

MINUTES OF THE  
NORTHEAST LAKE COUNTY CONSOLIDATED ETSB  
REGULAR MEETING 2/8/2022  
10:00 AM, GURNEE VILLAGE HALL

**Administrative**

Call to Order & Roll Call

Chairman Velkover called the meeting to order at 10:00 am.

Point of Interest: Vice Chairman Troy to take meeting minutes in the absence of Secretary Mann.

Present: Gosnell, Garner, Kavanagh, Troy, Stried, Smith, Velkover, Barden

Absent: Mann

Also in attendance Gurnee Village Administrator Pat Muetz and Gurnee Communications Supervisor Phil Brunell.

**Approval of the Meeting Minutes of the 11/09/2021 Regular Meeting**

Motion to approve by Gosnell, 2<sup>nd</sup> by Garner

Aye – All

Nay – None

Motion Carried

**Correspondence and Communications**

**9-1-1 Agreements, Legislation, Rules, Funding and Enforcement**

AT&T 9-1-1 Team Correspondence – Network Diagram & System Error Ratio – 12-14-2021

Notice to maintain to maintain Joint Jurisdictional Agreements – Lake County ETSB – 12-16-21

FCC Deadlines for Comments on Petitions to Reconsider Fee Diversion Rules – MCC-12-22-2021

Boulder Regional ETSA and City of Aurora, CO request to reconsider aspects of rules

9-8-8 and the National Suicide Prevention Lifeline

**NG 9-1-1 / Text to 9-1-1 / ESInet**

Honeywell Invests in RapidSOS – MCC-1-26-2022

NENA Seeks Public Comment on 3 New Standards – MCC 2-3-2022

**CAD & Mobile Data Systems**

Tyler Provides Software to Illinois 9-1-1Center – MCC – 11-16-2021

Getac 2021 Line Card

**FirstNet & Wireless Carrier Services**

Public Safety Officials Warn that Older Phones May Cease Operating in 2022 – 11-17-2021

## **Reports**

### **Treasurer Report**

Period Ending 1-31-22

Gosnell explained revenues of \$602,783.59. Expenditures were \$312,352.86. Fund balance is \$2,259,947.57.

Motion to approve as presented by Smith, 2<sup>nd</sup> by Garner.

Aye – All

Nay – None

Motion Carried

### **Communication Statistics**

2021 Annual Totals

November 2021

December 2021

January 2022

Brunell explained that we experienced roughly 112,000 CAD entries. Fire Departments have hit their highest level of calls and appear to be climbing. Police CAD entries have dropped off slightly.

### **9-1-1 Answering Equipment / Trunks / MSAG**

9-1-1 Network Costs – AT&T / Illinois State Police

No billing amount changes noted

### **Statewide 9-1-1 Administrator's Office**

Velkover noted the AT&T NG9-1-1 project plan is approved and is in motion. He also noted that \$5M is available for consolidation grants and \$8.7M is available for NG911 expenses. He indicated the Administrators Update 9-1-1 Advisory Board meeting mostly parallels info from the monthly regional calls.

Chairman Velkover also discussed the Application filing for the 9-1-1 System Consolidation Grant program. He said although we are now several years into the consolidation, funds may still be available for expenses we incurred shortly after the consolidation. He added that Jodi Luka, Gurnee Fire Department Management Analyst prepared an application for a grant for \$49,882.31. It is Velkover's understanding that although we are a little bit down on the list; it is possible we will receive funding for previous expenses due to the consolidation.

### **Emergency Medical Dispatch (EMD)**

Supervisor Brunell proudly announced that the Gurnee Communications Center has achieved Accreditation for Excellence in regards to their emergency medical dispatching. This was a two year project headed up by Shift Leader Wendy Mann. Gurnee is the 8<sup>th</sup> center in The State of Illinois to achieve this mark. Approximately 300 centers in the world have received accreditation. Gurnee will be sending staff to Nashville, TN to receive the award.

### **Joint CAD System & Regional Consolidation Planning Efforts**

It was mentioned that we are now getting our first look at the IGA for the Lake County CAD project which was issued on 1-20-22. More to come in the future.

Chairman Velkover indicated that Chief Lewis was previously a member of the Policy Committee. Since he departed the Board, this position was in need of replacement. Seeing as how Chief Stried was his replacement, Velkover asked if he would be willing to assume the roll. Chief Stried accepted.

### **Radio Systems**

BC Troy indicated that moving the receive site from Beach Park Fire Station 1 to 34<sup>th</sup> and Gabriel was a success. Although this is not a primary receive site in the system, it strongly enhances portable radio talk-in coverage in SE Zion as well as the Sheridan Road corridor in Beach Park. He further indicated this will continue to be monitored as time goes on. This was a small expense using mostly equipment already owned and using a City of Zion owned tower.

Chairman Velkover discussed the proposal to upgrade the Console and Core upgrade. This enhancement would utilize the direct IP connection to the Downers Grove Starcom21 core. This enhancement will allow our center to record up to 25 talk groups continuously. Additional hardware upgrades were necessary due to aging equipment. Work for this project will be a joint effort between Motorola and Chicago Communications. This item to come up under proposed budget / expenditures later in the meeting.

