ALL AND

GURNEE



Multi-Year Capital Plan

May 1, 2025 – April 30, 2030 Presented January 6, 2025

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Elected Officials & Staff

Elected Officials

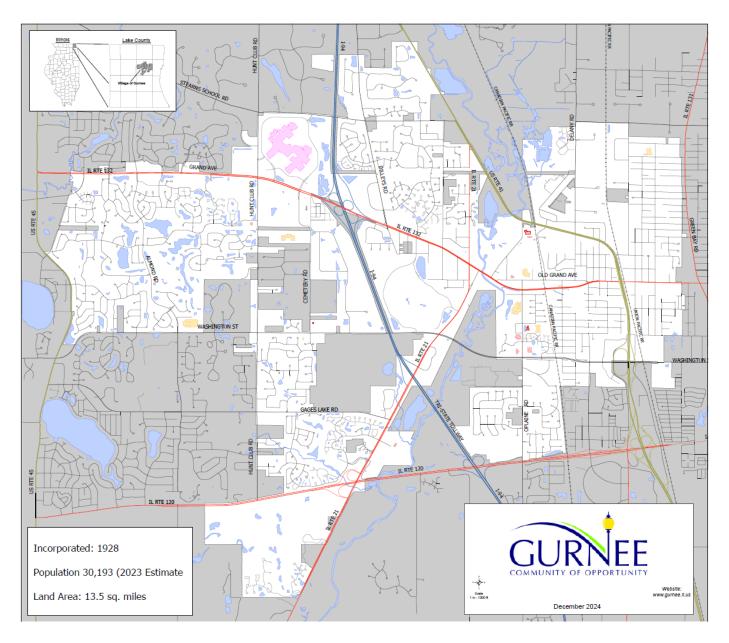
Thomas B. Hood – Mayor Andy Harris – Village Clerk Jeanne Balmes – Trustee Greg Garner – Trustee Karen Thorstenson – Trustee Cheryl Ross – Trustee Quin O'Brien – Trustee Kevin Woodside – Trustee

Executive Staff

Patrick Muetz – Village Administrator Brian Smith – Police Chief John Kavanagh – Fire Chief Brian Gosnell – Finance Director Heather Galan – Public Works Director David Ziegler – Director of Community Development Ryan Nelson – Information Systems Director Nicholas Leach – Village Engineer Christine Palmieri – Human Resources Director Ellen Dean – Economic Development Director Austin Pollack – Assistant to the Village Administrator Erica Wells – Assistant Director of HR & Finance

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<u>Village Map</u>





Thomas B. Hood, Mayor

Honorable Mayor and Village Board:

Staff is pleased to submit the Multi-Year Capital Improvement Plan (CIP) for the fiscal years 2026 – 2030. The CIP represents the Village's commitment to maintaining infrastructure and capital items needed to carry out the Village's mission of Engage, Preserve, and Advance.

The purpose of preparing a CIP is to assist decision makers in identifying; resources needed to maintain infrastructure, services and service levels, potential future funding challenges and policy considerations.

It is important to note the CIP is a long-term planning document that is intended to be fluid and constantly changing based on the availability of funding and other unforeseen considerations. Individual projects or purchases are vetted during the preparation of the Annual Budget and formally approved by the Village Board.

The CIP encompasses the Village's main infrastructure systems; <u>Transportation</u>, <u>Stormwater Management</u> and <u>Water and Sewer</u>, as well as capital items such as <u>Vehicles and Equipment</u>, <u>Technology</u> and <u>Buildings and Building</u> <u>Improvements</u>. Items included in the CIP meet the Village's criteria of a capital asset as described in the Village's Fixed Asset Policy (<u>Appendix A</u>).

For the upcoming fiscal year, the plan represents those items to be considered with the FY2026 Budget. Beyond FY2026, items that are currently known are included in the appropriate year. Remaining funding is allocated based on general intent and historical need. Anticipated replacement costs are shown in today's dollars, meaning there is no adjustment for inflation built into the plan.

The CIP was developed over several months with input from staff in all departments, and we wish to recognize the effort of all those involved in the process.

Sincerely,

Nicholas Leach Village Engineer Heather Galan Public Works Director

www.gurnee.il.us



SECTION I – EXECUTIVE SUMMARY

Section I: Executive Summary

Funding Strategy

The Village relies heavily on elastic, or economically sensitive, revenue sources such as Sales Tax, Amusement Tax and Food & Beverage Tax. Due to the sensitivity of these revenues, the Village strives to fund capital on a pay-asyou-go basis rather than incurring debt. This provides the Village greater flexibility to direct resources to maintain vital services in the event of an unforeseen drop in resources, like the COVID-19 pandemic. The only exception to this is the Knowles Road water tower completed in FY2021 funded by a 20-year low interest (1.84%) IEPA loan. The Village is currently making payments sufficient to have this paid off in 10 years.

General Fund Capital Contribution

A significant source of capital funding comes from excess General Fund balance over the upper limit of the policy, which is 65% of the following year's budgeted expenditures less transfers. This plan is built with the assumption of a capital contribution from the General Fund to the Capital Fund of \$2.0M in FY2026 and \$1.5M annually thereafter, and \$2.0M transfer to the Water & Sewer Fund in FY2026 and \$1.5M annually thereafter.

Home Rule Sales Tax

In 2014 the Village Board instituted an additional 0.5% Home Rule Sales Tax. This additional revenue was dedicated for infrastructure and capital spending, and is the primary basis for funding the <u>Transportation System Plan</u>.

Motor Fuel Tax

Motor Fuel Tax (MFT) funds are restricted funds distributed by the State of Illinois. MFT Funds may only be used for transportation related projects and require oversight by the Illinois Department of Transportation (IDOT). In 2019, the State of Illinois increased the State Motor Fuel Tax from \$0.19 per gallon to \$0.38 per gallon of gasoline and from \$0.215 to \$0.455 per gallon of diesel fuel. The State allocated a portion of the increase directly to municipalities in a program called the "Transportation Renewal Fund". These funds began in FY2022 and account for an additional \$500 thousand annually.

Water & Sewer Rates

Water & Sewer related infrastructure and capital funding has historically relied on revenues from new development in the form of connection and user fees. As new development opportunities became more scarce, it became apparent Water & Sewer rates were not sufficient to sustain a capital replacement program. In 2011, the Village conducted a water rate study and as a result of the findings, a base fee and incremental annual increase in rates were implemented. The incremental increases expired on October 1, 2015. Effective May 1, 2016, the Village renewed its multi-year rate plan to include incremental annual increases on May 1 through FY2021 (May 1, 2020). These incremental increases provided sufficient annual funding during this timeframe as noted in the original 2011 water rate study. In FY2022 and FY2023, the Village held rates steady recognizing the hardship customers faced as the economy recovered from the COVID-19 crisis, before increasing 2.5% in FY2024 and 6% in FY2025. For planning purposes, rates are projected to increase 6% annually throughout the plan period.

The Village has approximately 15 miles of cast iron water main that will need to be addressed at a cost of \$25M over the next 20-25 years. Water rates will not be sufficient to cover the total costs and the Village is researching alternative funding options.

Associated Funds

Motor Fuel Tax Fund – 122

Illinois imposes a tax on the privilege of operating motor vehicles and watercraft on public highways and waterways. The tax is based on the consumption of fuel and totals \$0.38 per gallon on non-diesel fuel and \$0.455 on diesel and increases annually based on inflation. The State collects the tax and currently distributes 26.7% to local taxing districts based on a statutory formula that includes population. In addition to the motor fuel tax, the Village also receives disbursements for other state and federal capital programs such as Rebuild Illinois and High Growth Cities. Collectively these revenues make up the Motor Fuel Tax Fund and are restricted for use on the transportation system.

Police Department Restricted Revenue Fund – 124

The Police Department Restricted Revenue Fund was established to account for monies acquired through the outcome of drug-related criminal cases. Federal and State law requires that these monies be expended locally in law enforcement efforts. The Village may utilize these funds for capital purchases related to those efforts.

Capital Improvement Fund - 131

The Capital Improvement Fund accounts for general government capital asset purchases. Capital purchases in this fund include transportation and stormwater management maintenance and replacement, vehicles and equipment, and buildings and improvements. The primary funding sources include Home Rule Sales Tax and surplus transfers from the General Fund.

Golf Course Fund - 211

The Golf Course Fund was established in 1992 when property was purchased with a combination of donations of cash and acreage in the Village. The Village originally leased the property to a golf course builder who was to operate the course for a 23-year period and then turn the golf course over to the Village. The golf course opened in the summer of 1996 and in April 2011, the Village entered into an agreement that enabled the Village to purchase the existing leasehold interest. The Village has enlisted an independent course operator to manage the day to day operations of the Golf Course. Capital and infrastructure related to the course are accounted for and funded by the Village. Starting in FY2021, the Village deposits any Amusement Tax generated by the course back into the Golf Course Fund to be utilized for course improvements.

Water & Sewer Capital Fund – 223

The Village established a Water & Sewer Capital Fund to segregate capital expenditures from operations. As a proprietery fund, Generally Accepted Accounting Principles requires the Water & Sewer Capital Fund be reported in combination with the Water & Sewer Operating Fund as one enterprise on a full accrual basis of accounting. Capital purchases for the Water & Sewer Systems are funded in part by rates, excess fund balance, and potentially home rule sales tax. Users of the systems are charged a variable and a fixed rate based on meter size and usage.

Fleet Services Fund – 233

With the adoption of the FY2021 Budget, the Village established the Fleet Services Fund. The purpose is to operate the garage and replacement of the fleet as a self-sustaining capital fund. It is funded through chargebacks to departments in the General Fund for operations, transfers from the Capital Improvement Fund for general government vehicles and equipment, and the Water & Sewer Fund for utility related vehicles and equipment.

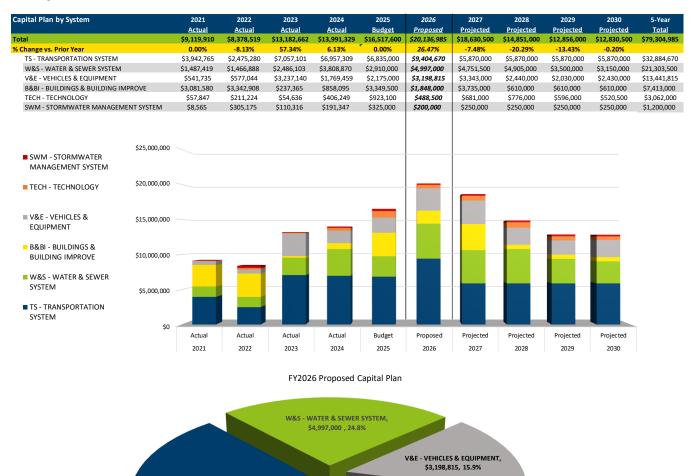
Plan Summary

FY2026 - 2030 Plan Summary

Expenditures over the 5-year plan period total \$79.3M. Transportation System spending totals \$32.9M or 41.5%, Water and Sewer System spending totals \$21.3M or 26.9%, Vehicles & Equipment totals \$13.4M or 16.9%, Buildings and Improvements totals \$7.4M or 9.3%, Technology totals \$3.1M or 3.9%, and Stormwater Management spending accounts for \$1.2M or 1.5%.

FY2026 Plan Summary

The proposed FY2026 Capital Plan totals \$20.1M. The largest category in the proposed plan is the Transportation System that totals \$9.4M or 46.7%, The Water & Sewer System at \$5.0M or 24.8%, Vehicles & Equipment totals \$3.2M or 15.9%, Buildings & Improvements at \$1.9M or 9.2%, Technology totals \$489K or 2.4% and Stormwater Management totals \$200K or 1.0%.



TS - TRANSPORTATION SYSTEM, \$9,404,670, 46.7%

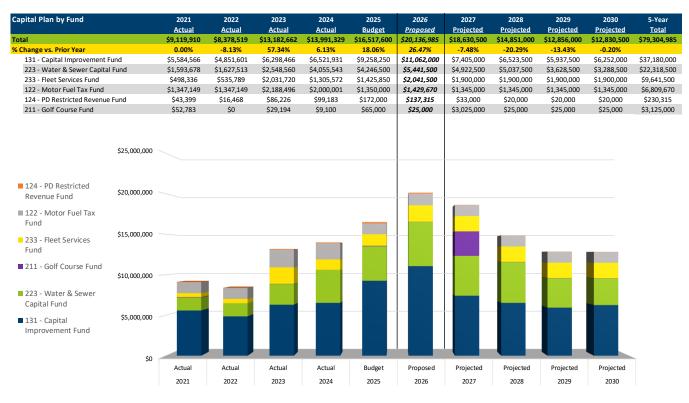
B&BI - BUILDINGS & BUILDING IMPROVE, \$1,848,000,9.2%

TECH - TECHNOLOGY, \$488,500, 2.4%

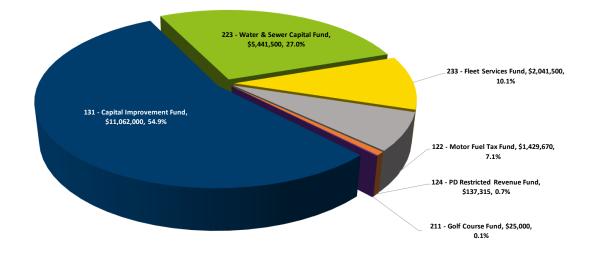
SWM - STORMWATER MANAGEMENT SYSTEM, \$200,000 , 1.0%

Section II: Funding Summary

The Village accounts for capital and infrastructure spending in two main capital funds; the Capital Improvement Fund (131) which accounts for general government capital, the Water & Sewer Capital Fund (223) which accounts for water & sewer system capital. Fleet Services Fund (233) accounts for vehicle and equipment replacements. The Motor Fuel Tax (122) special revenue fund is utilized for transportation system spending. The Police Department Restricted Revenue Fund (124) is utilized for certain police related purchases; and the Golf Course Enterprise Fund (211) is utilized for capital related to Bittersweet Golf Course. The chart below depicts the breakdown of capital spending by fund over the plan period.



FY2026 Proposed Capital Plan





SECTION II – TRANSPORTATION SYSTEM

Section II: Transportation System

Overview

The Village's transportation system consists of both pedestrian and vehicular facilities. The Village recognizes the need to have a network of pedestrian connections throughout the community and the Village Board adopted the Village of Gurnee Pedestrian/Bicycle Trail Master Plan in 1994 to serve as a guide for the Village's trail system. The Village established the Blue Ribbon Commission in 2015 to identify areas where walkability and biking could be enhanced and updated the Master Plan accordingly in FY2017-2018. Since then, allocated funds have been earmarked for the ongoing rehabilitation and construction of additional sidewalks and pedestrian paths. Pedestrian facilities include concrete sidewalks, paved pedestrian trails, bridges, and unpaved pedestrian trails throughout the community. The Village maintains approximately 147 miles of concrete and paved sidewalks on local, county, and state roadways.

The Village's roadway network consists of paved local roadways and bridges that interconnect to Township, County, and State roadways. Capital expenditures for roadways include new installations, preventative maintenance, and rehabilitation. The Village maintains the equivalent of about 121 centerline miles of roadway pavement in the community consisting of about 20% rural cross section (with roadside ditches) and 80% urban cross section (with curb and gutter).

Assumptions & Approach

Expansion of the roadway and pedestrian network is costly and historically the Village has only pursued expansion as part of larger regional projects. The focus of capital funding for this system is expected to maintain the existing facilities rather than building new, with the exception of interconnecting the existing pedestrian network. Maintenance of the pedestrian path system is primarily focused on eliminating trip hazards that form when concrete slabs are displaced due to settlement or uplift.

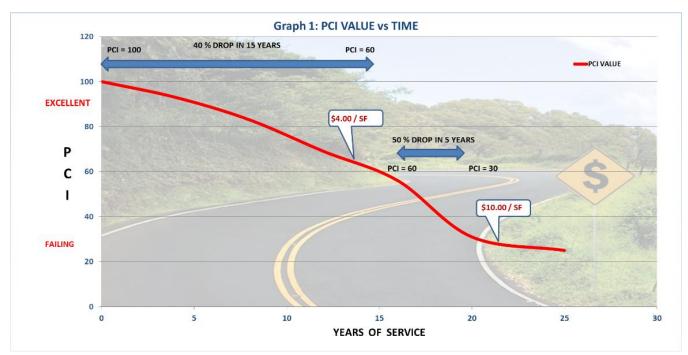
The priorities of the annual resurfacing/reconstruction program are based on a pavement condition index (PCI) survey conducted in 2022 that rated road surfaces on a scale of 1-100 with a ranking 100 being a perfect surface. Deterioration rates of pavements vary based on a combination of initial construction methods, weather conditions, traffic, and existing distress therefore regular evaluation of the pavement network is required.

Maintaining the transportation systems in the Village of Gurnee is typically the largest budgetary line item in the capital plan. Staff assumes roadway pavements to last 15-20 years before the condition begins to deteriorate at an increasing rate which requires more costly reconstruction from the ground up. The pavement life curve in Graph 1 demonstrates a typical deterioration pattern in this region.

The recommended approach to maintaining roadway pavement is to invest in lower cost preventative maintenance to avoid structural failure of the pavement section that commonly occurs once the PCI drops below about 60. At this PCI level the amount of cracking in the surface typically results in significant water intrusion into the roadbed where frost-heave action essentially pulverizes the remaining pavement.

To maintain a high level of service and the best return on investment the Village targets six miles of roadway resurfacing per year for a 20 year cycle (121 miles / 20 years). As capital funding allows, the Village intends to strive for the six mile per year mark to maintain a 20 year replacement cycle.



