



Temporary Business License Application

(A Temporary Business License shall not exceed 30 consecutive calendar days per year at any location.)

Business Information

Business Name: _____ **Phone:** _____

Federal Employment Identification Number (FEIN): _____

State of Illinois Taxpayer I.D. Number: _____

Business to Be Conducted from: _____ **to** _____

Temporary Location: _____, Gurnee, IL

Mailing Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Did You Obtain a Temporary Use/Event Permit from Community Development? Yes No

Description of Business: _____

Ownership: Corporation LLP LLC Sole Proprietor Government Non-Profit

Billing Party Information

Owner Name: _____

Owner Mailing Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Manager Name: _____

Manager Phone: _____ **Email:** _____

Emergency Contact Name: _____

Emergency Phone: _____ **Email:** _____

The foregoing information is correct to the best of my knowledge. I am aware that this application does not authorize conducting business in violation of any zoning ordinance and additional licenses or endorsements are required. I agree to conduct the described business strictly in accordance with the laws and ordinances covering such businesses, and that no other type of business shall be conducted. It is the responsibility of the licensee to renew all necessary licenses and that failure to receive notice does not excuse this responsibility.

By signing below, I agree that all sales tax generated from temporary business within Village limits will be reported to the Illinois Department of Revenue as point-of-sale in Gurnee.

Business Owner Name: _____ **Date:** _____

Business Owner Signature: _____ **Phone:** _____

IMPORTANT INFORMATION

The fee for a temporary business license is \$50.00. Make checks payable to: **The Village of Gurnee.**

Non-profit organizations do not have to pay the \$50.00 license fee.

Before a license is issued, a temporary permit may be required from the Community Development Department. Please contact this department at 847-599-7550 for further information.