### **Facilities**

It was mentioned that Gurnee Police Support Services Director Petersen was overseeing a preventative effort on maintenance procedures with good results.

### **9-1-1 Fees and Expenditures**

Chairman Velkover thanked Director Gosnell and Supervisor Brunell for preparing the Illinois 9-1-1 Annual Financial Report Filing. It is noted that this takes a fair amount of effort.

### **State of Illinois NG 9-1-1 Project**

Velkover advised that the first transitions of ESInet will occur in June 2022 and Gurnee is presently number 21 on the list. He further indicated Intrado Viper, our equipment solution, is certified with specific supported versions. Proposals for upgrading our system version are pending.

### **Business Items**

#### **Consideration of Reimbursement Requests**

#### **Reimbursement Request 2022-03 – Village of Gurnee-11-1-2021 – 1-31-22 - \$66,103.59**

Gosnell highlighted items in this request for generator maintenance, GETAC tablets for MDT usage as well as wireless routers and antennas.

Motion to approve by Barden, 2<sup>nd</sup> by Stried.

Roll call vote:

Aye – Smith, Gosnell, Troy, Barden, Stried, Kavanagh, Garner

Nay – None

Motion Carried

**Personnel Reimbursement Request – Village of Gurnee – 11-11-2021 – 2-3-2022 - \$22,323.50**

Gosnell stated that this covers the dispatcher position that was filled later in 2021 as previously approved by this board. These are the costs thus far for said individual.

Motion to approve by Stried, 2<sup>nd</sup> by Kavanagh.

Roll call vote:

Aye – Garner, Kavanagh, Barden, Stried, Troy, Gosnell, Smith

Nay – None

Motion Carried

**Consideration of Expenditures / Invoice / Bills**

Getac Service Quote – RFID Retro with barcode - \$2,312.00

Central Square – PSSI Response CAD ProQa Paramount EMD Maintenance - \$3,869.78

Motion to approve by Barden, 2<sup>nd</sup> by Troy

Roll call vote:

Aye – Smith, Gosnell, Barden, Stried, Troy, Kavanagh, Garner

Nay – None

Motion Carried

**Consideration of Service Agreements**

1 Year Service Agreement – Chicago Communications – Fire VHF System Fixed Equipment - \$8,100.00

1 Year Service Agreement – Chicago Communications – GPD 800 Conventional Fixed Equipment - \$7125.00

1 Year Service Agreement – XYBIX – Console Furniture - \$1,750.00

Velkover indicated that these maintenance contracts are necessary for afterhours emergency work.

Brunell indicated the furniture agreement is for the desks that can raise and lower in the center and often need repair due to heavy use. Velkover also identified the GPD expense is to maintain the back-up radio system in the event of failure.

Motion to approve by Barden, 2<sup>nd</sup> by Gosnell

Roll call vote:

Aye – Smith, Gosnell, Barden, Stried, Troy, Kavanagh, Garner

Nay – None

Motion Carried

### **Consideration of Radio Console and Logging Upgrade Proposals**

Motorola 7500E Radio Console Upgrade Proposal Starcom21 - \$324,472.96

Equature NG Logging Recorder Upgrade & Maintenance - \$73,869.00

CDWG HPE Server Equipment Logging Recorder - \$18,997.21

Velkover indicated this was overviewed earlier in the meeting. He further added that the last update of much of this equipment was performed in 2015.

Motion to approve by Stried, 2<sup>nd</sup> by Smith

Roll call vote:

Aye – Garner, Kavanagh, Troy, Stried, Barden, Gosnell, Smith

Nay – None

Motion Carried

### **Fiscal Year 2022-2023 Budget**

Budget Committee has presented the recommendations for consideration and approval. Gosnell indicated this proposal left the Board with a surplus. He indicated the initial proposal identified expenses of \$2,106,176.00.

Brunell requested that the request be amended to include an additional \$50K for Starcom Proposal. He also asked for an additional 300K to be added for the Intrado upgrade reference NG911. This was not originally in the budget. He further mentioned that some level of reimbursement may be available in a future NG911 grant.

Kavanagh wanted to be on record stating that historically, this Board is the funding mechanism for capital, one time purchases. We have not agreed to fund many items that have reoccurring charges. He further stated he wants to be able to have a reserve for unexpected expenses.

Motion to approve as amended by Stried, 2<sup>nd</sup> by Barden

Roll call vote:

Aye – Smith, Gosnell, Barden, Stried, Troy, Kavanagh, Garner

Nay – None

Motion Carried

### **Public Comment**

Chairman Velkover wanted to publically thank Supervisor Brunell for his service. He identified that this would be Supervisor Brunell's last meeting as he will be retiring. It was identified that he has provided a high level of effort and dedication to this Board.

Velkover noted the next meeting is scheduled for May 10, 2022

Motion to adjourn by Barden, 2<sup>nd</sup> by Smith

Aye- All

Nay – None

Motion Carried to adjourn at 10:56 am.