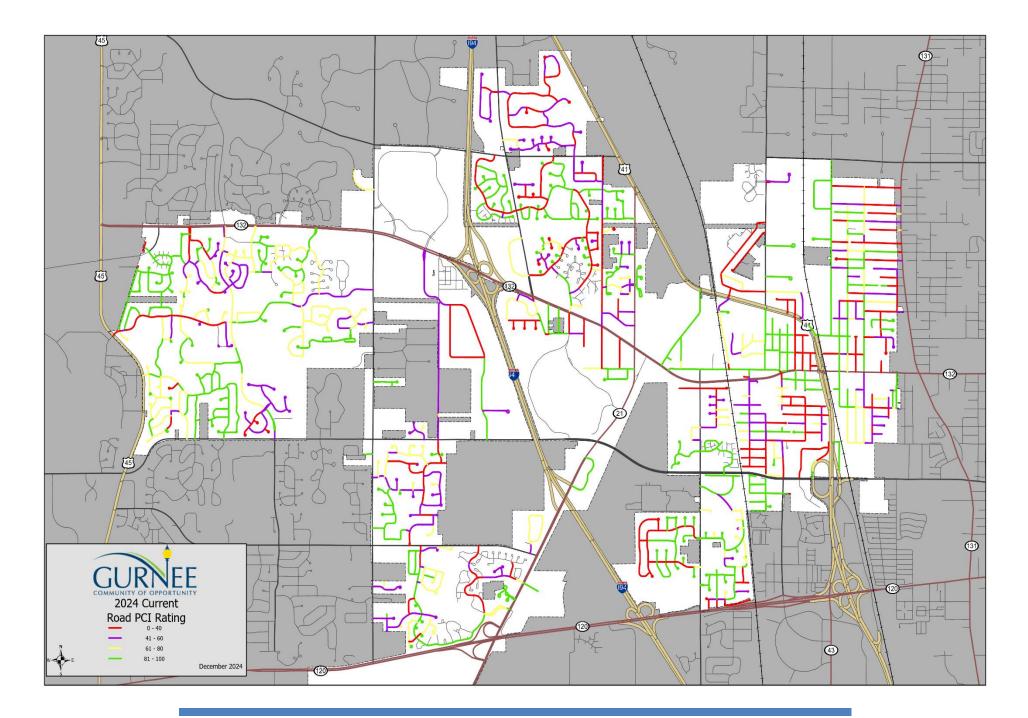


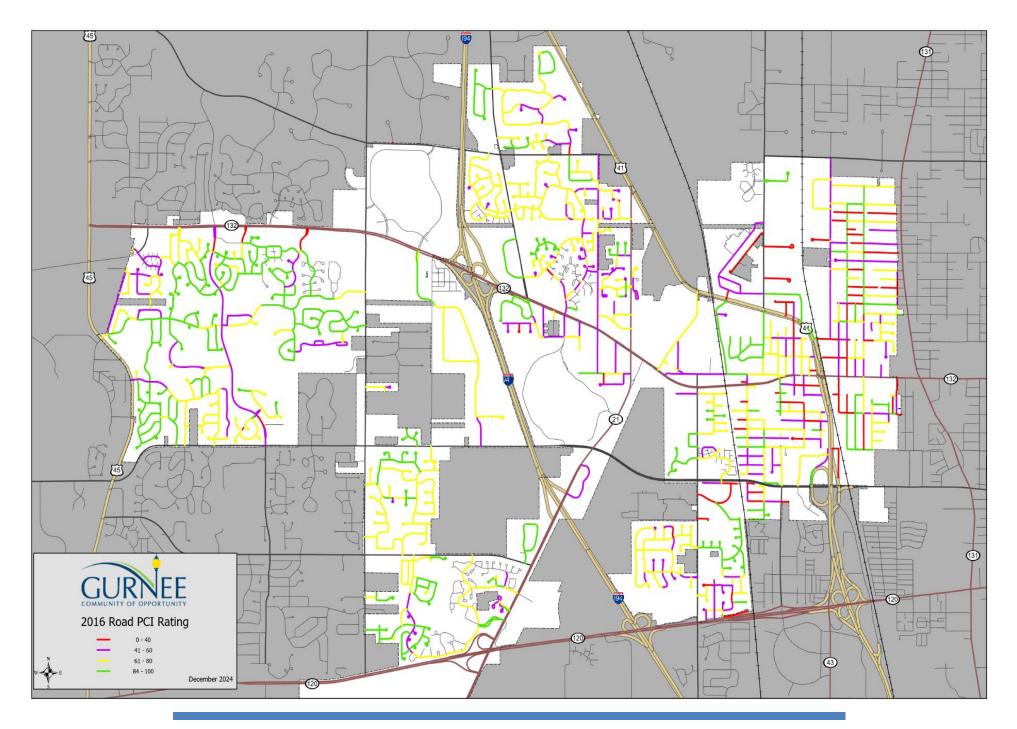
In the previous fiscal year, the Village resurfaced 7.6 miles of roadway. The FY2025/2026 program will expand to include both resurfacing and reconstruction, covering approximately 7.8 miles of roadway improvements. By investing in rehabilitation and preventative maintenance, the Village aims to minimize the risk of large-scale pavement failures while adhering to an annual target of rehabilitating six miles of roadway at a cost of \$5 to \$6 million, with a 20-year lifecycle for the improvements.

The FY2025/2026 program will be the largest in the Village's history. By consistently rehabilitating more than six miles of roadway, the Village is making significant progress in addressing deferred maintenance from smaller programs in past years.

The pavement condition map below reflects survey work completed in 2022, updated to include improvements made since that study. The Village's current average Pavement Condition Index (PCI) rating is 65, up from an average of 61 in 2022. This four-point improvement is the result of preventative maintenance measures such as resurfacing, patching, and reconstruction efforts.

A new pavement condition survey is scheduled for FY2025/2026 to reassess and confirm the current condition of the road network. The Current Rating map and the map from 10-years prior are on the following pages.



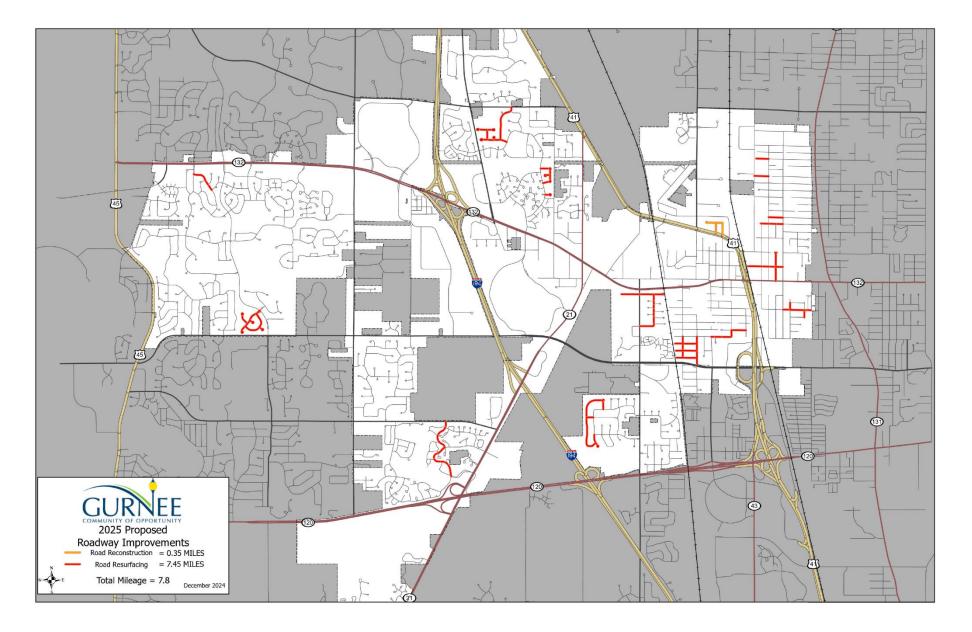


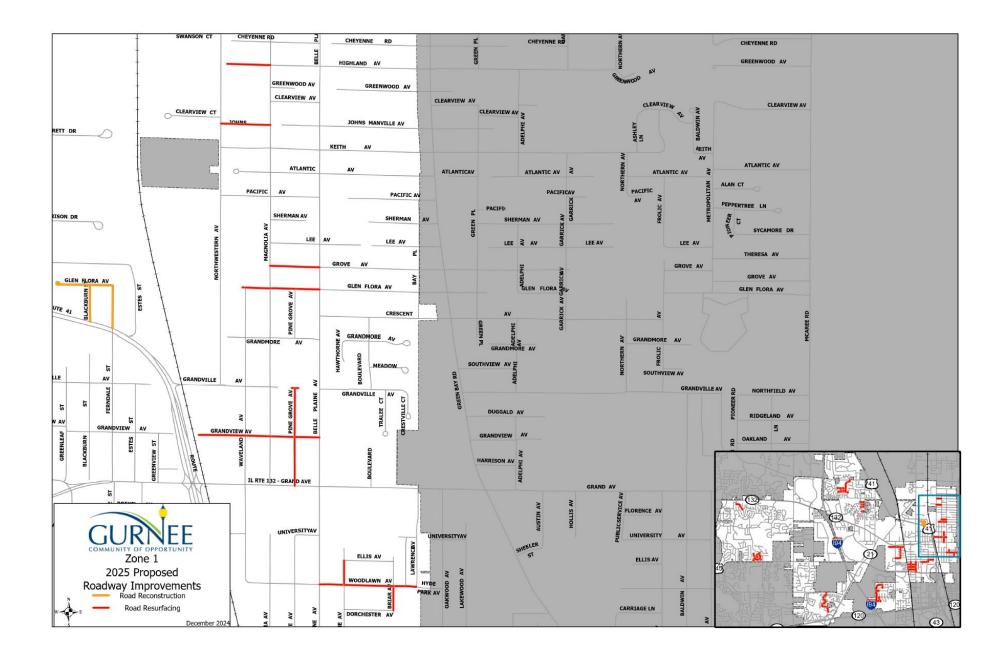
Transportation System Spending Projections

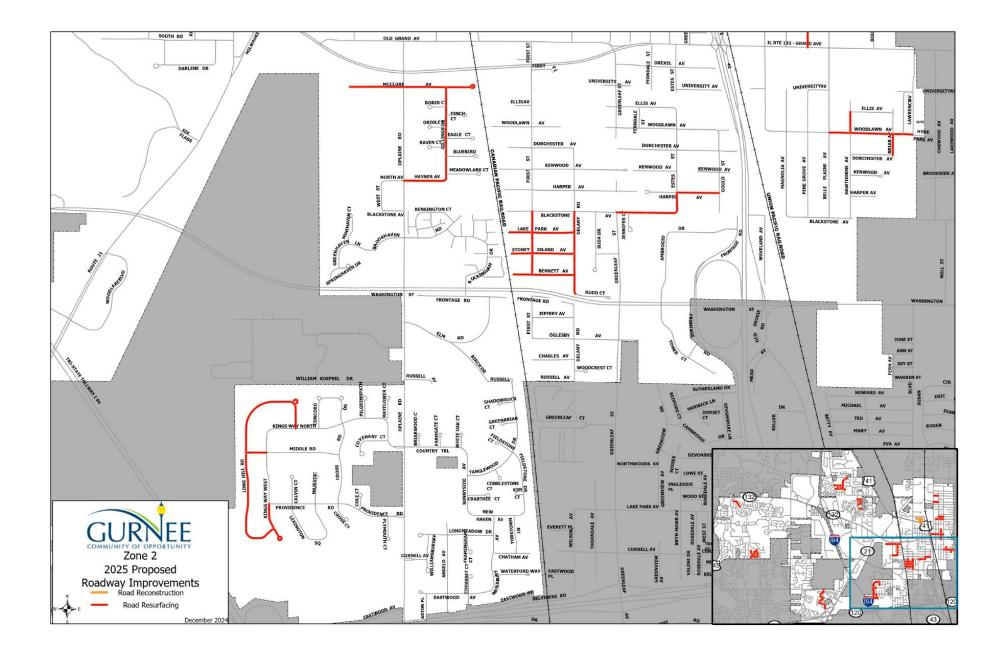
Transportation system spending over the plan period totals \$32.9M. Following is a list of proposed spending for the upcoming fiscal year, any notable anticipated expenditures in the out years, and a graphic that depicts anticipated spending on transportation system assets throughout the plan period.

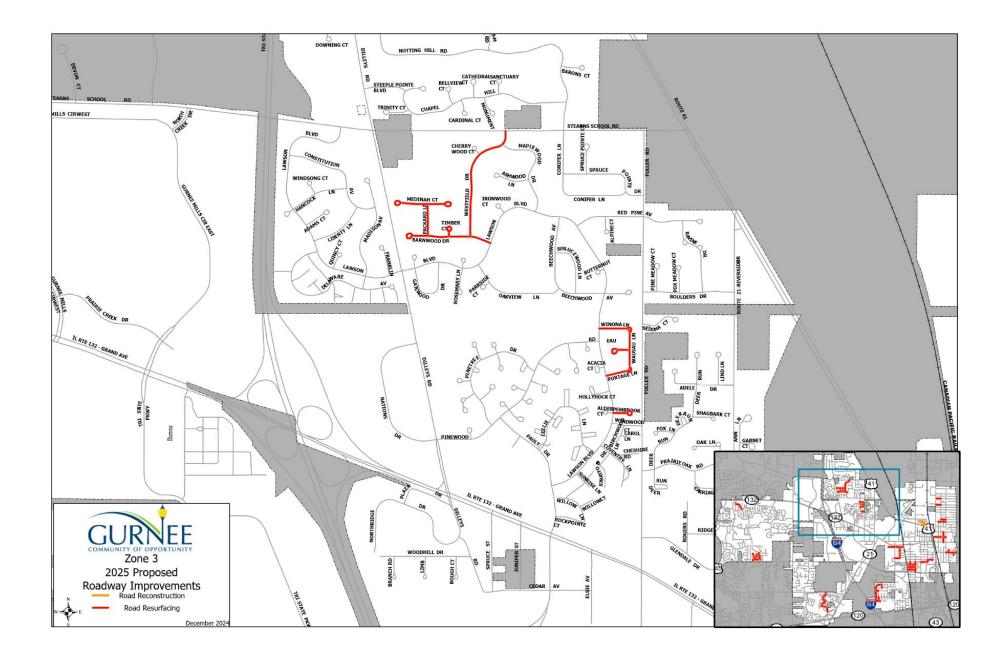
- FY2026 \$9.4M
 - \$6.4M in resurfacing (7.45 miles) and \$1.0M in reconstruction (0.35 miles) road work
 - \$820K in engineering consultant services
 - \$800K in sidewalk replacement in Zone 1 & 5
 - \$110K for street light wiring on Lakeside Drive

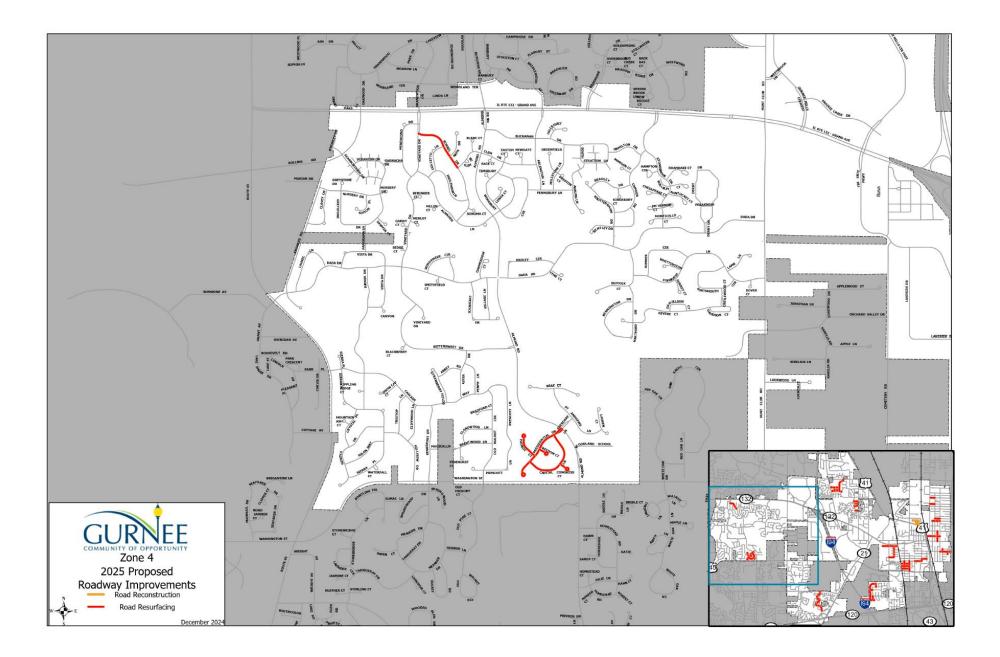
Transportation System		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	Projected	<u>Projected</u>	Projected	Projected
Total Transportation System Expenditures		\$3,942,765	\$2,475,280	\$7,057,101	\$6,957,309	\$6,835,000	\$9,404,670	\$5,870,000	\$5,870,000	\$5,870,000	\$5,870,00
S Change vs. Prior Year		0.00%	-37.22%	185.10%	-1.41%	-1.76%	46.72%	-37.58%	0.00%	0.00%	0.00%
122 - Motor Fuel Tax Fund		\$1,347,149	\$1,347,149	\$2,188,496	\$2,000,001	\$1,350,000	\$1,429,670	\$1,345,000	\$1,345,000	\$1,345,000	\$1,345,00
% Change vs. Prior Year		0.00%	0.00%	62.45%	-8.61%	-32.50%	5.90%	-5.92%	0.00%	0.00%	0.00%
12275400 - 443012 - STREET SURFACING-MAINT		\$1,000,000	\$957,619	\$1,860,000	\$1,000,001	\$1,350,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,00
12275400 - 472002 - INTERGOV COST SHARING		\$347,149	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
12275471 - 443012 - STREET SURFACING-MAINT		\$0	\$42,381	\$45,000	\$0	\$0	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
12275472 - 443012 - STREET SURFACING-MAINT		\$0	\$347,149	\$283,496	\$1,000,000	\$0	\$84,670	\$0	\$0	\$0	\$0
131 - Capital Improvement Fund		\$2,595,616	\$1,128,131	\$4,868,604	\$4,957,308	\$5,485,000	\$7,975,000	\$4,525,000	\$4,525,000	\$4,525,000	\$4,525,00
% Change vs. Prior Year		0.00%	-56.54%	331.56%	1.82%	10.64%	57.61%	-43.26%	0.00%	0.00%	0.00%
13120100 - 474005 - EAST GRAND ENH	ANCEMENTS	\$4,140	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
13175100 - 474004 - STREET LIGHTS		\$0	\$122,739	\$121,896	\$32,980	\$100,000	\$110,000	\$100,000	\$100,000	\$100,000	\$100,000
13175150 - 433008 - ENGINEERING COI	NSULTANT	\$179,850	\$115,164	\$267,750	\$400,336	\$500,000	\$820,000	\$500,000	\$500,000	\$500,000	\$500,00
13175150 - 443012 - STREET SURFACIN	G-MAINT	\$2,411,262	\$782,891	\$4,104,160	\$3,727,761	\$4,225,000	\$6,115,000	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,00
13175150 - 443014 - PAVEMENT MARKI	NG	\$364	\$0	\$16,757	\$59,921	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
13175150 - 443015 - PUBLIC SIDEWALK		\$0	\$107,337	\$160,510	\$166,516	\$150,000	\$250,000	\$200,000	\$200,000	\$200,000	\$200,000
13175150 - 472002 - INTERGOV COST SHARING		\$0	\$0	\$0	\$152,000	\$315,000	\$30,000	\$0	\$0	\$0	\$0
13175150 - 472011 - SIDEWALK IMPROV	VEMENTS	\$0	\$0	\$197,530	\$417,794	\$100,000	\$550,000	\$150,000	\$150,000	\$150,000	\$150,00
13175150 - 472013 - BRIDGE MAINTENANCE		\$0	\$0	\$0	\$0	\$20,000	\$25,000	\$0	\$0	\$0	\$0
	\$10,000,000										
	\$9,000,000										
	\$8,000,000										
122 - Motor Fuel Tax Fund	\$7,000,000										
	\$6,000,000										
131 - Capital Improvement Fund	\$5,000,000										
	\$4,000,000										
	\$3,000,000										
	\$2,000,000										
	\$1,000,000										
	\$0 ·										
	ŞŬ	Actual	Actual	Actual	Actual	Budget	Proposed	Projected	Projected	Projected	Projected















SECTION III – STORMWATER MANAGEMENT SYSTEM

Section III: Stormwater Management System

Overview

The Village of Gurnee is responsible for many aspects of stormwater management including stormwater conveyance and storage, water quality, and regulating development to minimize the risk of flooding.

