shelley Palmer
6304 Doral Drive
Gurnee, IL**

Ms. Palmer referenced an Illinois Liquor Commission guidebook and recommended separation requirements between alcohol sales and other uses. She stated an exception should be made for residents. She then referenced language in the Gurnee Municipal Code that states a license shall not be issued if it would be detrimental to the surrounding area. Ms. Palmer requested the Class 16 license ordinance be amended to include 100' separation language.

**Keith Owens
6464 Doral Drive
Gurnee, IL**

Mr. Owens referenced multiple articles related to alcohol sales and density and its relation to crime and negative impacts on the surrounding areas. He stated not enough research has been conducted by staff to determine the potential impacts of alcohol sales at fuel stations. He stated the issue is bigger than Wentworth as petitions that were circulated against Casey's and alcohol sales were signed by many people outside of the Wentworth neighborhood. Mr. Owens then next referenced information he obtained via the FOIA process and the liquor license process and requested the Village Board consider the impact to the entire community. He stated anyone can sue and the Village would be wise to place itself in a more defensible position by amending the current Class 16 license ordinance to include 100' separation language. He concluded by stating this needs to be done to bring back the balance between businesses and residents.

Closing Comments

None.

Adjournment

It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Hood adjourned the meeting at 8:26 p.m.

**Andrew Harris,
Village Clerk**
