

**MINUTES OF THE NORTHEAST LAKE COUNTY
CONSOLIDATED EMERGENCY TELEPHONE SYSTEM BOARD
REGULAR MEETING 5/10/2022, 10:00 AM, GURNEE VILLAGE HALL**

Administrative

Call to Order & Roll Call

Chairman Velkover called the meeting to order at 10:00 am.

Point of Interest: Vice Chairman Troy was to take meeting minutes in absence of Secretary Mann.

Present: Gosnell, Kavanagh, Troy, Stried, Velkover, Barden, Smith

Absent: Mann, Garner

Also in attendance Village Administrator Muetz and Gurnee Communications Manager Jones

Approval of Meeting Minutes of the 02/08/2021 Regular Meeting

Motion to approve by Barden, 2nd by Gosnell

Ayes – All

Nay – None

Motion carried

Correspondence and Communications

9-1-1 Agreements, Legislation, Rules, Funding, and Enforcement

JULIE Data Request – Statewide 9-1-1 Administrator – 4/14/2022

Noted that this was circulated internally, with no objections

Wisconsin Bill Helps with Critical Funds for NG 911 Rollout – Government Technology – 2/18/2022

Noted that Wisconsin is behind Illinois in NG 9-1-1 statewide rollout

NG9-1-1 / Text to 9-1-1 / ESInet

NENA Standard for NG9-1-1 GIS Data Model – DRAFT

NENA Standard for Social Media Emergency Requests - DRAFT

NENA PSAP Master Clock Standard NENA-STA-026.6-2022

CAD & Mobile Data Systems

RapidSOS Boosts Data-Sharing Power for Emergency Dispatchers – Government Technology - 9/17/2021

Noted that Rapid SOS is expanding their product portfolio

FirstNet & Wireless Carrier Services

3G Sunsetting Reality Sets In as AT&T Turns Off Service – Network Computing – 2/23/2022

Noted that this effects very old mobile/smartphones at this point.

Reports

Treasurer's Report

Period Ending April 30, 2022

Reviewed by Gosnell. As of April 30, 2022, we had revenues of \$908,093.87. Our YTD expenditures are \$841,228.50.

Motion to approve as presented by Stried, 2nd by Smith

Ayes – All

Nays – None

Motion Carried

Communications Statistics

Communications Manager Jones presented call statistics for February, March and April of 2022. Fire calls are stable and slightly elevated while police calls have been slightly normal but appear to be trending to normal levels. She further noted they have had an increase in dispatcher overtime due to vacancies.

9-1-1 Answering Equipment / Trunks / MSAG

9-1-1 Network Costs – AT&T / Illinois State Police were reviewed. Nothing new or out of the ordinary to note.

Statewide 9-1-1 Administrator's Office

Administrators Monthly Regional 9-1-1 Call – April 28, 2022

Administrators Update 9-1-1 Advisory Board Meeting – Mar 14, 2022

Emergency Medical Dispatch (EMD)

EIDS Tool Summary – 2/1/2022 – 4/30/2022 – Paused due to lower COVID-19 cases

ACE Performance Standard – 2/1/2022 – 4/30/2022 – Operating within standards

Agency Performance Threshold – 2/1/2022 – 4/30/2022

Emergency Dispatcher Workload Distribution

Joint CAD System & Regional Consolidation Planning Efforts

Lake County 911 System Implementation Activity Timeline

March Timeline Update for next 12 months

Go Live in 2nd quarter of 2023

User Group and other meetings are on going with multi-day meetings in progress attended by multiple staff members. Positive feedback received regarding Data conversion meetings as well. Some concerns raised regarding unit / personnel numbering which will likely be worked out in advance.

Radio Systems

Motorola Console Upgrade – Starcom 21 M-Core

Velkover noted the kick off meeting was held May 3rd, equipment deliveries are ongoing, with Go Live anticipated for fall. It was also noted that interim maintenance agreement had been executed. These enhancements will permit the dispatch center to record radio traffic on additional talk groups for StarCom21.