The Village maintains extensive conveyance and storage systems throughout the community to handle stormwater runoff. Runoff enters roadside ditches or storm sewer pipes and is conveyed to neighborhood detention basins. Each detention basin has a specific outlet control structure which regulates the outflow to minimize the potential for flooding downstream. After stormwater is released from the neighborhood detention basins the majority of the Village drains to the Des Plaines River.

The Village is responsible for maintaining approximately 135 miles of storm sewer pipe and 30 detention basins. The remaining detention basins (over 270) are maintained by their respective property owners or associations. Village staff regularly inspects these facilities to ensure that they will operate properly when needed. As the Village of Gurnee matures, resources will be needed to maintain the existing facilities and make improvements to enhance the operation of the stormwater management system to maintain functionality and minimize flooding.

The local water quality aspect of stormwater management began with the 1999 amendment to the 1972 Clean Water Act. The Village of Gurnee is therefore required to monitor and minimize pollution in stormwater runoff from sources such as illegal dumping and from paved areas like roadways and parking lots. In 2009, the Village of Gurnee adopted a Stormwater Management Program Plan (SMPP) with the intent of minimizing pollution found in stormwater runoff. The SMPP includes programs to raise awareness through public education and commit resources to inspect, detect, and eliminate pollution in the stormwater management system.

Minimizing the flooding risk for new development in the Village is achieved by regulating construction in accordance with the Watershed Development Ordinance first adopted in 1992 and amended most recently in 2023. The Village also has a program to purchase property and remove flood prone structures near the Des Plaines River and its tributaries. The Village works with the Lake County Stormwater Management Commission to apply for state and federal grant money to purchase flood properties from willing sellers. Leveraging local funds with government grants has proven to be an extremely effective method to reduce the number of structures in the special flood hazard area.

Assumptions & Approach

As the Village and science of stormwater management matured, the focus of capital spending was on enhancements to existing Village-owned detention basins to optimize their effectiveness. In recent years, the need for structural improvements has declined and the focus has now turned to long-term maintenance of piping and detention basins.

The recommended approach is to continue to inspect and maintain or repair stormwater facilities as needed and continue to leverage local funds with governmental grant programs to acquire and demolish flood prone structures.

Stormwater Management System Spending Projections

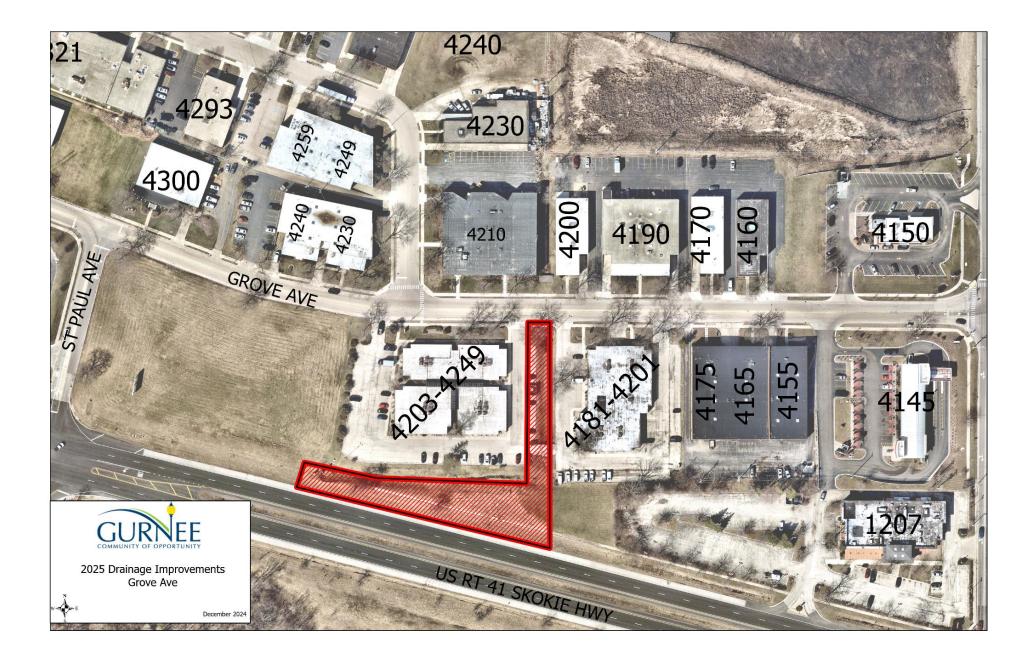
There is no dedicated source of funding for the stormwater management system. In recent years, funding for these programs has been provided through General Fund and Impact Fee transfers as part of the annual budget process. Following is a list of proposed spending for the upcoming fiscal year, any notable anticipated expenditures in the out years, and a graphic that depicts anticipated spending on Stormwater Management System assets throughout the plan period.

• FY2026 - \$200K

St To %

- o \$75K Grove Avenue detention improvements
- \$75K for drainage improvements
- o \$50K for potential floodplain land acquisition

Stormwater Management System		2021 <u>Actual</u>	2022 <u>Actual</u>	2023 <u>Actual</u>	2024 <u>Actual</u>	2025 <u>Budget</u>	2026 <u>Proposed</u>	2027 <u>Projected</u>	2028 <u>Projected</u>	2029 <u>Projected</u>	2030 <u>Projected</u>
Total Stormwater Management System Exp	enditures	\$8,565	\$305,175	\$110,316	\$191,347	\$325,000	\$200,000	\$250,000	\$250,000	\$250,000	\$250,000
% Change vs. Prior Year		0.00%	3463.05%	-63.85%	73.45%	69.85%	-34.43%	25.00%	0.00%	0.00%	0.00%
131 - Capital Improvement Fund		\$8,565	\$305,175	\$110,316	\$191,347	\$325,000	\$200,000	\$250,000	\$250,000	\$250,000	\$250,000
% Change vs. Prior Year		0.00%	3463.05%	-63.85%	73.45%	69.85%	-34.43%	25.00%	0.00%	0.00%	0.00%
13175150 - 471002 - LAND ACQUISITION	N	\$8,565	\$0	\$4,612	\$320	\$150,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
13175150 - 471003 - APPRAISAL FEES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
13175150 - 472006 - DRAINAGE IMPROV		\$0	\$204,878	\$105,704	\$191,027	\$175,000	\$150,000	\$200,000	\$200,000	\$200,000	\$200,000
13175150 - 472007 - DETENTION IMPRO		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
13175150 - 473005 - DEMOLITION COST	5	\$0	\$100,298	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$300 \$250 \$200 131 - Capital Improvement Fund \$150 \$100	\$350,000										
	\$300,000										
	\$200,000										
	\$150,000										
	\$100,000										
	\$50,000										
	Ş0	Actual	Actual	Actual	Actual	Budget	Proposed	Projected	Projected	Projected	Projected
						-					-
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030





SECTION IV – WATER & SEWER SYSTEM

Section IV: Water & Sewer System

Overview

The Village of Gurnee's original water system was put into operation in 1960. At that time it was connected to the Waukegan system at Sunset Avenue and Northwestern Avenue. Water was supplied through the Waukegan system and a deep well located at Fire Station #1 on Old Grand Avenue. The system consisted of one deep well, a 200,000-gallon elevated tank, and a distribution system consisting of 13.9 miles of water main. With the early growth of the Village came the expansion of the Village's water system.

From 1960 to 1990, the Village's water distribution system increased from 13.9 miles to 73.7 miles. This represents a five-fold increase during the thirty-year time frame. From 1990 to present, the system has more than doubled in length from 73.7 miles to 182 miles. The Village's water source was changed in 1992 and continues to be provided by the Central Lake County Joint Action Water Agency (CLCJAWA), which pipes Lake Michigan water to the Village from the Lake Bluff shoreline pumping station.

As the water system passes 60 years of age, significant portions of the original water system are deteriorating resulting in a lower level of service to the community in the form of water shutdowns to repair pipe breaks and perform maintenance of pumps, tanks, valves and hydrants. Capital investment for the future is expected to be focused on maintaining and rehabilitating the existing system with a focus on operational efficiency.

The Village of Gurnee's sanitary sewer system was originally constructed in the mid-1960's in conjunction with the water system. The system totaled 88,680 lineal feet (16.8 miles). Today, the sanitary sewer system is a combination of gravity lines, force mains and lift stations. There are 142 miles of sanitary sewer (gravity) and 2.8 miles of sanitary sewer force main. Currently, there are eight sanitary sewer lift stations in operation. The lift stations along with the force mains are able to service parts of the community that would otherwise be unable to obtain sanitary service by gravity due to the topography of the land and depth of the sanitary sewer system.

The majority of all municipal wastewater is conveyed through Village-owned and maintained sanitary sewer mains. The wastewater is then routed to either the Lake County Public Works (LCPW) transmission main on the west side of Interstate 94 or to the North Shore Water Reclamation District (NSWRD) transmission main on the east side of the Interstate 94. Both sewer mains convey flow to the NSWRD treatment facility located in Gurnee.

Until 2011, the Village actively funded sewer extension projects in the northeast portion of the community, providing new service options for residents previously reliant on individual septic systems. While some gaps remain, strong neighborhood support could prompt further investment in additional sewer extensions.

As part of the Village's Strategic Plan, efforts will focus on expanding both sewer connections and public water access. In the next fiscal year, the Village plans to install 2,000 feet of public sanitary sewer in the Quality Acres neighborhood, which currently relies exclusively on septic systems.

As portions of the existing sewer system approach 60 years of age the recent focus of capital expenditures has been evaluating and maintaining the existing system. The sewer system is one area where technology has really made a difference and the use of robotic and trenchless technologies allows the Village to perform many repairs to sewer lines without excavation or significant inconvenience to the community.

Funding for Water & Sewer related capital comes from a portion of rates charged to customers. In 2011, the Village conducted a water rate study and as a result of the findings instituted a base fee and incremental annual increase in the rate. Effective May 1, 2016, the Village renewed its multi-year rate plan to include incremental annual increases on May 1 through FY2021. The result is adequate funding to pay the debt service on the Knowles Rd. Tower and sustain approximately \$2 million annually for capital replacement.

Assumptions & Approach

As the water system ages the need to invest capital funds in the replacement of aging facilities will become the focus of water system funding in the capital plan. Replacement of deteriorating water main pipe, hydrants, valves and tank maintenance are expected to be the focus of future investment to maintain a high level of service to the community.

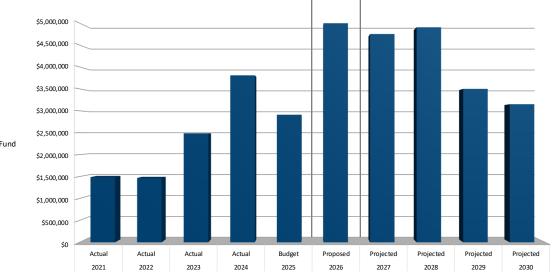
As the sewer system ages the need to begin investing capital funds in standardization of electrical cabinetry and maintenance of deteriorating facilities will become the focus of sewer system funding in the capital improvement plan. Sewer pipe, pumps and manhole structures are expected to be the focus of future rehabilitation while standardization of electrical cabinet panels and Supervisory Control and Data Acquisition (SCADA) programs at our lift stations will be prioritized for investments to maintain high levels of service to the community.

Water & Sewer System Spending Projections

Following is a list of proposed spending for the upcoming fiscal year, any notable anticipated expenditures in the out years, and a graphic that depicts anticipated spending on Water & Sewer System assets throughout the plan period.

- FY2026 \$5.0M
 - \circ \$3.5M in watermain improvements including the Stoney Island area
 - o \$637K in SCADA system upgrades in accordance with the 2024 SCADA Optimization Master Plan
 - \circ \$500K for installing sanitary sewer in the Quality Acres area
 - \$101K for intergovernmental share of improvements at Stearns & 41 and Washington & Hunt Club

Nater & Sewer System	2021 <u>Actual</u>	2022 <u>Actual</u>	2023 <u>Actual</u>	2024 <u>Actual</u>	2025 <u>Budget</u>	2026 <u>Proposed</u>	2027 <u>Projected</u>	2028 <u>Projected</u>	2029 <u>Projected</u>	2030 <u>Projected</u>
Fotal Water & Sewer System Expenditures	\$1,487,419	\$1,466,888	\$2,486,103	\$3,808,870	\$2,910,000	\$4,997,000	\$4,751,500	\$4,905,000	\$3,500,000	\$3,150,000
6 Change vs. Prior Year	0.00%	-1.38%	69.48%	53.21%	-23.60%	77.83%	-4.91%	3.23%	-28.64%	-10.00%
223 - Water & Sewer Capital Fund	\$1,487,419	\$1,466,888	\$2,486,103	\$3,808,870	\$2,910,000	\$4,997,000	\$4,751,500	\$4,905,000	\$3,500,000	\$3,150,000
% Change vs. Prior Year	0.00%	-1.38%	69.48%	53.21%	-23.60%	77.83%	-4.91%	3.23%	-28.64%	-10.00%
22375500 - 472002 - INTERGOV COST SHARING	\$0	\$0	\$0	\$383,170	\$1,300,000	\$100,500	\$0	\$0	\$0	\$0
22375500 - 472003 - UTILITY IMPROVEMENT	\$950,182	\$1,434,546	\$2,348,274	\$3,394,943	\$1,400,000	\$4,200,000	\$4,350,000	\$4,350,000	\$3,000,000	\$3,000,000
22375500 - 472004 - ENGINEERING STUDIES	\$28,400	\$31,343	\$16	\$0	\$60,000	\$60,000	\$100,000	\$100,000	\$100,000	\$100,000
22375500 - 472005 - SANITARY SEWER REPAIR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22375500 - 472012 - KNOWLES RD. WATER TOWER	\$505,956	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22375500 - 475022 - SCADA SYSTEM	\$2,880	\$1,000	\$137,813	\$30,757	\$150,000	\$636,500	\$301,500	\$455,000	\$400,000	\$50,000



223 - Water & Sewer Capital Fund





SECTION V – VEHICLES & EQUIPMENT

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Section V: Vehicles & Equipment

Overview

Items included in this section fall under the Machinery and Equipment category of fixed assets as defined in the Village's Fixed Assets Policy (Appendix A). These items include vehicles, heavy equipment, and any up fitting to put the asset in use.

The Village of Gurnee recognizes the importance of maintaining, replacing, and purchasing equipment and vehicles to guarantee public safety and the efficient delivery of services. Vehicles include squad cars, fire apparatus, ambulances and snowplows among others. The Village has been successful in limiting the number of vehicles in the fleet budgeted for replacement by shifting heavily used vehicles to other areas that are less demanding. For example, a Police squad that reaches a certain age, engine hours and mileage threshold may not be appropriate as a Police vehicle but it can be utilized by the Community Development Department in less demanding roles. The table below shows the number of vehicles and pieces of heavy equipment and their approximate replacement value broken down by department to be budgeted for replacement in future years.

Department	Count	Replacement Value
Police Department	42	\$2,901,000
Fire Department	22	\$10,999,000
Public Works*	77	\$6,846,720
Total	141	\$20,746,720

*Some Vehicles & Equipment is shared between the Streets and Utilities divisions

Assumptions & Approach

Various factors are considered when determining a replacement cycle for vehicles and equipment. These factors include mileage or hours of engine runtime, maintenance costs and future demands along with software that rates vehicles based on American Public Works Association standards for vehicle replacement. Due to the wide variety of factors influencing the range of assets included in this category, staff reviews needs annually with every department and the Fleet Management Administrator.

Vehicle & Equipment Spending Projections

Following is a list of proposed spending for the upcoming fiscal year, any notable anticipated expenditures in the out years, and a graphic that depicts anticipated spending on Vehicles and Equipment throughout the plan period.

- FY2026 \$3.2M
 - Police Department \$855K
 - Six patrol vehicles, K9 vehicle, evidence technician vehicle, community service officer vehicle, UTV, E-Bikes, ballistic helmets and rifle plates for officers
 - Fire Department \$870K
 - One ambulance and safety vehicle, cardiac monitors, pre-emption and warning sirens
 - Public Works \$1.47M
 - One 1-Ton truck, three 5-Yard truck chassis, crane truck, three pickup trucks, small bucket truck, cement trailer, forklift truck and hot box replacement

Vehicles & Equipment by Fund		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	Projected	Projected	Projected	Projected
Total Vehicles & Equipment Expenditures		\$541,735	\$577,044	\$3,237,140	\$1,769,459	\$2,175,000	\$3,198,815	\$3,343,000	\$2,440,000	\$2,030,000	\$2,430,000
% Change vs. Prior Year		0.00%	6.52%	460.99%	-45.34%	22.92%	47.07%	4.51%	-27.01%	-16.80%	19.70%
		•									
124 - PD Restricted Revenue Fund		\$43,399	\$16,468	\$86,226	\$99,183	\$172,000	\$137,315	\$33,000	\$20,000	\$20,000	\$20,000
% Change vs. Prior Year		0.00%	-62.06%	423.61%	15.03%	73.42%	-20.17%	-75.97%	-39.39%	0.00%	0.00%
12440150 - 475102 - MACHINERY & EQUIPMEN	11	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
12440150 - 475202 - VEHICLES	UT.	\$0	\$0	\$0 ¢0	\$0 ¢0	\$76,000	\$0 ¢38,000	\$0	\$0	\$0	\$0
12440160 - 475102 - MACHINERY & EQUIPMEN 12440160 - 475202 - VEHICLES	NI	\$0 \$0	\$16,468 \$0	\$0 \$49.070	\$0 \$0	\$10,000 \$76,000	\$38,000 \$76,315	\$10,000 \$0	\$10,000 \$0	\$10,000 \$0	\$10,000 \$0
12440160 - 475202 - VERICLES 12440170 - 475102 - MACHINERY & EQUIPMEN	u T	\$0 \$0	\$0 \$0	\$49,070	\$99,183	\$78,000 \$0	\$78,315 \$13,000	\$0 \$13,000	\$0 \$0	\$0 \$0	\$0 \$0
12440170 - 475102 - MACHINERY & EQUIPMEN	NI	\$43,399	\$0 \$0	\$37,156	\$99,183	\$0 \$0	\$13,000 \$0	\$13,000	\$0 \$0	\$0 \$0	\$0 \$0
12440170 - 475202 - VERICLES		Ş45,599	ŞŪ	\$57,150	30	ŞU	30		ŞU	ŞU	ŞU
131 - Capital Improvement Fund		\$0	\$24,788	\$1,094,500	\$364,705	\$586,000	\$1,020,000	\$1,410,000	\$520,000	\$110,000	\$510,000
% Change vs. Prior Year		0.00%	0.00%	4315.50%	-66.68%	60.68%	74.06%	38.24%	-63.12%	-78.85%	363.64%
13150100 - 475010 - PRE-EMPTION SYSTEM		\$0	\$2,782	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
13150100 - 475014 - FIRE FIGHTING GEAR		\$0	\$0	\$0	\$35,919	\$70,000	\$360,000	\$0	\$0	\$0	\$0
13150100 - 475016 - MATCHING GRANT PROG	RAM	\$0	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
13150100 - 475017 - WARNING SIRENS		\$0	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
13140100 - 475102 - MACHINERY & EQUIPMEN	T	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0
13150100 - 475202 - VEHICLES		\$0	\$22,006	\$1,094,500	\$328,785	\$461,000	\$455,000	\$1,355,000	\$465,000	\$55,000	\$455,000
211 - Golf Course Fund		\$0	\$0	\$24,694	\$0	\$0	\$0	\$0	\$0	\$0	\$0
% Change vs. Prior Year		-500.00%	-400.00%	-300.00%	-200.00%	-100.00%	0.00%	0.00%	0.00%	0.00%	0.00%
21113000 - 475102 - MACHINERY & EQUIPMEN	NT	\$0	\$0	\$24,694	\$0	\$0	\$0	\$0	\$0	\$0	\$0
233 - Fleet Services Fund		\$498,336	\$535,789	\$2,031,720	\$1,305,572	\$1,417,000	\$2,041,500	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000
% Change vs. Prior Year		0.00%	7.52%	279.20%	-35.74%	8.53%	44.07%	-6.93%	0.00%	0.00%	0.00%
23340100 - 475202 - VEHICLES		\$255,342	\$218,977	\$385,200	\$259,989	\$707,000	\$574,500	\$600,000	\$600,000	\$600,000	\$600,000
23375100 - 475202 - VEHICLES		\$174,694	\$151,504	\$532,000	\$320,123	\$206,500	\$585,000	\$500,000	\$500,000	\$500,000	\$500,000
23375100 - 475103 - HEAVY EQUIPMENT		\$0	\$6,903	\$284,094	\$194,706	\$234,500	\$75,000	\$150,000	\$150,000	\$150,000	\$150,000
23375500 - 475202 - VEHICLES		\$68,300	\$151,504	\$532,000	\$336,047	\$206,500	\$787,000	\$500,000	\$500,000	\$500,000	\$500,000
23375500 - 475103 - HEAVY EQUIPMENT		\$0	\$6,903	\$298,426	\$194,706	\$62,500	\$20,000	\$150,000	\$150,000	\$150,000	\$150,000
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الروب	00,000										
\$3,0	00,000										
211 - Golf Course Fund											
\$2,5	00,000								-		
124 - PD Restricted Revenue Fund											
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131 - Capital Improvement Fund											
\$1,5	00,000				_						
233 - Fleet Services Fund											
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\$500,000

\$0

Actual

2021

Actual

2022

Actual

2023

Actual

2024

Budget

2025

Proposed

2026

Projected

2027

Projected

2028

Projected

2029

Projected

2030



SECTION VI – TECHNOLOGY

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Section VI: Technology

Overview

Items included in this section fall under the Machinery and Equipment and Computers category of fixed assets as defined in the Village's Fixed Assets Policy (Appendix A). These items include the Village's computer servers, personal computers, phone and voicemail systems, cellular voice and data services, e-mail system, wired and wireless networks, computer security, website and other internet services. The Village operates a full-service Communications Center that services the Village's public safety departments as well as several outside contractual customers. This service is expected to transition to the Lake County Consolidated Emergency Communications Center in FY2026.

