

VILLAGE OF GURNEE

RESOLUTION 2026 - _____

**A RESOLUTION TO ADOPT POLICY TO REGULATE THE USE OF
VILLAGE PROPERTY BY STATE AND FEDERAL AGENCIES**

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES

OF THE

VILLAGE OF GURNEE, ILLINOIS

ON

MARCH 2, 2026

THOMAS B HOOD

President

JEANNE BALMES

Trustee

ANDY HARRIS

Clerk

GREG GARNER

Trustee

QUIN O'BRIEN

Trustee

BRYAN WINTER

Attorney

CHERYL G. ROSS

Trustee

KAREN THORSTENSON

Trustee

KEVIN WOODSIDE

Trustee

**A RESOLUTION TO ADOPT POLICY TO REGULATE THE USE OF
VILLAGE PROPERTY BY STATE AND FEDERAL AGENCIES**

WHEREAS, the Village of Gurnee (the “Village”) is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and,

WHEREAS, the Village, pursuant to the Illinois Municipal Code and the Illinois Constitution, may exercise powers and perform functions pertaining to its local government and affairs; and,

WHEREAS, The Village owns a limited number of properties from which it provides Village services, including, Village Hall, Police Station, Fire Stations and Public Works Facilities; and,

WHEREAS, the President and Board of Trustees find that the unauthorized use of Village facilities for State and Federal activities would interfere with the Village’s use and operation at Village facilities; and,

WHEREAS, the Village Board desires to provide a clear policy for the use of Village owned facilities; and,

WHEREAS, the Village of Gurnee Corporate Authorities find it in the best interests of the health, welfare, and safety of the residents to adopt the policies and procedures set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Gurnee, Lake County, Illinois, as follows:

SECTION 1: RECITALS. The recitals set forth in the preamble are hereby found to be true and correct and are incorporated herein by reference as legislative findings.

SECTION 2: ADOPTION OF POLICY TO REGULATE THE USE OF VILLAGE PROPERTY BY STATE AND FEDERAL AGENCIES. The following policy is hereby adopted:

POLICY TO REGULATE THE USE OF VILLAGE PROPERTY BY STATE AND FEDERAL AGENCIES

A. **Purpose of Policy.**

The purpose of this policy is ensure the Village is able to utilize its own property to provide services to its residents. The policy provisions adopted herein are necessary for the protection, health, welfare and safety of the public.

B. **Prior Written Permission Required For State and Federal Agencies for the Limited Use of Village Owned Properties.**

No State or Federal agency shall use any Village owned parking lot, vacant lot, or building structure, unless explicit written permission allowing such use has been obtained from the Village Administrator or from the Mayor and Board of Trustees. Written permission shall not be granted if the proposed use would interfere with Village operations or would be detrimental to the general welfare of the community. The grant of any written permission may set forth appropriate conditions to ensure the use and activities of the State or Federal Agency does not interfere with Village activities. It shall be unlawful for any State or Federal Agency to use any Village-owned parking lot, vacant lot, or building structure for activities that have not been explicitly authorized in writing as required herein.

C. **Revocation of Written Permission.**

The Village Administrator, the Mayor and Board of Trustees, or the Police Chief shall have the authority to revoke the explicit written permission allowing use of any Village owned property, if at any time facts are brought to the attention to the Village Administrator, the Mayor and Board of Trustees, or the Police Chief which show that the use by a State or Federal Agency does not, or will not, comply with applicable Village rules, conditions, or limitations set forth in the written permission granting limited use.

D. **Enforcement.**

The Village Administrator is empowered to issue a Cease and Desist Order to stop any State or Federal Agency from using Village property without first receiving written permission as required herein. In the event a State or Federal Agency fails to comply with a Cease and Desist Order, the Village Administrator shall have the authority to direct that a lawsuit be filed in a Court of competent jurisdiction to enforce the provisions of a Cease and Desist Order and/or Village policies and ordinances.

E. **Scope of Policy.**

Nothing in this policy shall be construed as restricting or interfering with the coordination of emergency services, activities pursuant to mutual aid agreements; other approved agreements or other emergency proclamations declared by the State or Federal Government.

SECTION 3: EFFECTIVE DATE. This resolution and policy described therein shall be in full force and effect from and after its passage and approval in the manner provided by law.

Passed this 2nd day of March 2026

	Ayes:	Nays:	Absent/Abstain:
Jeanne E. Balmes	_____	_____	_____
Greg Garner	_____	_____	_____
Quin O'Brien	_____	_____	_____
Cheryl G. Ross	_____	_____	_____
Karen Thorstenson	_____	_____	_____
Kevin Woodside	_____	_____	_____

APPROVED:

By: _____ **Date:** _____
THOMAS B. HOOD, Village President

ATTEST:

By: _____
ANDY HARRIS, Village Clerk