

**From:** Austin Pollack  
**To:** Austin Pollack  
**CC:** Pat Muetz, Walter S. Willis  
**Date:** 12/5/2023 11:06 AM  
**Subject:** Re: RFP waste and recycling services - questions prior to pre-proposal meeting

Hello Everyone,

I'm sharing this with you, so everyone has the same information. Also, this will be posted to the website shortly.

To follow-up on the sticker revenue question from the below list of questions from LRS:

For year 5, stickers were \$2.64 x approx 15,000 stickers a year = roughly \$39,600 (can't differentiate some Warren Township)

Additionally for landscape subscription revenue, there were 942 annual subscriptions at \$91.38 a year = \$86,079.96

As Pat Stated during the meeting, please let us know of any additional services you may offer to communities (especially things like senior and veterans discount etc.)

Also communicated through a question after the meeting, the Village is open to any waste collection day, Monday through Friday as long as the hauler will work a Saturday if there is a holiday.

Let me know if you have any additional questions or concerns.

**Austin Pollack**  
Assistant to the Administrator  
Village of Gurnee



325 N O'Plaine Rd.  
Gurnee, IL 60031  
847-599-7514

>>> Austin Pollack 12/4/2023 3:02 PM >>>>

Hi Steve,

The answers to your questions are below:

**Why the reduction in homes? 2022 - 9,250 homes and 2023 - 7,709 homes**

I don't know why 9,250 homes was listed in the data for 2022 from SWALCO. The number of homes under contract currently is 7,709 and was provided by Waste Management via email approximately one month ago.

Additionally, I had our GIS specialist look into this and he seemed to come up with 7,711 "dwelling units" - residences - excluding Heather Ridge as they are on their own contract, so I believe that the 7,709 figure is probably the most accurate.

**What is the breakdown of trash cart sizes, how many 96gal, 65gal, 35gal?**

Refuse cart breakdown (# with 35 vs 65 vs 96) 35g – 321. 65g – 1,731. 96g – 5,657  
Recycling cart breakdown (# with 65 vs 96) Bin – 54, 35g – 11, 65g – 6,073. 96g – 1,499

**When is Yard waste/Landscape/Brush season? Stated 4/1 – 12/1 but Branch Brush state 4/15 – 12/1 (RFPpg3)**

That is correct, the entire season is 4/1 - 11/30, however the first full two weeks of April are the amnesty weeks for all landscape waste including branch/brush.

Basically after approx. 4/15, branch/brush is free, but not landscape waste.

**Is there a yearly licensing fee? If yes, how much?**

Yes, the below is stated on page 4 of the RFP.

(13) Annual Franchise Fee. The Contractor shall pay the Village an annual franchise fee of \$15,500 payable July 1 of each year during the contract term. The annual franchise fee shall be escalated each year after July 2024 by the same adjustment made to the residential waste collection fees.

**How many special events per year?**

Approximately 8, but we cannot specify a specific number because these can fluctuate for a variety of reasons.

**How many standards, handicaps, handwash, recycling toters, event boxes for the special event(s)?**

See the attached for last years special event service breakdown.

**Explain current Xmas tree program.**

During the month of January, one day a week and usually on Wednesdays, residents put their Christmas trees at the curb for pick up. Waste Management picks them up and I believe they are taken Thelens be chipped.

**How many Sharp Kiosk are supplied per year?**

One at Village Hall.

**When will we get the yearly sticker revenue?**

I will see if I can get the revenue numbers from Waste Management, but from what they told they sold approx. 15,000 stickers each year (Some might be for Warren Township, but they can't differentiate.)

942 Annual landscape subscriptions

Thanks and let me know if you have any further questions or concerns.

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>>> Steve Ramos <SRamos@LRSRecycles.com> 12/1/2023 12:26 PM >>>

Hi Austin,

Below are a few questions regarding the Waste and Recycling service RFP. We will be attending the pre-proposal meeting on Tuesday 12/5 and will be hoping to have these questions answered.

Why the reduction in homes? 2022 - 9,250 homes and 2023 - 7,709 homes

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Explain current Xmas tree program.

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When will we get the yearly sticker revenue?

Steve Ramos  
Municipal Services Manager  
LRS  
5500 Pearl Street  
Rosemont, IL 60018  
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[LRSRECYCLES.COM](https://www.lrsrecycles.com) | [844.NEED.LRS](tel:844.NEED.LRS)

**From:** Austin Pollack  
**To:** Austin Pollack  
**CC:** Pat Muetz; Walter S. Willis  
**Date:** 12/5/2023 11:50 AM  
**Subject:** Re: RFP waste and recycling services - questions prior to pre-proposal meeting  
**Attachments:** Special Event Services.docx

Hello Everyone,

My apologies, I did forget to include the original attachment with this thread. Please see the special event services attachment.

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## **Special Event Services**

### **Roll Offs (20/30 yard dumpsters)**

2 for Gurnee Days

4 for Electronics Waste Event 1

4 for Electronics Waste Event 2

2 for Pumpkin Composting

12 Total

### **Porta Potties**

18 Gurnee Days (3 handicap)

3 Holiday Lights (at least one handicap for the events below)

3 Holiday Train

3 Turkey Trot

2 Bonfire and Brews

29 Total

### **Handwashing Stations**

4 Bonfire and Brews

6 Gurnee Days

10 total

### **Event Trash Boxes and Event Recycling for Gurnee Days**

75 event boxes

20 – 64 gallon recycle containers

For special events, they provide, deliver and remove roll offs and porta potties. Ideally, we include a clause for ability to add more if needed. If you look at our contract, we have the ability to currently request as needed (p.19)