The Village's technology is managed by the Information Systems (IS) Division within the Administration Department. IS staff activities are designed to provide both managers and users with reliable, efficient, consistent and intuitive systems to assist departmental operations and strengthen services provided to the public. Staff regularly assists departments with various communications methods, budgeting, specifications for software and hardware, procurement, implementation, training and maintenance of IT systems. Information Systems also includes comprehensive Geographic Information Systems (GIS) services. The Division is largely responsible for maintenance of software and equipment in five facilities with a number of Local Area Networks (LANs) connected via a Metropolitan Area Network (MAN).

Assumptions & Approach

Village leadership has a longstanding commitment to utilizing technology to deliver services in an-effective and efficient manner. This emphasis is borne out in historical spending on technology and is reflected and emphasized in the Village's strategic plan.

Implementing technology purely as a cost reduction mechanism needs to be supplemented with a view of technology as an enabler of insights and activities not previously possible. The idea of digital transformation highlights extensive change implications and implies the reimagining of entire processes bringing new opportunities. Technology and digital transformation are a new competitive arena for organizations, including government, to differentiate from competitors.

Technology enables: improved resident and constituent experiences; focusing departmental efforts and expenditures for maximum effect; increasing operational capabilities; facilitating collaboration; providing greater transparency; and protecting village residents, workforce and assets.

Today's overwhelming dependence on technology warrants investment in resilience, preparedness, and protection of systems from natural, accidental, and intentional occurrences. The value of our technological systems make them targets for extortionists as cyber crime has become a profitable industry. Many systems deployed in the past did not contemplate today's security requirements and require retrofit or replacement.

The Village seeks to time the implementation new technologies judiciously. Product adoption phases include innovators, early adopters, early majorities, late majorities and laggards. The Village's efforts sometimes fall into the early adopter and more often the early majority categories.



The Village has a history of coordinating technology efforts across departments. The Information Systems Division works across organizational partitions. This coordinated approach reduces duplicated efforts and expenditures. It allows a level of specialization of personnel not supported in smaller organizational units.

Proposed projects are evaluated with respect to flexibility and adaptability to increase the ongoing value and longevity of solutions. Beyond systems maintenance costs, environmental impact and exit strategies for preserving data are also relevant factors.

Planned expenditures fall into two broad categories. The first is cross department or enterprise wide projects which benefit multiple or all departmental operations. These activities include: enterprise software systems and applications such as our Financial ERP system; networking equipment and applications such as routers and switches; cyber security equipment and applications such as firewalls and intrusion detection systems; and virtualization and storage such as Storage Area Network equipment which is utilized across all depts.

The second broad category are the planned expenditures which break down into department-specific needs and can be more readily attributable to individual departments. These activities include: physical security and access controls such as IP cameras and proximity card readers; audio visual equipment and display systems such as projectors, video walls, and presentation systems; communications systems and services such as telephone and portable radio systems; and departmental systems and applications such as records management systems specific to an individual department.

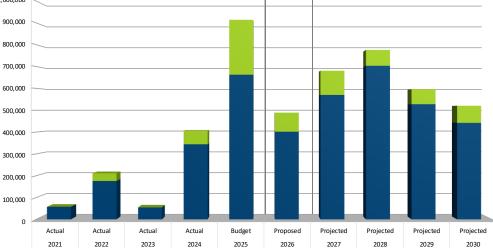
The categories and accounts are intended to quantify expenditures based on functional descriptions / activities supported. They provide an opportunity to focus emphasis in aggregate as priorities change.

Technology Spending Projections

Following is a list of proposed spending for the upcoming fiscal year, any notable anticipated expenditures in the out years, and a graphic that depicts anticipated spending on Technology throughout the plan period.

- FY2026 \$489K
 - \$180K for network equipment and applications
 - o \$125K for cyber security
 - o \$66K on audio / visual equipment
 - \$65K for virtualization & storage
 - \$30K for communications systems
 - o \$23K for security improvements

echnology by Fund	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	Actual	Actual	Actual	Actual	Budget	Proposed	Projected	Projected	Projected	Projected
otal Technology Expenditures	\$57,847	\$211,224	\$54,636	\$406,249	\$923,100	\$488,500	\$681,000	\$776,000	\$596,000	\$520,500
6 Change vs. Prior Year	0.00%	265.14%	-74.13%	643.55%	127.23%	-44.05%	39.41%	13.95%	-23.20%	-12.67%
131 - Capital Improvement Fund	\$57,847	\$175,889	\$54,636	\$344,052	\$662,750	\$401,500	\$570,000	\$703,500	\$527,500	\$442,000
% Change vs. Prior Year	0.00%	204.06%	-68.94%	529.71%	92.63%	-34.48%	41.97%	23.42%	-25.02%	-16.21%
473006 - SECURITY IMPROVEMENTS	\$0	\$480	\$0	\$38,943	\$49,750	\$19,500	\$56,500	\$28,500	\$21,500	\$26,000
475005 - ENTERPRISE SOFTWARE SYS&APPS	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$50,000	\$50,000	\$50,000
475021 - INTER/INTRA NETWORK PROJ	\$28,428	\$207	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
475023 - AUDIO VISUAL EQUIPMENT	\$2,019	\$6,752	\$24,401	\$23,600	\$61,000	\$65,000	\$31,000	\$30,000	\$46,000	\$46,000
475024 - NETWORK EQUIPMENT/APPLICATIONS	\$0	\$81,225	\$4,281	\$138,361	\$182,000	\$155,000	\$250,000	\$175,000	\$140,000	\$150,000
475025 - CYBER SECURITY EQUIP/APPS	\$27,400	\$75,725	\$0	\$0	\$130,000	\$80,000	\$150,000	\$80,000	\$80,000	\$80,000
475026 - COMMUNICATION SYSTEMS&SERVICES	\$0	\$0	\$0	\$9,740	\$95,000	\$20,000	\$17,500	\$10,000	\$10,000	\$10,000
475027 - VIRTUALIZATION & STORAGE	\$0	\$0	\$25,955	\$89,970	\$45,000	\$62,000	\$15,000	\$80,000	\$180,000	\$80,000
475028 - DEPARTMENT SOFTWARE SYS&APPS	\$0	\$11,500	\$0	\$43,437	\$50,000	\$0	\$0	\$250,000	\$0	\$0
223 - Water & Sewer Capital Fund	\$0	\$35,335	\$0	\$62,198	\$251,500	\$87,000	\$111,000	\$72,500	\$68,500	\$78,500
% Change vs. Prior Year	0.00%	0.00%	-100.00%	0.00%	304.36%	-65.41%	27.59%	-34.68%	-5.52%	14.60%
473006 - SECURITY IMPROVEMENTS	\$0	\$0	\$0	\$1,504	\$4,000	\$3,000	\$32,500	\$2,500	\$2,500	\$2,500
475004 - ENTERPRISE EQUIP&APPS	\$0	\$31,022	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
475023 - AUDIO VISUAL EQUIPMENT	\$0	\$0	\$0	\$0	\$7,500	\$1,000	\$1,000	\$5,000	\$1,000	\$1,000
475024 - NETWORK EQUIPMENT/APPLICATIONS	\$0	\$4,313	\$0	\$0	\$55,000	\$25,000	\$10,000	\$20,000	\$10,000	\$20,000
475025 - CYBER SECURITY EQUIP/APPS	\$0	\$0	\$0	\$0	\$45,000	\$45,000	\$45,000	\$45,000	\$30,000	\$30,000
475026 - COMMUNICATION SYSTEMS&SERVICES	\$0	\$0	\$0	\$0	\$0	\$10,000	\$7,500	\$0	\$0	\$0
475027 - VIRTUALIZATION & STORAGE	\$0	\$0	\$0	\$34,966	\$10,000	\$3,000	\$15,000	\$0	\$25,000	\$25,000
475028 - DEPARTMENT SOFTWARE SYS&APPS	\$0	\$0	\$0	\$25,728	\$130,000	\$0	\$0	\$0	\$0	\$0
233 - Fleet Services Fund	\$0	\$0	\$0	\$0	\$8,850	\$0	\$0	\$0	\$0	\$0
% Change vs. Prior Year	0.00%	0.00%	0.00%	0.00%	0.00%	-100.00%	0.00%	0.00%	0.00%	0.00%
76 Change v3. Fhor real	\$0	\$0	\$0	\$0	\$8,850	\$0	\$0	\$0	\$0	\$0
	ŚŊ	\$0	\$0	\$0	\$8,850	\$0	\$0	\$0	\$0	
475028 - DEPARTMENT SOFTWARE SYS&APPS										



223 - Water & Sewer Capital Fund

131 - Capital Improvement Fund

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SECTION VII – BUILDINGS & BUILDING IMPROVEMENTS

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Section VII: Buildings & Building Improvements

Overview

Items included in this section fall under the Land & Land Improvements, and Buildings & Building Improvements categories of fixed assets as defined in the Village's Fixed Assets Policy (Appendix A).

The Village is responsible for numerous municipal facilities within its corporate boundaries. Village buildings and grounds must be maintained regularly to remain functional. Village facilities must also periodically be upgraded to ensure efficient operations. Expenditures in this section include projects that:

- Conduct preventative maintenance of problems before they become more expensive to repair.
- Maximize the life of the building and materials.
- Keep buildings safe, ensuring that anything affecting health and safety is maintained.
- Help hold the value of a building.
- Keep the appearance of buildings as an aesthetically pleasing reflection of the community.

The Village's main facilities include:

- Village Hall 325 N. O'Plaine Road
- Fire Station #1 4580 Old Grand Avenue
- Fire Station #2 6581 Dada Drive
- Fire Station #3 5330 Manchester Drive
- Police Department 100 N. O'Plaine Road
- Police Department Substation 6170 Grand Avenue (Gurnee Mills)
- Public Works Facility -1151 Kilbourne Road

The Village also maintains water storage facilities, storm and sanitary sewer pumping stations, Welton Plaza and the Mother Rudd House, a historical landmark in Gurnee which is currently occupied by the Warren Township Historical Society. The home is located at 4690 Old Grand Avenue.

Assumptions & Approach

Improvements in functionality of existing facilities and larger preventative maintenance items are expected to be the focus of capital investment in facilities. Many preventative maintenance line items for facilities are built into the operating budgets but larger expense that can be capitalized such as mechanical systems, pavement repairs or roofing are expected to be funded through capital.

Buildings & Improvements Spending Projections

Following is a list of proposed spending for the upcoming fiscal year, any notable anticipated expenditures in the out years, and a graphic that depicts anticipated spending on Building and Improvement assets throughout the plan period.

- FY2026 \$1.9M
 - o \$600K for the reconstruction of the 32-year-old fuel island at Public Works
 - \$440K for the reconfiguration and upgrade of Fire Station #2
 - \$150K for the upgrade of access control at the Police Department
 - o \$120K for generator installs at lift stations
 - o \$106K for updates to the Community Room, Evidence Room and Interior at the Police Department
 - \$100K for updates to Village Hall
 - o \$100K for replacement of trench drains at Public Works
 - \$100k for HVAC upgrades at Police and Public Works
 - \$75K for upgrades to various areas of Public Works
- FY2027
 - Golf Course Fund \$3.0M is included for the replacement of the irrigation system.







SECTION VIII – APPENDIX

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<u>Appendix A – Fixed Asset Policy</u>



Fixed Asset Policy

Adopted: June 4, 2007

Last Revised: August 20, 2018

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Statement of Purpose

The purpose of this policy is to establish procedures governing the Fixed Asset Systems of the Village of Gurnee. The policy is meant to ensure compliance with various accounting and financial reporting standards including generally accepted accounting principles (GAAP), Governmental Accounting, Auditing and Financial Reporting (GAAFR), Governmental Accounting Standards Board (GASB), and applicable State and Federal capital asset regulatory and reporting requirements related to property. An accurate inventory provides for the valuation of assets for financial statements and insurance purposes. It also enhances the ability to safeguard fixed assets.

General Policy

Each department shall be responsible for the following: (a) maintain control and security over each asset within the department's possession; (b) completion of documentation required by the Finance Division each time an asset is purchased, updated, transferred or disposed; and (c) conduct physical inventories of assets.

<u>Scope</u>

This policy provides for the inventory and capitalization of all Village owned or leased assets with a value equal to or in excess of those amounts set forth in Section **IV and VII** herein and having a useful life of more that one year. Those assets identified pursuant to this policy as set forth in Section VIII shall be recorded and depreciated, if applicable, by the Director of Finance in the Fixed Asset System.

Inventory, Valuing, Capitalizing, and Depreciation

Inventoried Asset

All assets or groups of assets (such as furniture or tools) with a value greater than \$1,000 and a useful life in excess of one year may be considered an inventoried asset. Each department is responsible for maintaining a listing of inventoried assets. Upon the acquisition or disposal of an asset in this category, the department acquiring or disposing of such asset may update their listing of inventoried assets. Some samples of inventoried assets are: computer software, tools, computers, weapons, and radios. Departments will annually submit a physical count of all inventoried assets to Finance.

Fixed Assets

Valuing Fixed Assets

Fixed assets should be valued at cost or historical costs, plus those costs necessary to place the asset in its location (i.e. freight, installation charges.) In the absence of historical costs information, a realistic estimate will be used. Donated assets will be recorded at the estimated current fair market value.

Capitalizing Assets

Assets are capitalized at the time of acquisition. To be considered a capital asset for financial reporting purposes, an item must be at or above the capitalization threshold as set forth in Section VII of this policy and have a useful life of at least one year. Capital assets below the capitalization threshold on a unit basis but warranting "control" shall be inventoried at the department level, and an appropriate list will be maintained.

Capital Assets should be capitalized if they meet the following criteria:

- a) Tangible
- b) Useful life of more than one year (benefit more than a single fiscal period)
- c) Cost exceeds designated threshold (see Section VII)

Fixed assets include land & land improvements, building & building improvements, vehicles, machinery and equipment, and infrastructure. This type of asset should be charged to a Capital account in the Fund that paid for the asset.

Depreciating Assets

Depreciation is used to reflect the economic loss in the value of an asset. Generally Accepted Accounting Principles (GAAP) requires that the method used to allocate the cost of a capital asset over its estimated useful life be as equitable as possible to the periods during which services are obtained from the use of the asset. In most cases, the straight line method of depreciation will be used for all assets.

Fixed Asset Categories

Land & Land Improvements

Includes all land purchased or otherwise acquired by the Village. All costs incurred in preparing the land for its intended use should be included in the cost of the land. Land is not a depreciable asset.

Building and Building Improvements

Buildings are valued at the purchase price or cost of construction. The cost should include all charges applicable to the building, including broker's or architect's fees. Additions and improvements to buildings, as well as the cost of permanently attached fixtures, should be added to the building account if the cost enhances the buildings functionality or extends the asset's useful life.

Machinery and Equipment

The machinery and equipment account should consist of property that does not lose its identity when removed from its location and is not changed materially or expended in use. These assets are recorded at cost, including freight, installation and other charges incurred to place the asset in use. Assets included in this category are heavy equipment, traffic equipment, generators, office equipment, phone system, vehicles, and kitchen equipment

Infrastructure

Infrastructure assets are long-lived capital assets that are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Included in this category are roads, bridges, drainage systems, water and sewer systems. These assets are recorded at historical cost and include the costs necessary to place the asset in its location or condition. Additions and improvements will be capitalized only if the cost either enhances the asset's functionality or extends the asset's useful life.

Construction in Progress

This category is used for a building or other capital project that is incomplete at the end of a fiscal year. When the project is completed, the cumulative costs are transferred to an appropriate capital asset category.

Retirement of Assets

Assets are typically retired for three reasons: obsolescence, sale or trade, and theft or loss. In general, the Village's practice is to use an asset until it no longer is useful or serviceable. However, assets may be sold or traded-in when it is the best interest to do so. Property may not be traded-in or disposed of without prior approval of the department head and the Village Administrator.

Capital assets that are retired before the end of their useful life must be sold by competitive sale, negotiated sale, or auction. Any other method of retirement of a capital asset shall be approved by the Village Board prior to disposal. The sale of non-capital assets valued at less than designated threshold (as set forth in Section VII), may be approved by the Village Administrator.

Modification of Assets

Modifications to an asset that prolong a fixed asset's economic life or expand its usefulness should also be recorded. Normal repairs that maintain the asset in present condition should be recorded as an expenditure/expense and not capitalized.

