



## GURNEE CIVIL SERVICE COMMISSION

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### MEETING MINUTES

November 15, 2022

**Present -** Ty Bonds, Chairperson  
Diane Summers, Secretary / Commissioner (remote)  
Lori Hubbartt, Commissioner

**Absent -** None

**Staff -** Christine Palmieri, Director of Human Resources

**Public -** None present

Meeting called to order at 7:00 p.m. by Chairperson Bonds

AYE: 3 Bonds, Summers, Hubbartt

NAY: 0

ABSENT: 0

**Pledge of Allegiance** – Chairperson Bonds led the Pledge of Allegiance.

**Public Comment** – None

#### **Minutes –**

Approval of August 23, 2022 regular meeting minutes - motion by Hubbartt, second by Summers; all Aye

Approval of special meeting open session minutes: August 30, 2022; August 31, 2022; September 1, 2022; September 14, 2022; September 20, 2022; September 29, 2022; October 19, 2022 – motion by Summers, second by Hubbartt; all Aye

Approval of special meeting closed session minutes: August 30, 2022; August 31, 2022; September 1, 2022; September 14, 2022; September 20, 2022; September 29, 2022; October 19, 2022 – motion by Summers, second by Hubbartt; all Aye

**Bills** – No bills

**Executive Session** – The Chairperson stated that tonight's executive session will reference **5 ILCS 120/2 2(c) (1)** regarding the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity.

It was moved by Summers, seconded by Hubbartt to adjourn the meeting into Executive Session.

Roll call,

Aye: 3 – Bonds, Summers, Hubbartt

Nay: 0 – None

Motion Carried.

Adjournment to Executive Session: Chairperson Bonds adjourned the meeting into Executive Session at 7:04 p.m.



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Recall to Order

Chairperson Bonds recalled the meeting to order at 7:47 p.m.

#### **New Business -**

1. Notices of Vacancy: Commissioners acknowledged notice of vacancies in the Police Department due to retirement
2. Certification / Non-Certification of Firefighter / Paramedic candidates: Commissioners certified one candidate for continuation in the hiring process from the February 2022 eligibility list; list expired / exhausted; all aye
3. Certification / Non-Certification of Police Officer candidates: Commissioners did not certify the continuation of one candidate and name will be removed from the November 2021 eligibility list; list expired / exhausted; all aye
4. Certification / Non-Certification of Police Officer candidates: Commissioners did not certify the continuation of twenty one candidates and names will be removed from the August 2022 eligibility list; all aye
5. Review and approval of the 2023 Civil Service Meeting Schedule – Commissioner Summers motioned to approve with the condition for date changes and cancellations as dictated by circumstances; second by Hubbartt
6. Review and approval of proposed 2022 Civil Service Commission Annual Report for the Village Board; Commissioners reviewed the draft report; final figures will be added for any additional bills received or meetings held in December; Chairperson Bonds asked to include additional diverse hiring information in the report; report will be amended to include additional information as requested; all aye.

Palmieri discussed with the Commissioners the need to complete interviews with the remaining candidates on the current August 2022 Police Officer eligibility list; Commissioners agreed to interview the last group within the next few weeks.

Palmieri indicated recruitment will begin the week of Thanksgiving for Police Officer entry level candidate; Commissioners agreed to continue with the process of establishing the list from written score and conducting interviews with candidates as needed; interviews will begin in January 2023.

**Confirmation of Next Meeting – December 20, 2022.**

**Adjournment** - motion to adjourn by Summers, second by Bonds; all aye.

Meeting adjourned at 8:11 pm

Prepared by Christine Palmieri on behalf of

*Diane Summers*  
Secretary, Civil Service Commission



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