

Village of Gurnee

2022 Temporary Outdoor Dining Guidelines

1. A no-fee temporary outdoor dining permit, with a site plan, is required for any temporary outdoor dining **located within a parking lot or right of way**. Temporary dining not located in a parking lot or right of way does not require a permit. Permit application can be found [here](#).
2. It is the Village's intent at this time to allow outdoor dining areas including tents to remain in use for the duration of 2022 subject to public safety considerations and adequate parking availability for restaurants and neighboring businesses.
3. Structures, no matter the location, that are more than 50% enclosed or are heated require a Village of Gurnee, no-fee [temporary use permit application](#). Structures and Devices must be shown on permit plans with manufacturers' specifications.
4. Heating/Cooking Devices:
 - a. electrical devices are permitted if UL listed or UL classified and approved for tent use
 - b. all wiring must comply with 'temporary wiring' provisions of the National Electric Code
 - c. no cords or cables across paths of ingress/egress
 - d. electrical cords and cables shall be protected from damage
 - e. devices must be disconnected for overnight storage
 - f. clearance between devices and other objects e.g. tent sides, tables, must be maintained
 - g. natural gas or propane allowed only in uncovered, open areas
5. Outdoor fire pits may be installed, with a separate [building permit](#), in accordance with the 2012 International Fire Code.
6. All structures:
 - a. must have adequate ventilation
 - b. materials must have fire-retardant certification
 - c. must be weighted, anchored, secured to the ground
 - d. must withstand wind and snow loads
 - e. entrances & exits must be clearly marked; fire extinguishers on premise
 - f. a single structure may not be used for cooking and dining at the same time
7. Discontinue use of structures and devices during severe weather conditions.
8. Property owner approval must be secured for outdoor dining areas.
9. The restaurant may operate under normal business hours as allowed.
10. For current liquor licenses:
 - a. Outdoor bars are not allowed
 - b. Outdoor wait stations are allowed to include liquor if staffed at all times and used exclusively by restaurant personnel; patrons may not approach these stands to order alcoholic beverages.
 - c. All liquor orders must be served only to seated diners incidental to food service; liquor shall remain at tables and cannot be carried outside the designated seating area.

11. Establishments must provide trash receptacles in the seating area and will be responsible for clearing all trash from the area each night.
12. Outdoor dining is allowed on non-public sidewalks under the following conditions:
 - a. 4 feet of clearance is maintained for pedestrian access.
 - b. Must be located in front of the tenant space associated with the restaurant; if it extends beyond, then written permission should be secured from the affected tenant(s) and landlord.
13. If a tent is proposed, it must follow the guidelines herein pertaining to structures.

For additional information or assistance:

Community Development Department, Building & Engineering

847-599-7550