Physical Inventory of Assets

A physical inventory, done by an outside appraisal company or the Village's property insurance carrier, may be conducted at an interval recommended by the Finance Director and approved by the Village Administrator. The Village's accounting records will then be adjusted to reflect the current fixed asset inventory list. In conjunction with the preparation of the Multi-Year Capital Plan, the Finance Division will forward to each department head, a list of his/her department's inventoried and fixed assets listed in Fixed Asset System. It is the responsibility of the department head to account for all the items on the transaction listing and prepare the necessary reports that have not previously been sent to the Finance Division at the time of acquisition or disposal.

Asset Type	Years	Capitalization
Land	N/A	\$1
Land Improvements (Exhaustible)		
Parking Lots	20	\$25,000
Fences	20	\$25,000
Pedestrian Bridges	20	\$25,000
Bike Paths	20	\$25,000
Landscaping	30	\$25,000
Buildings	50	\$50,000
Building Improvements		
HVAC	20	\$50,000
Re-Roofing	20	\$50,000
Electrical & Plumbing	30	\$50,000
Carpet Replacement	10	\$50,000
Vehicles		
Police Squads	3	\$25,000
General Vehicles	8	\$25,000
Small Trucks	11	\$25,000
Large Trucks	15	\$25,000
Ambulances	15	\$25,000
Ladder Truck	25	\$25,000
Fire Engines, pumpers	15	\$25,000
Machinery & Equipment		
Fire equipment (ladders, hoses)	10	\$25,000
Police Communications Equipment	10	\$25,000
Heavy equipment (public works)	30	\$25,000
Computers	5	\$25,000
Furniture & Fixtures		
Office Furniture	20	\$25,000
Phone System	10	\$25,000
Kitchen Equipment	10	\$25,000
Infrastructure		
Roads/Streets	50	\$250,000
Water & Sewer Systems		
Lift Stations	40	\$250,000
Wells	40	\$250,000
Pumping Stations	40	\$250,000
Water towers	40	\$250,000
Water/Sewer Mains	40	\$250,000
Stormwater Drainage	40	\$250,000

Capital Asset Categories and Useful Lives

Multi-Year Capital Plan FY2026 – FY30 May 1, 2025 – April 30, 2030

Regular Village Board Meeting January 6, 2025



Long-Term Planning

- Strategic Plan
- Multi-Year Capital Plan
- Multi-Year Financial Forecast

Short-Term Planning

• Annual Budget

Reporting

- Quarterly Status Reports
- Strategic Plan Updates
- Annual Comprehensive Financial Report
- Popular Financial Report

Long-Term Planning

Multi-Year Capital Plan

- Identifies long-term strategy
- Provides a scope of capital responsibilities

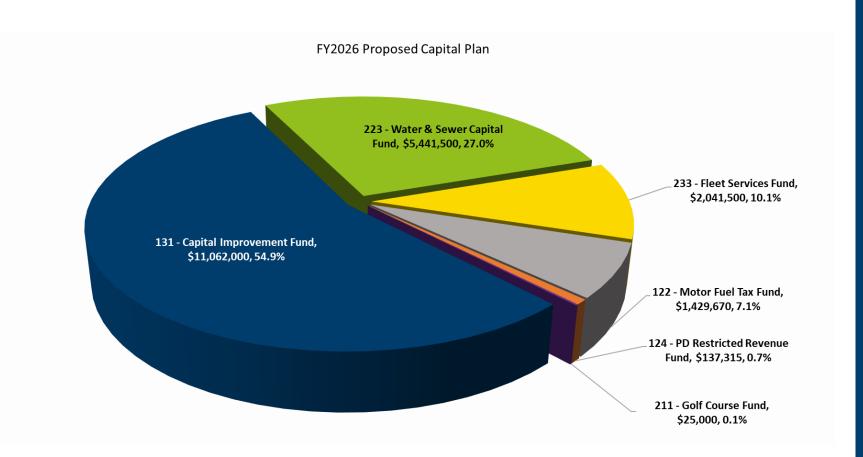
Preview of budgeted capital priorities

Multi-Year Financial Forecast

- Impact of capital needs
- Sustainable operations budgets
- Major Revenue scenarios
 - Baseline
 - Contraction
 - Expansion

Purpose & Objective FY2026 – FY2030 Multi-Year Plans



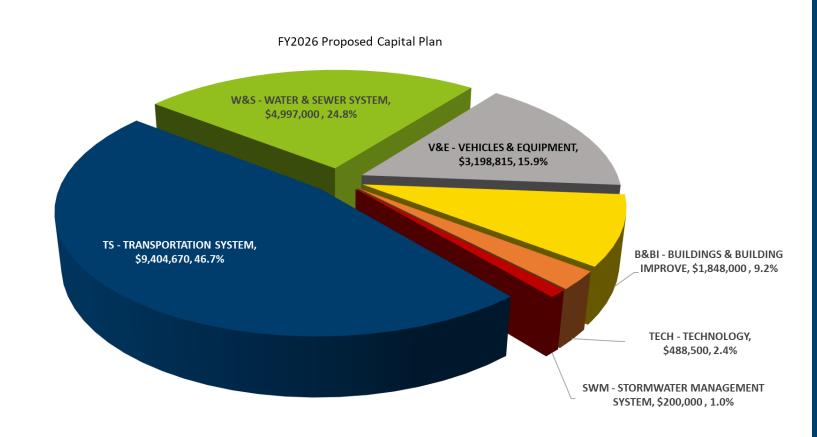


FY2026-2030 Capital Plan - \$79.3M

- Pay as you go vs. Debt
- HMR Sales Tax
- Restricted Funds
 - Motor Fuel Tax
 - Police Restricted
- General Fund Capital Contribution
- Water & Sewer Rates
- Grants
 - Since 2020
 - Applied \$9.7M
 - Received \$1.1M
 - Rejected \$6.9M
 - Pending \$1.7M
- Flexible Financing
 - IEPA Loan

Executive Summary FY2026 – FY2030 Multi-Year Capital Plan

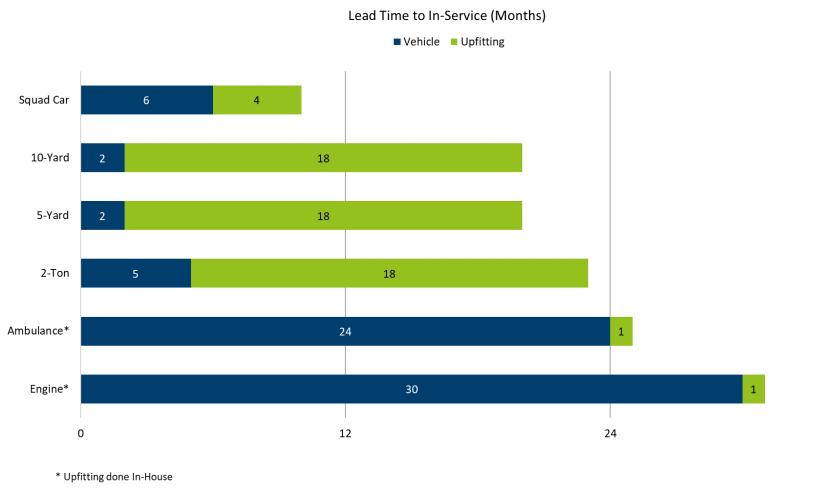




FY2026 Capital Plan - \$20.1M

- Transportation System \$9.4M or 46.7%
- Water & Sewer System \$5.0M or 24.8%
- Vehicles & Equipment \$3.2M or 15.9%
- Buildings & Improvements \$1.8M or 9.2%
- Technology \$489K or 2.4%
- Stormwater Management \$200K or 1.0%





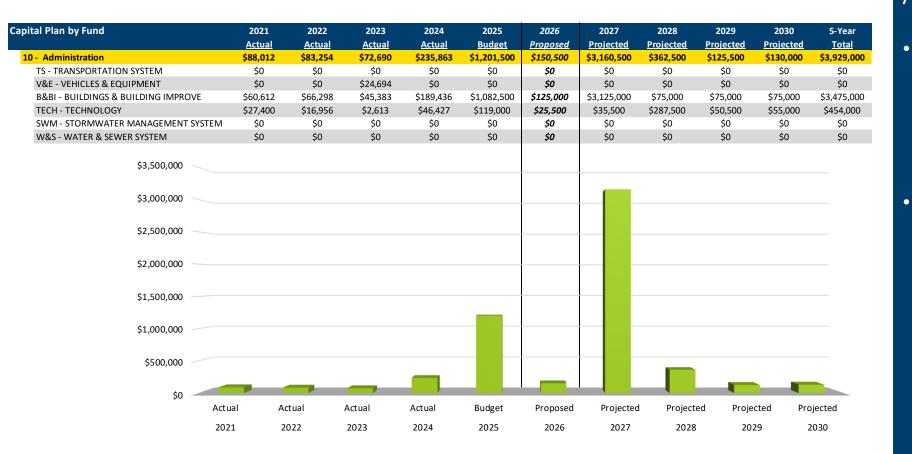
Limitations

- Staffing Capacity
- Supply Chain Lead Times
 - Match Expense with Budget
- Base Vehicle Purchase
 - Budget & Board Approval
- Upfitting

36

- Fire In-House
- Squads Reviewing Options
- PW Trucks Bonnell





Administration

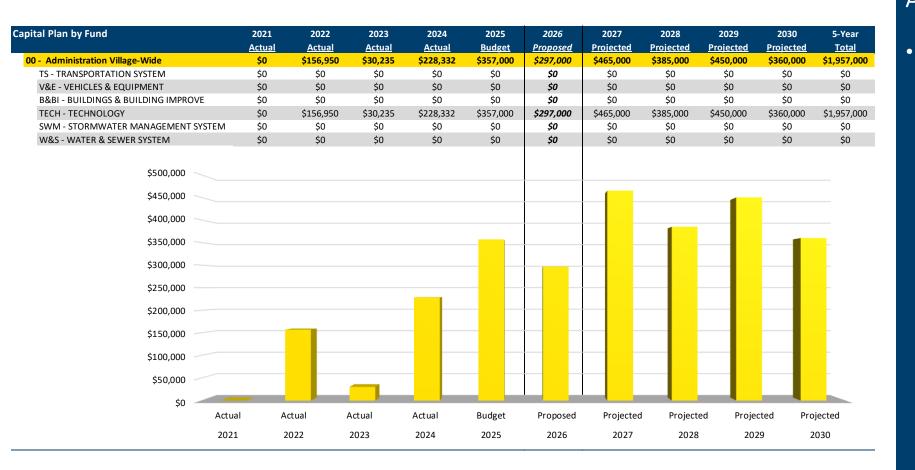
FY2026 Projects

- Buildings \$125K
 - VH updates post-HVAC
- Technology \$25K
 - A/V systems

Beyond FY2026

- Bittersweet Irrigation (FY27)
- LAMA Replacement (FY28)



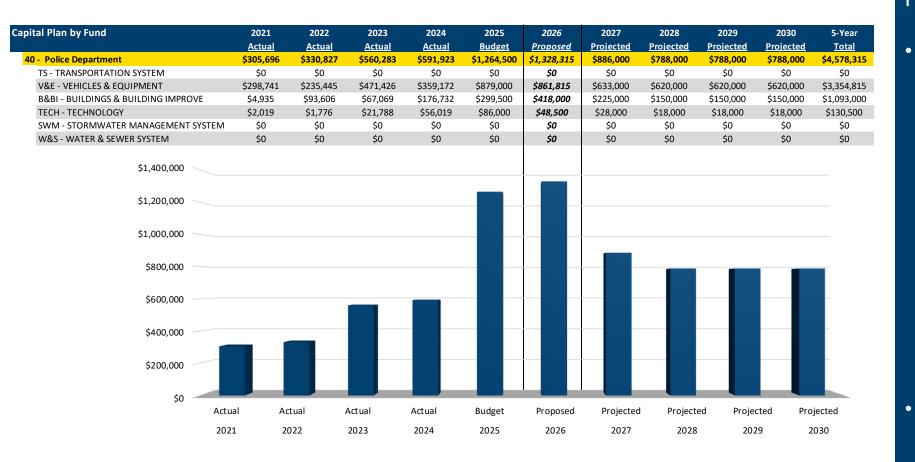


Administration Village-Wide

FY2026 Projects

- Technology \$297K
 - Network Equipment \$155K
 - Cyber Security \$80K
 - Firewall Updates
 - Network Segmentation
 - Incident Response Services
 - Virtualization \$62K
 - Server Equipment
 - Storage & Tape Drive Update



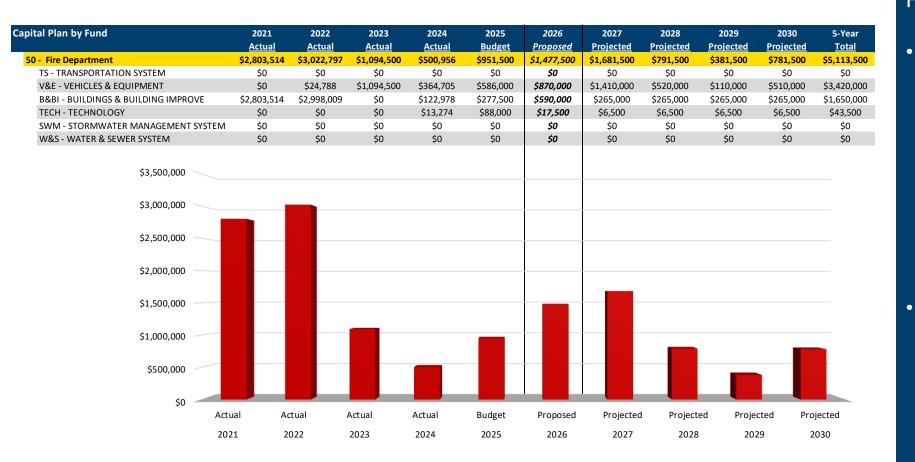


Police Department

FY2026 Projects

- Vehicles & Equipment \$862K
 - 5 Squads (3 Add Strength)
 - ET Vehicle/CSO Vehicle
 - K9/Grant Funded Vehicles
 - UTV
- Buildings \$418K
 - HVAC
 - Securitas Gatekeeper
 - Evidence Locker Upgrades
 - Community Room & Building Interior Updates
 - Fuel Island (Partial)
- Beyond FY2026
 - Building Improvements/Upgrades
 - Policing in the 21st Century





Fire Department

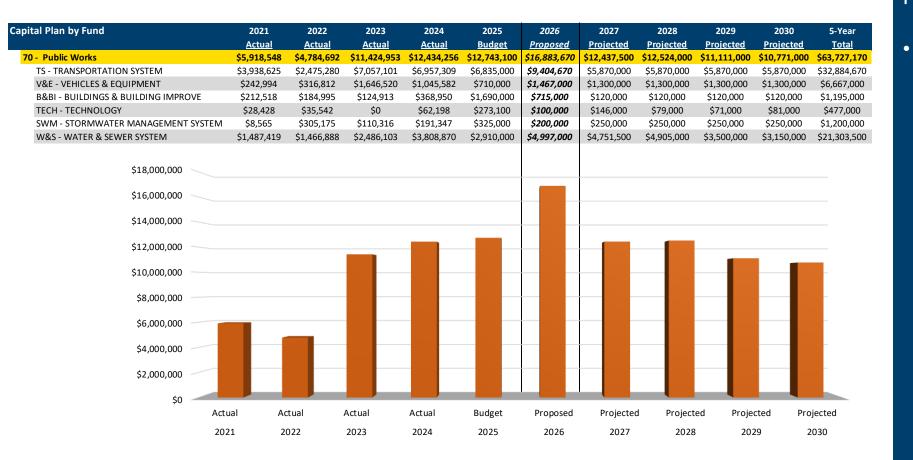
FY2026 Projects

- Vehicles & Equipment \$870K
 - Ambulance (2)
 - Cardiac Monitors (6)
- Buildings \$590K
 - Fire Station Two Bunkroom
 - Annual Maintenance
- Technology \$17.5K
 - Alerting & Outdoor Sirens

Beyond FY2026

- Ambulance FY26
- Fire Engine FY27
- Station Two Community Room and Offices
- Station One Brickwork



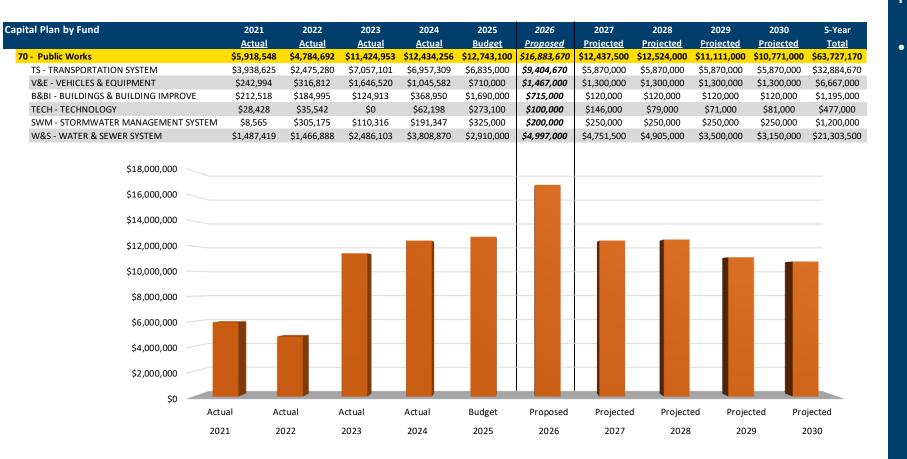


Public Works (Streets & Utility)

FY2026 Projects

- Vehicles & Equipment \$1.47M
 - 1-Ton Plow Truck
 - 5-yard Truck Chassis (3)
 - Crane Truck
 - Pickup Trucks (3)
 - Small Bucket Truck
 - Cement Trailer
 - Forklift Truck
 - Hot Box Trailer
- Buildings \$715K
 - Fuel Island Replacement
 - Generators
 - Trench Drains (Fleet Garage)
 - HVAC Upgrades
 - Various PW Upgrades



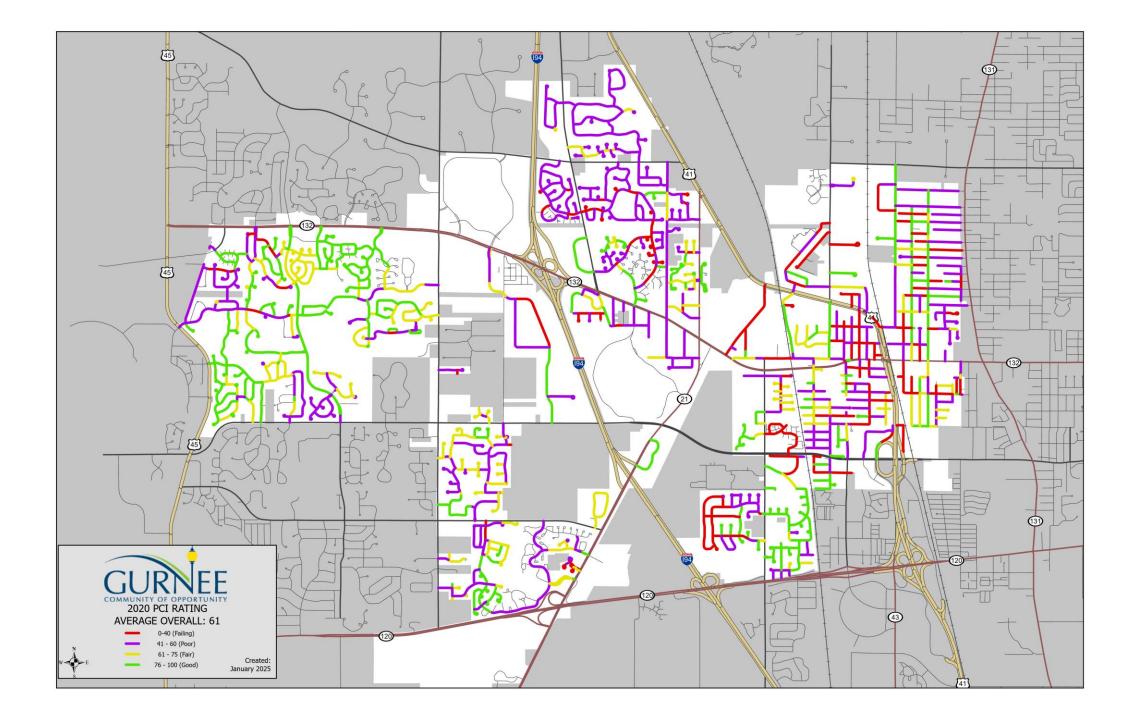


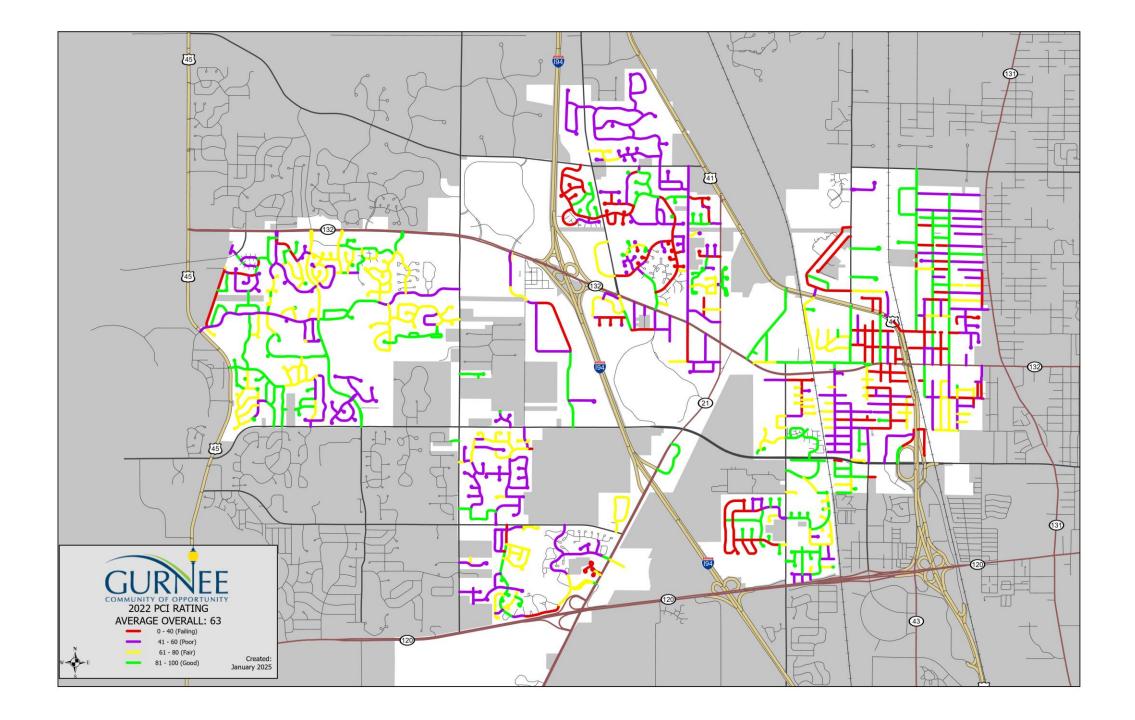
Public Works (Streets & Utility)

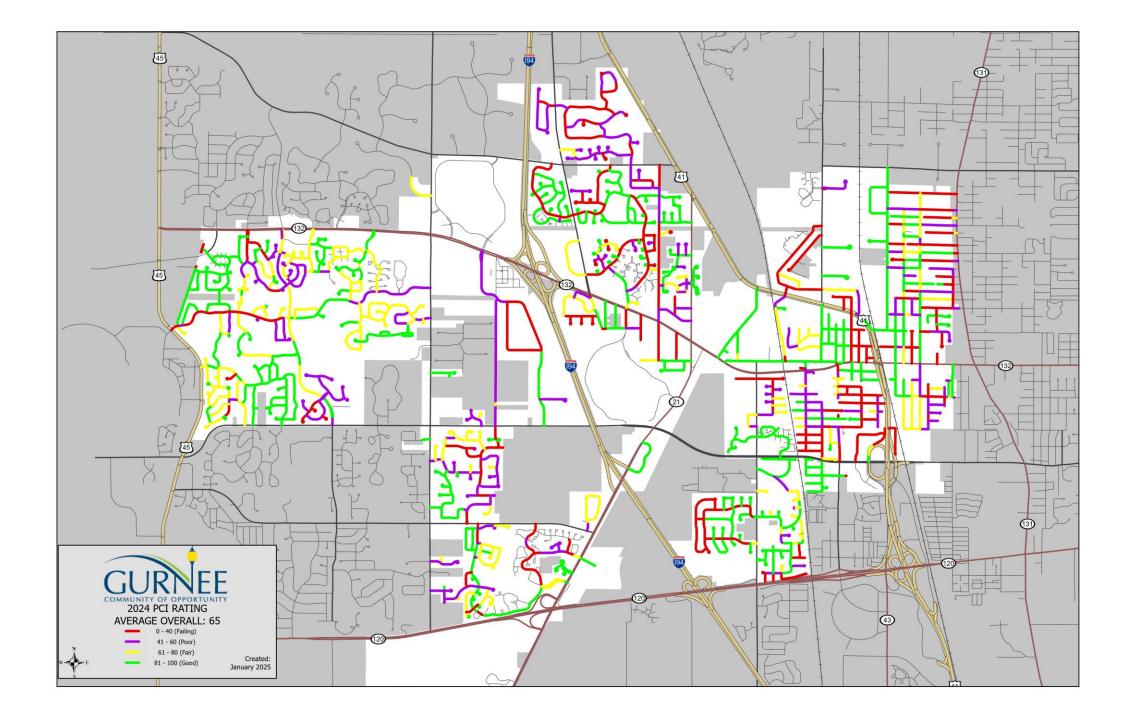
FY2026 Projects

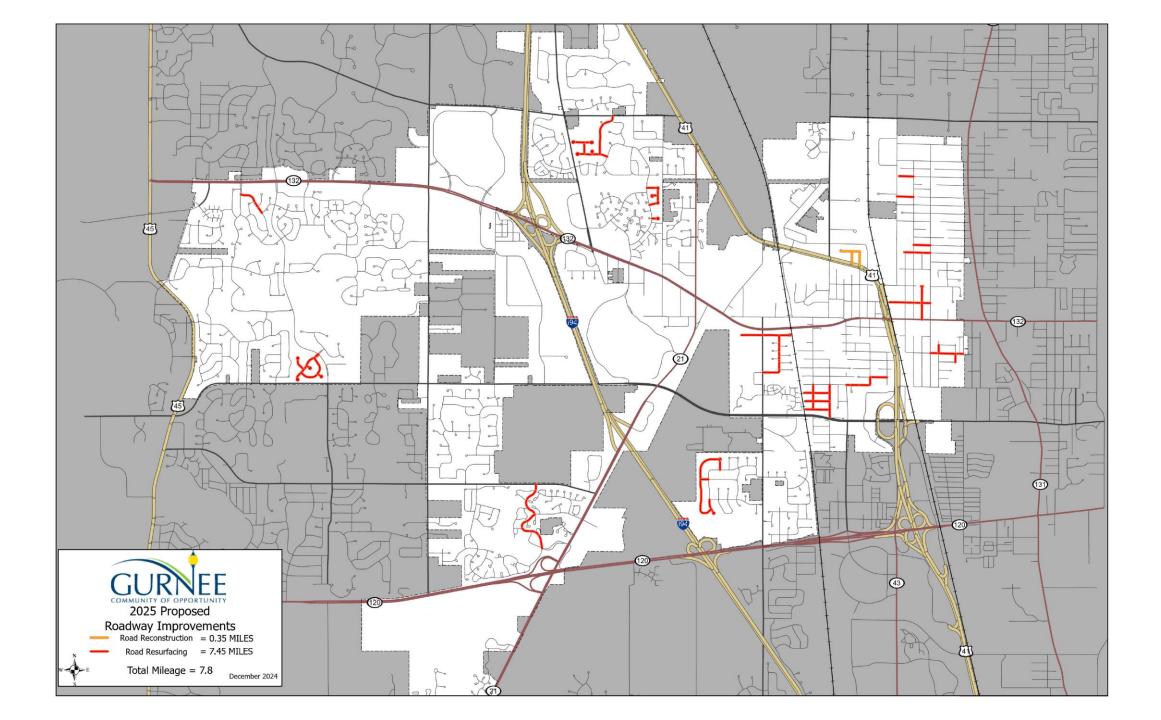
- Transportation System \$9.4M
 - \$6.4M Resurfacing (7.45 mi)
 - \$1M Reconstruction (0.35 mi)
 - \$820K Engineering Consulting
 - \$800K Sidewalk
 - \$110K Street Light Wire



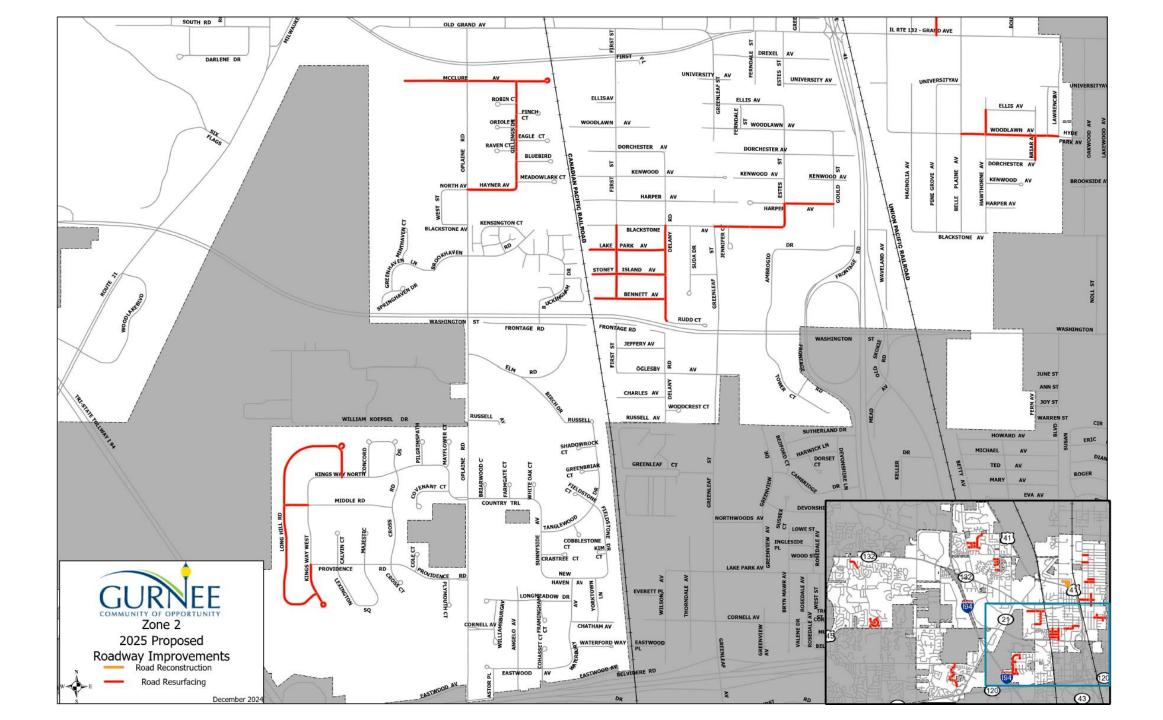










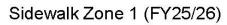


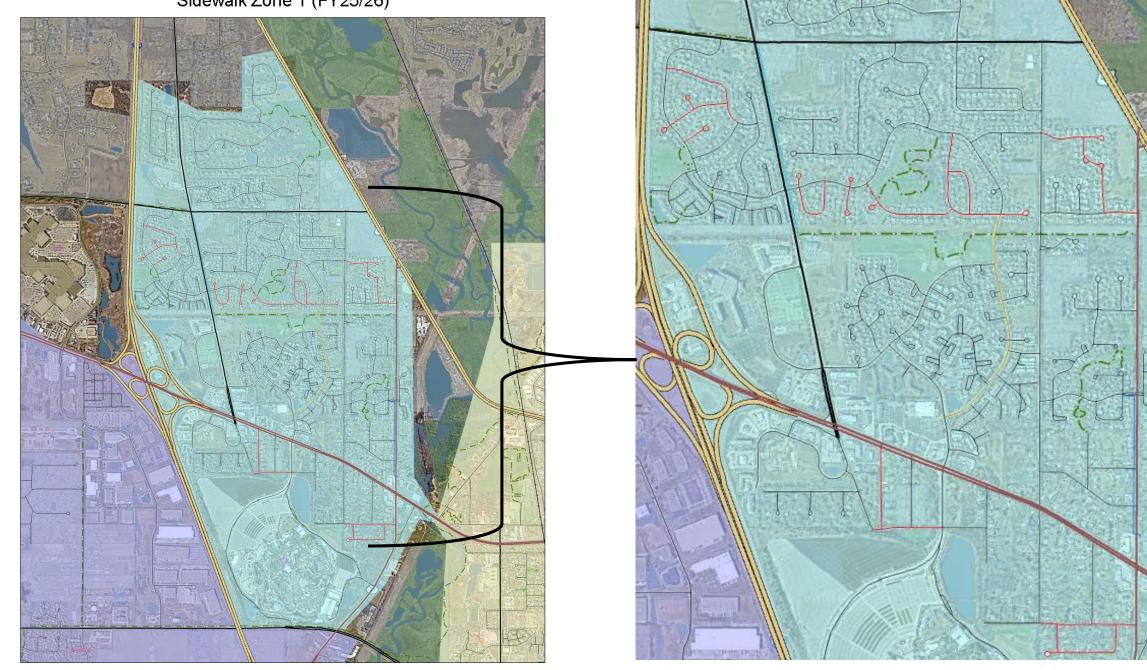


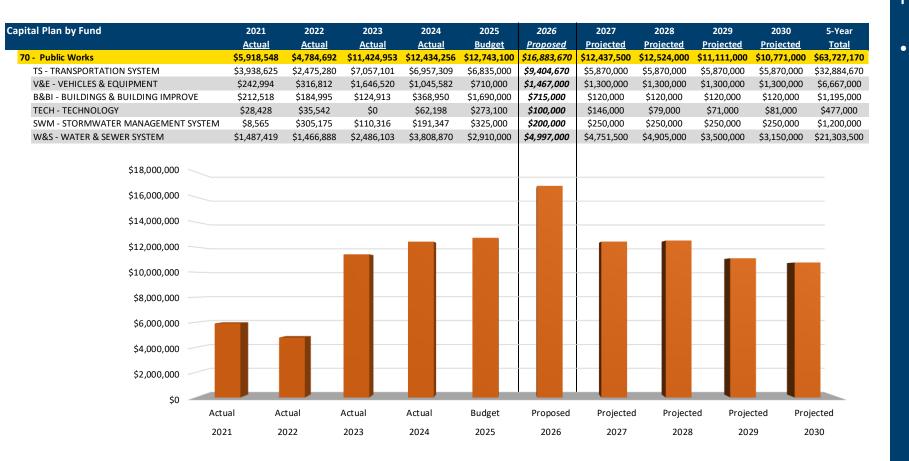












Public Works (Streets & Utility)

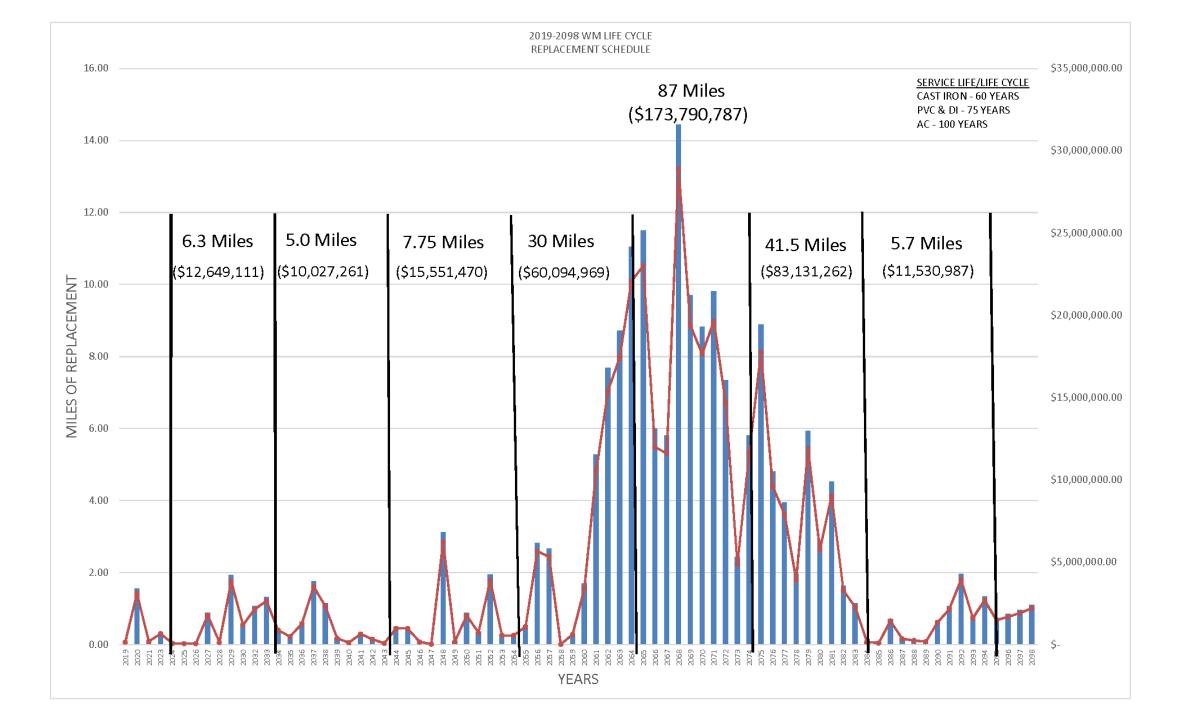
FY2026 Projects

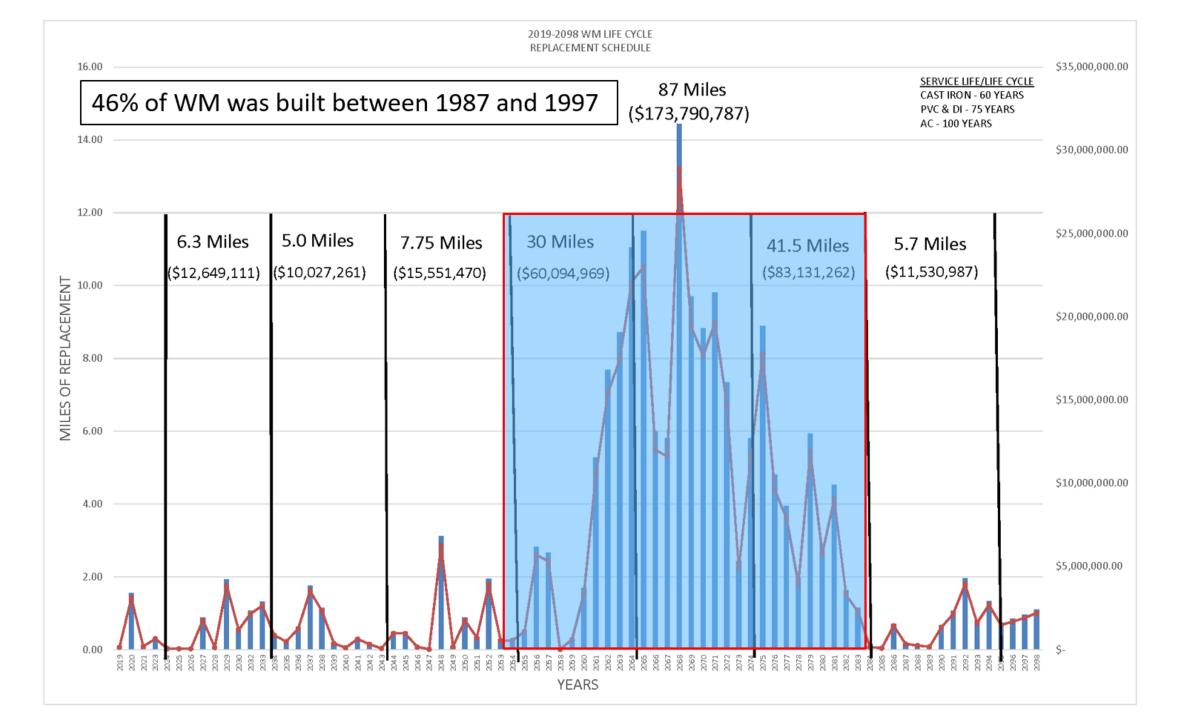
- Water & Sewer System \$5M
 - \$3.5M Watermain
 - \$637K SCADA upgrades
 - \$500K Sanitary Sewer Ext
 - \$101K Intergovernmental
- Looking to the Future
 - More water main per year
 - Meter Replacements

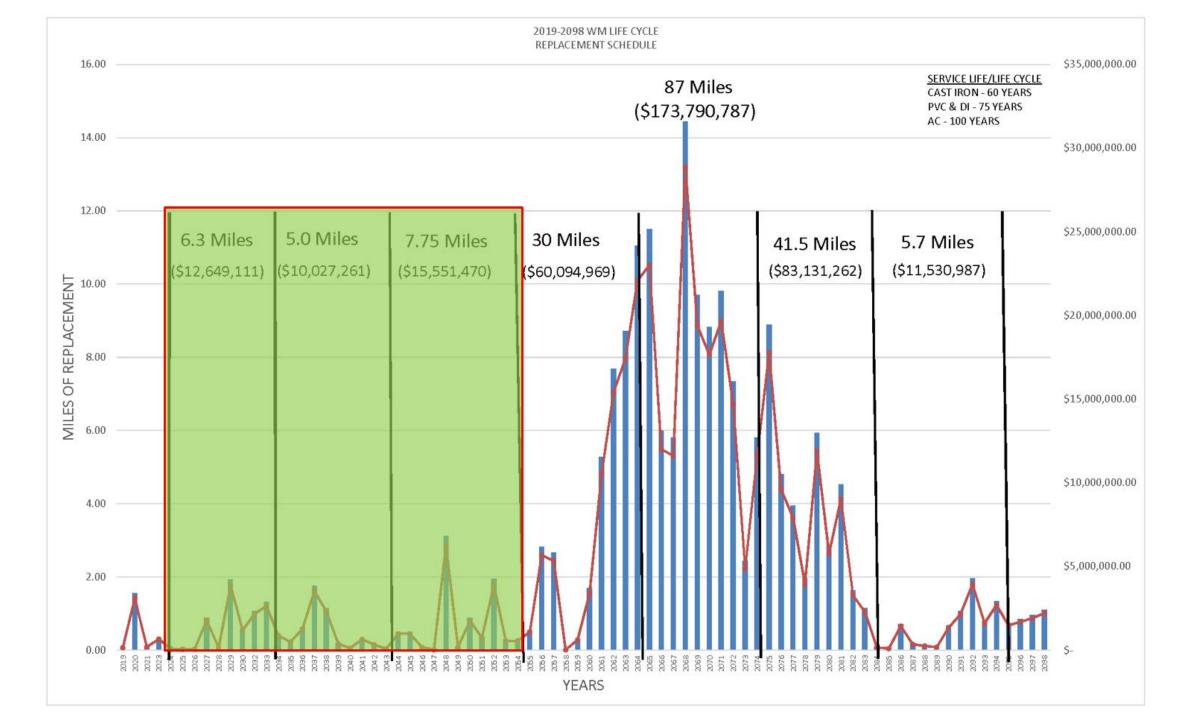
FY2026 – FY2030 Multi-Year Capital Plan

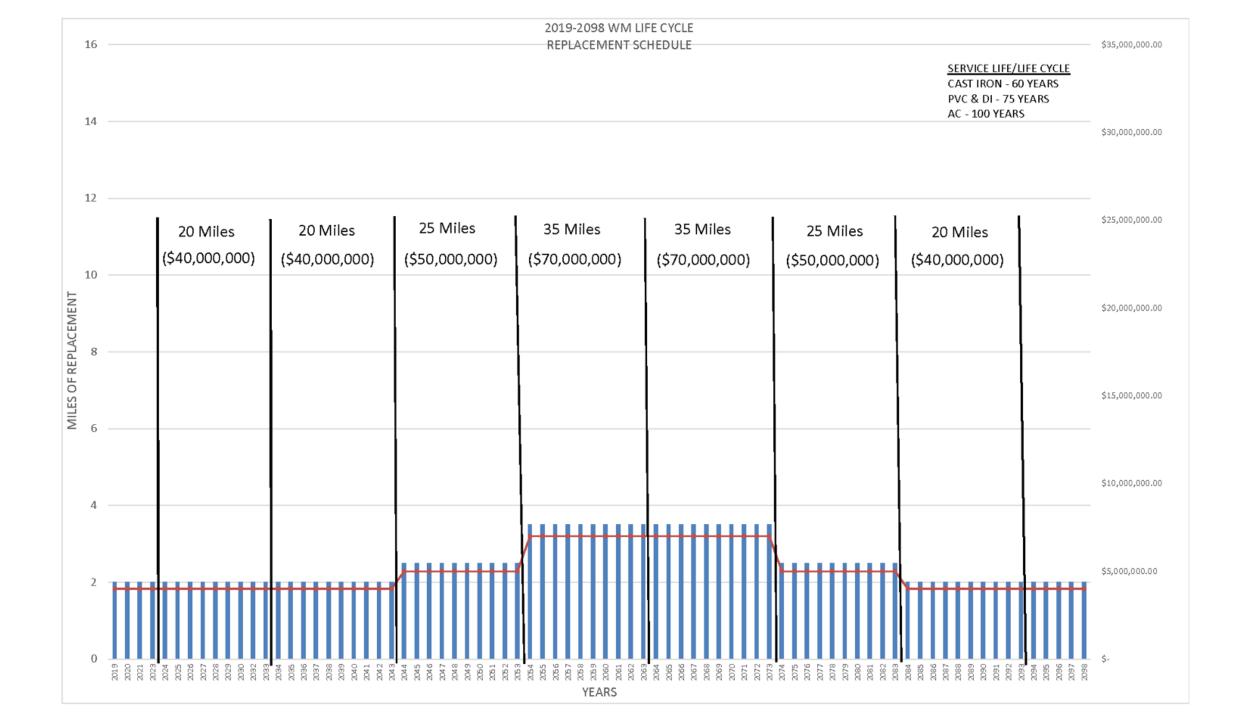


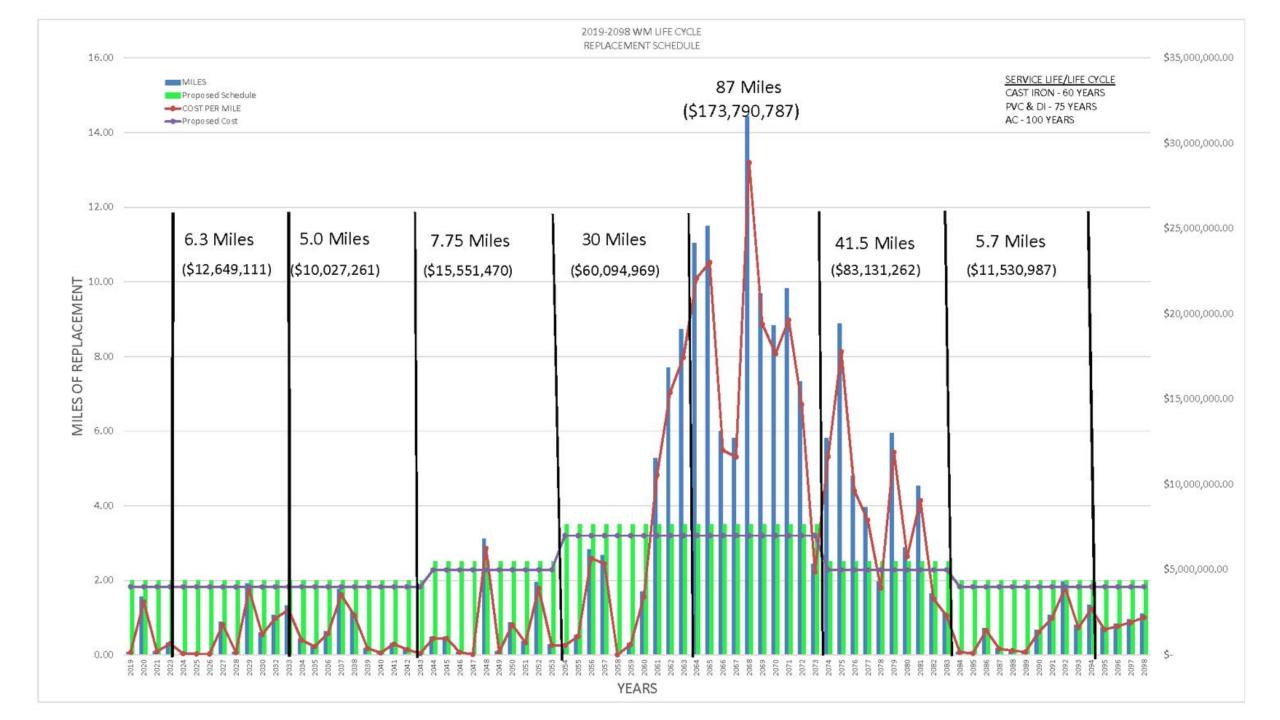


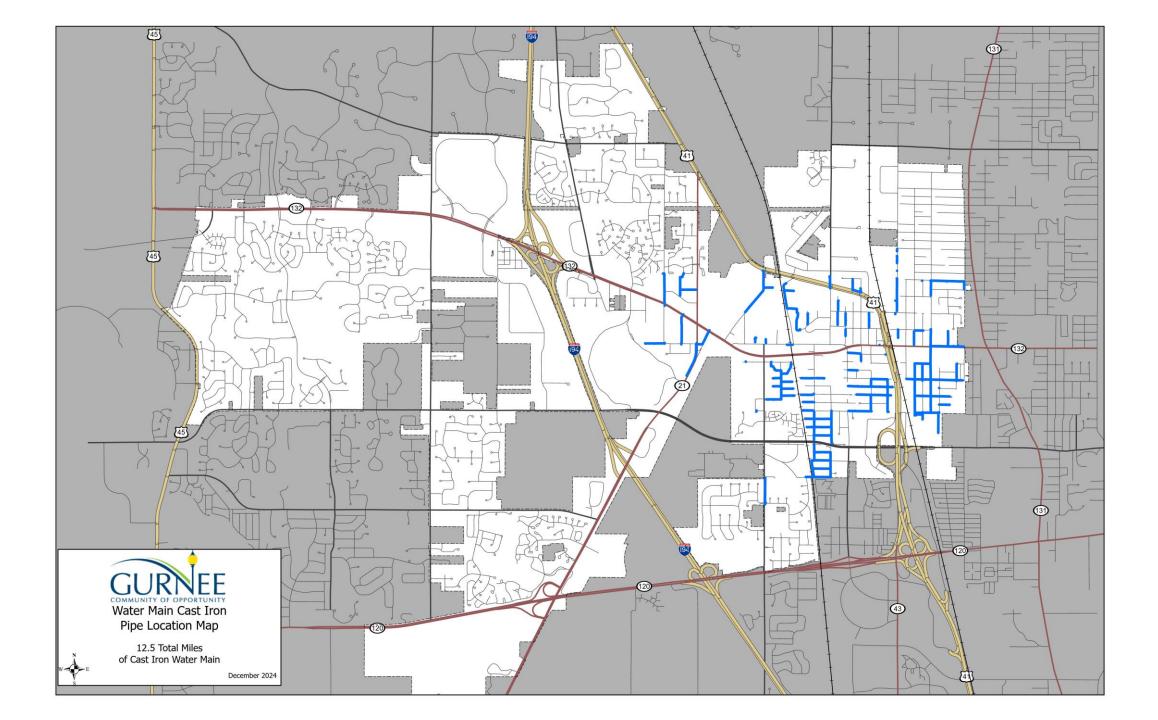


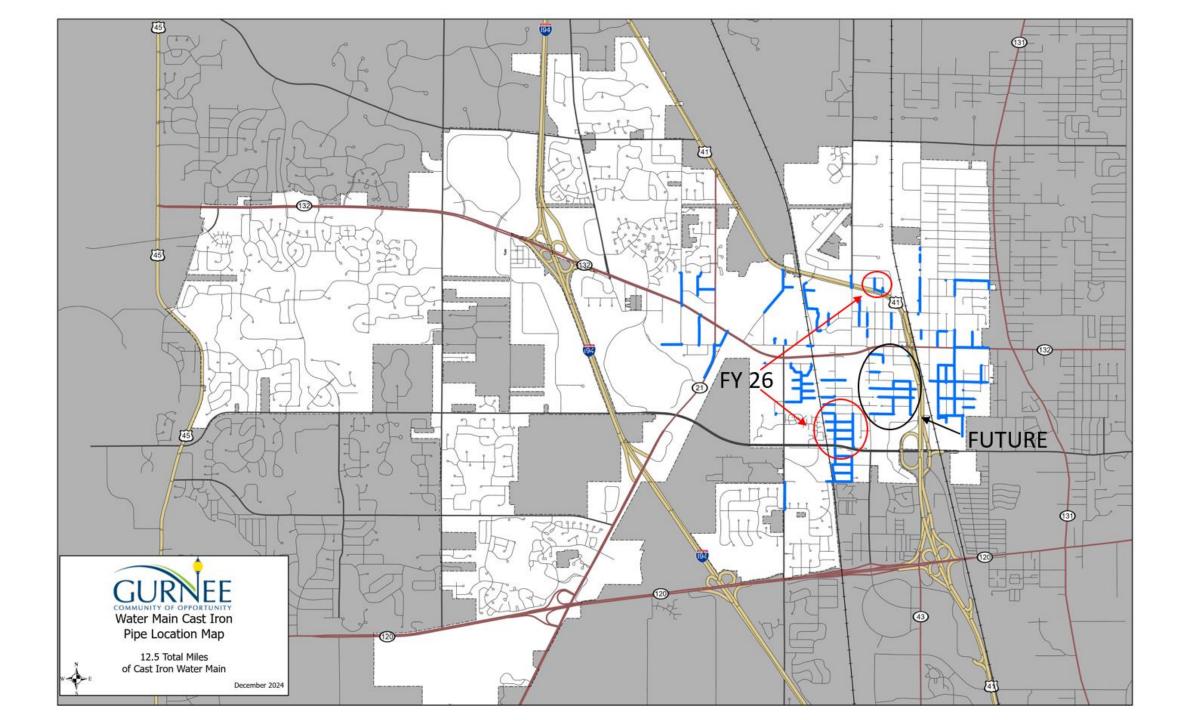


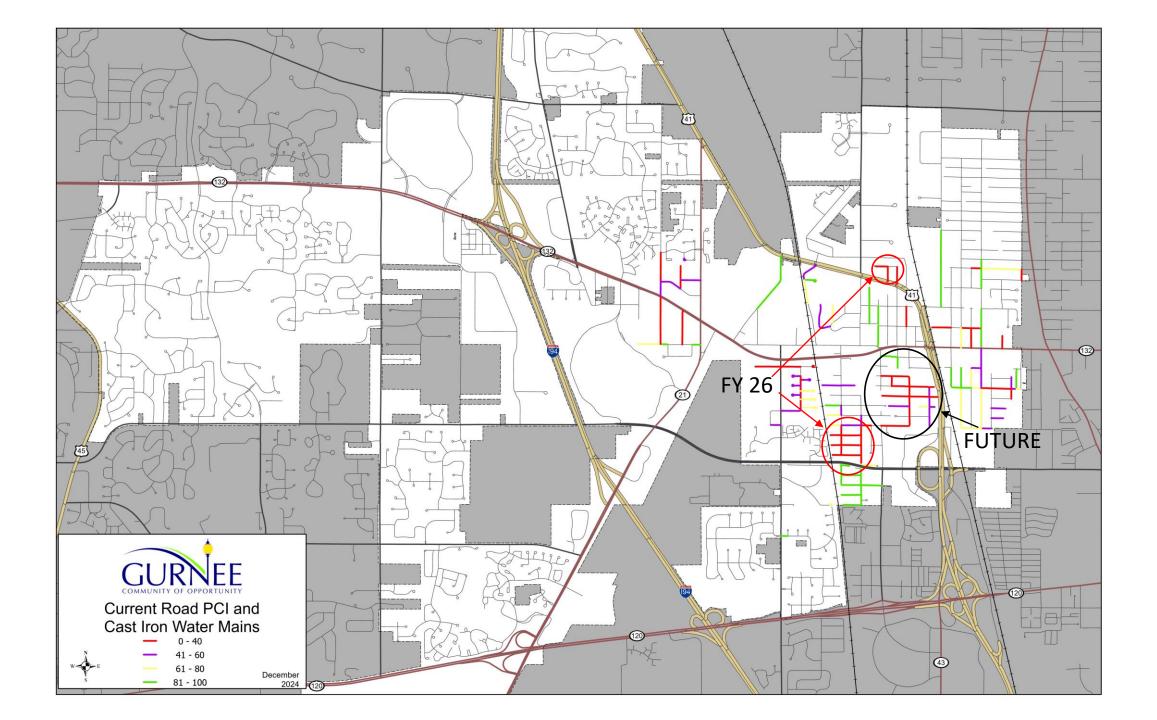


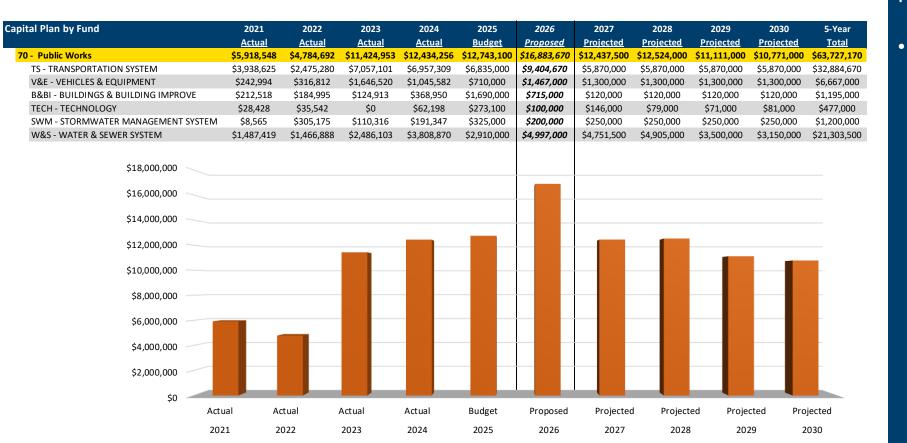












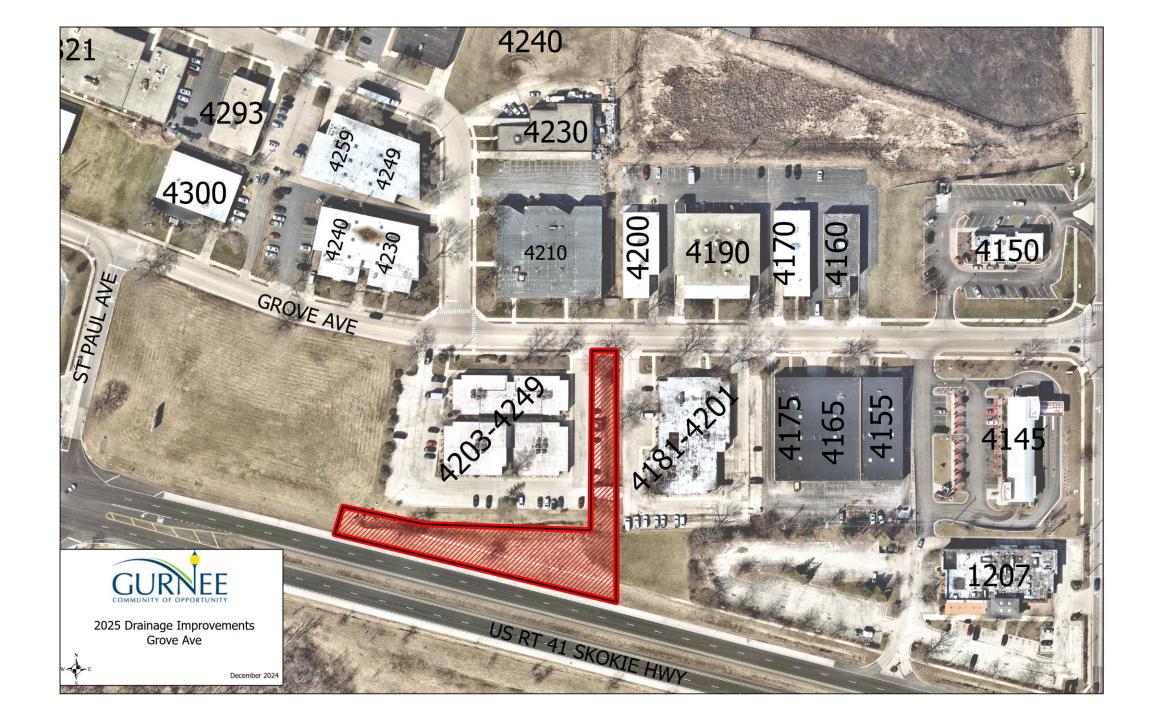
Public Works (Streets & Utility)

FY2026 Projects

- Stormwater Management \$200K
 - \$75K Grove Ave Detention
 - \$75K Drainage Improvements
 - \$50K Floodplain Acquisition

FY2026 Plan Summary FY2026 – FY2030 Multi-Year Capital Plan







Multi-Year Financial Forecast

- 110-General Fund
- 122-MFT Fund
- 131-Capital Fund
- 221&223-Water & Sewer Funds
- 231-Health Insurance Fund
- 233-Fleet Services Fund

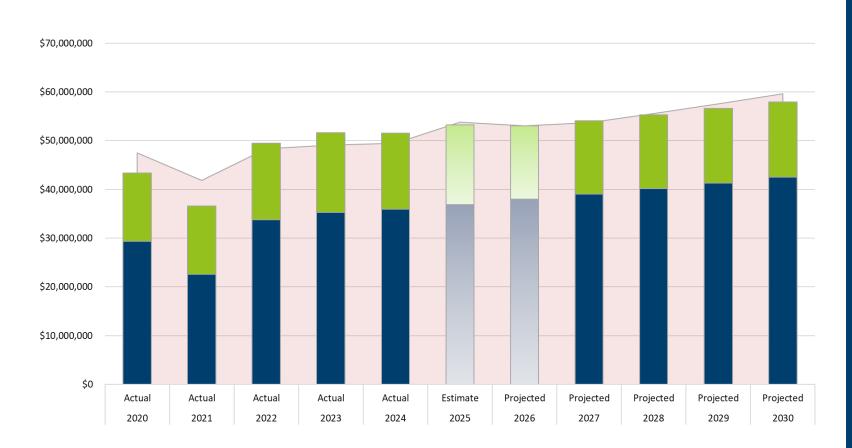
Multi-Year Financial Forecast FY2026 – FY2030 Multi-Year Forecast





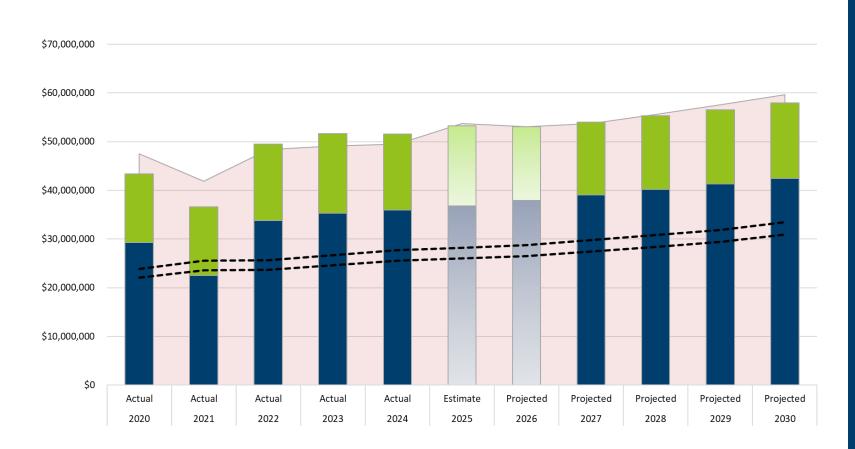
- Major Expenditure Forecast 75%
 - Salaries
 - Health Insurance
 - Pensions
 - WC & Liability Insurance
 - Includes Partial Comms Change for FY26
 - LakeComm Year 1 Share
 - No Balance Transfer in Out Years





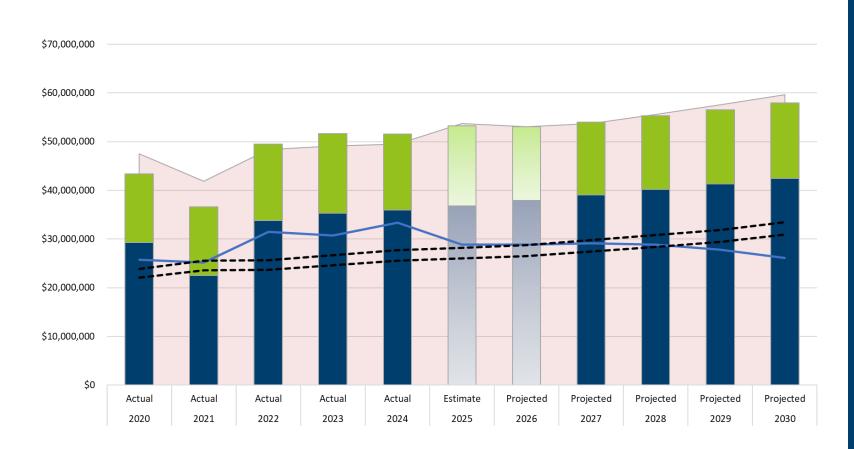
- Major Expenditure Forecast 75%
- Major Revenue Forecast 70%
 - Sales, Amusement, F&B, Hotel, Use & Income Tax
 - 3 Models Baseline, Expansion, Contraction





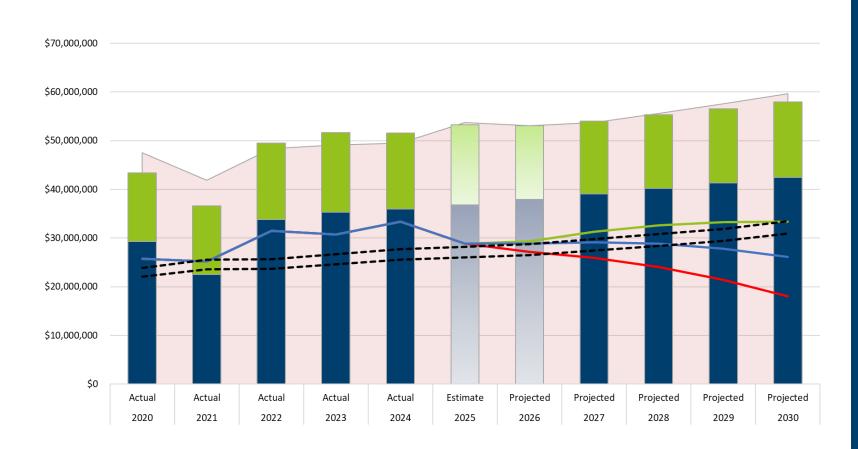
- Major Expenditure Forecast 75%
- Major Revenue Forecast 70%
- Upper 65% & Lower 60% Fund Balance Limits





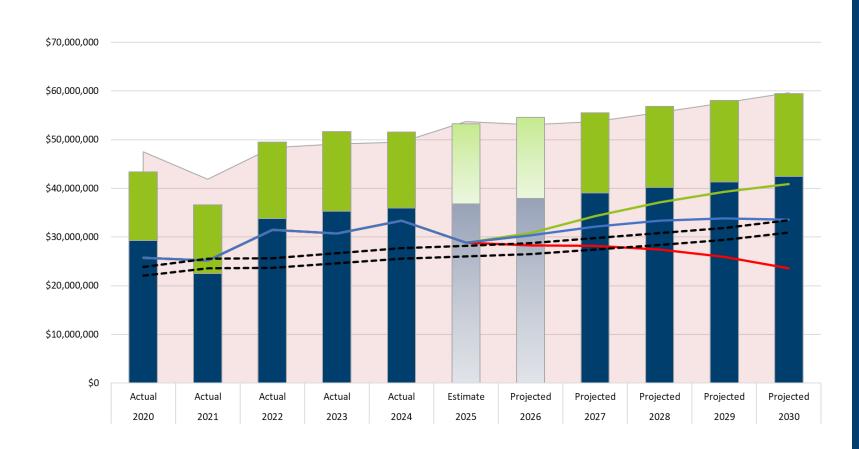
- Major Expenditure Forecast 75%
- Major Revenue Forecast 70%
- Upper & Lower Fund Balance Limits
- Fund Balance Projection
 - Baseline Model





- Major Expenditure Forecast 75%
- Major Revenue Forecast 70%
- Upper & Lower Fund Balance Limits
- Fund Balance Projection
 - Baseline Model
 - Expansion Model
 - Contraction Model
- Includes \$4M Transfer in FY25

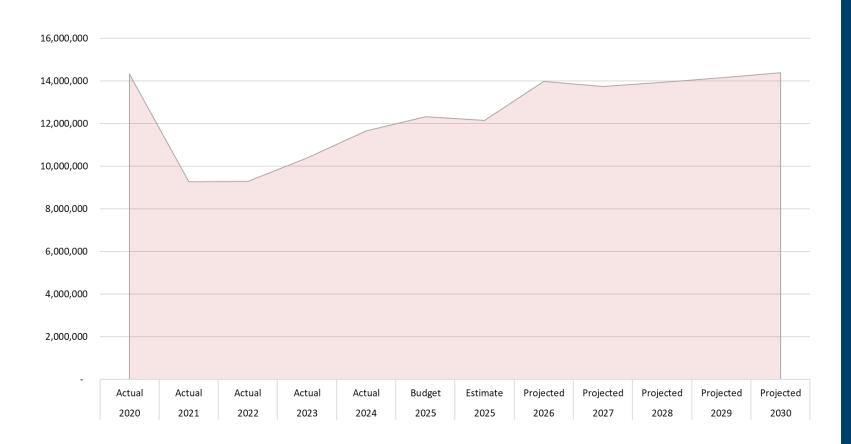




- Major Expenditure Forecast 75%
- Major Revenue Forecast 70%
- Upper & Lower Fund Balance Limits
- Fund Balance Projection
 - Baseline Model
 - Expansion Model
 - Contraction Model
- Includes \$4M Transfer in FY25

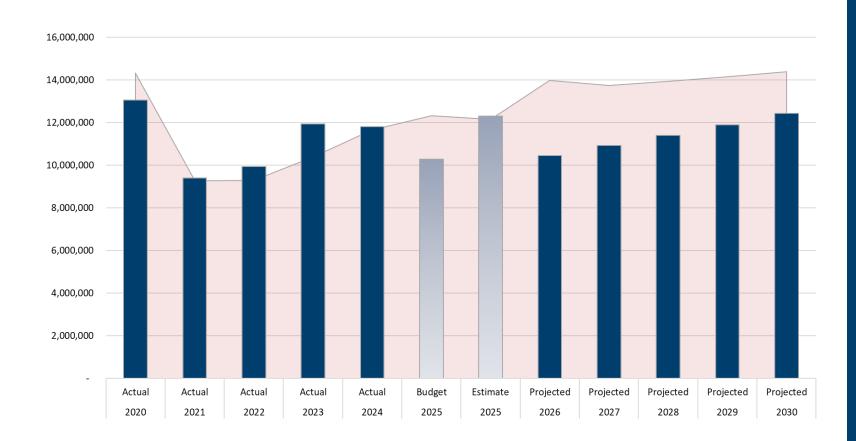
Typical Result of Conservative Budgeting





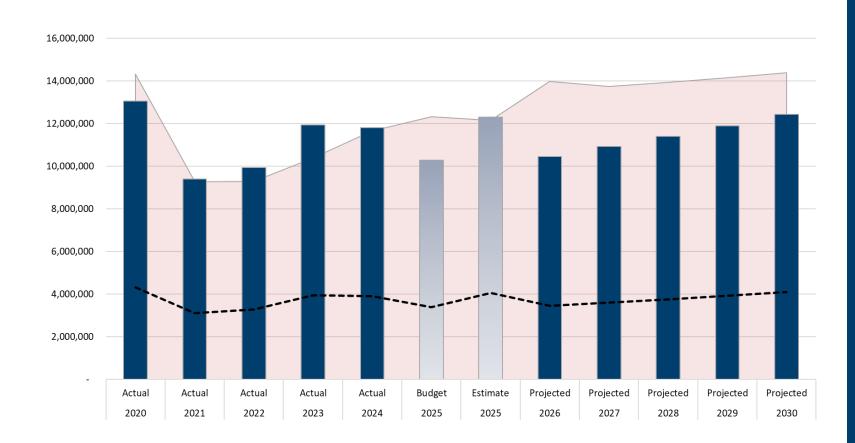
- Expenditure Forecast and Capital Plan
 - Continued IEPA Accelerated
 Payments
 - \$5M Annual Watermain





- Expenditure Forecast and Capital Plan
- Revenues
 - 6% Rate Increase
 - No General Fund Transfer





- Expenditure Forecast and Capital Plan
- Revenues
- Cash Reserve Target
 - 33% of Revenues

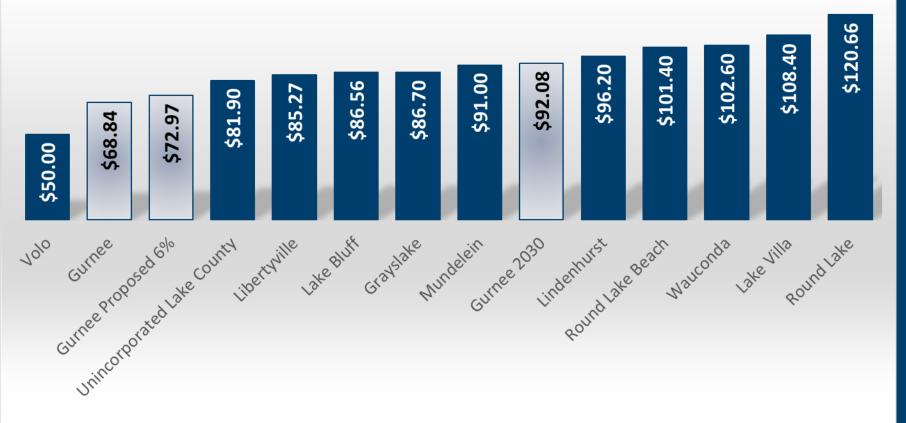




- Expenditure Forecast and Capital Plan
- Revenues
- Cash Reserve Target
- Cash Balance
 - Negative Variance \$2.4M Annually



Bi-Monthly Water Bill Amount (10tgal)



221-Water Fund Forecast

- Expenditure Forecast and Capital Plan
- Forecast assumes 6% increase annually
 - Self-Sustaining (No Acceleration)
 - Senior Discount
- Capital Contribution of \$2.0M in FY25
- Fund Balance Target 33% of Revenues
- Evaluate Operating Budget Impact
 - Water Rate Recommendation
 March Budget Workshop
- CLCJAWA Increase 5% (33% of Rate)



- ✓ November 4, 2024 Munis Open for Entry
- ✓ November 22, 2024 Major Capital Requests >\$25k
- ✓ December 13, 2024 Major Capital Vetted with Administrator
- ✓ Week of December 16, 2024 Personnel Review with Each Department
- ✓ January 6, 2025 Capital Plan Presentation to the Village Board
- □ January 10, 2025 Operating Budgets and Minor Capital Budgets Due
- □ Week of January 27, 2025 Departmental Meetings on Operating Budgets
- □ January 29, 2024 Draft Budget Document Preparation Begins
- □ Week of February 24, 2025 Village Board Meetings
- □ 1st March 2025 VB Meeting Budget workshop #1
- □ 2nd March 2025 VB Meeting Budget Workshop #2 (If Needed)
- □ 1st April 2025 VB Meeting Public Hearing & Approval
- □ May 1, 2025 FY2025/2026 Begins

Multi-Year Plan Summary

- No Debt
- Meet Fund Balance Policy
- Meet FY2026 Capital Needs
- Importance of Capital Contribution
- Water Rate Adjustment

Direction

- Proposed Capital Feedback
- Water Rate Adjustment
- General Fund Capital Contribution
 - \$2.0M Capital Fund
 - \$2.0M Water & Sewer Fund

Summary FY2026 – FY2030 Multi-Year Plans



Questions?