Facilities

Generator Preventative Maintenance Proposal– Altorfer / Patten Power

Nationwide Power - Uninterruptible Power Supply PM Visit 1/20/2022

Noted that both items are shared cost between ETSB and Gurnee PD. Described as solid preventative maintenance program and no new significant issues noted.

911 Answering Equipment

Intrado 9-1-1 Answering Equipment Upgrade Project

Velkover noted the Project Manager had been assigned, Peter Kang. Equipment deliveries have been received. We discovered that an insufficient # of servers provided (see change order under business items). IS staff relocated equipment in PD Equipment Room to accommodate a side by side installation. Plans are for cutover for new Answering Equipment and ESI net to be simultaneous. Intrado planning to be onsite 7/25 – 8/1 (Install, Rack & Stack, Test). Intrado also planning to be onsite 8/15 to 8/19 (Train, Cutover, ESI Net Cutover). Requested Chicago Communications be included with install as they will be onsite maintenance provider

Equature Logging Record Upgrade

It was noted that the project kickoff meeting is scheduled for May 12th, the server hardware anticipated early July; and the project has implications for both NG911 call delivery and StarCom21 talk groups (M-Core).

State of Illinois NG 9-1-1 Project / Call Delivery Changes

Illinois' NG911 Project Update – 2/20/2022

Illinois' NG911 Project Update – 3/3/2022

The following items and dates were noted:

- Order was issued for AvPN circuit Jan 3
- Site Survey completed Jan 7
- Kick Off meeting held March 22
- Bi-Weekly Project Status Meetings started April 12.
- AT&T Fiber Terminated in PD Telclocet April 18.
- Fiber Handoff Equipment installed April 28.
- AvPN circuit order completion May 18.
- ESI Net Equipment shipment estimated for July 1.
- Call Through Testing slated for July 18.
- ORT (Operational Readiness Testing scheduled for Aug 1.
- ESI Live Cutover planned for Aug 18.
- Our NELCC Plan Modification Plan needs to be submitted by 4 July, 2022.

Business Items

Consideration of Reimbursement Request(s)

Reimbursement Request 2022-04– Village of Gurnee – 2/1/2022 – 4/30/2022- \$304,873.76

Reimbursement Request 2022-03– City of Zion – 2/1/2022 – 4/30/2022- \$113,251.29

Personnel Reimbursement Request – Village of Gurnee – 2/17/2022 – 4/28/2022 - \$19,449.15

Motion to Approve all three reimbursement requests by Kavanagh, 2nd by Barden

Aye – Gosnell, Kavanagh, Troy, Stried, Barden, Smith

Nay – None

Motion Carries

Consideration of Expenditures / Invoices / Bills

Motorola Service Agreement – Radio Consoles - \$22,428.00

Intrado Maintenance Agreement – 9-1-1 Answering Equipment - \$12,094.09

NEC 24in IPS Monitors – CDWG - \$836.67

TrippLite Metered PDUs – Amazon - \$213.94

Motion to Approve expenditures / invoice / bills as presented by Troy, 2nd by Smith

Ayes – Smith, Barden, Stried, Troy, Kavanagh, Gosnell

Nays – None

Motion Carries

Consideration of Intrado Equipment Upgrade

9-1-1 Answering Equipment Upgrade Proposal – Intrado - \$295,913.51.

Velkover noted that proposals received from both Motorola & Intrado direct for same upgrade. Motorola's primary solution was Intrado 7 years ago, not the case today. Motorola proposal for \$444,856 compared to Intrado at \$295,913. Motorola would subcontract to Intrado (not Motorola directly providing the service). We have timeframe considerations to get order placed to make 8/18 deadline. Staying with an Intrado Viper Solution incurs the least amount of change / retraining for operators. There is no clear or timely path to join Lake County ETSB answering equipment solution before Aug 18. We can cancel the annual maintenance should we change equipment as part of cooperative agreement with a joint Lake County solution. Increased 9-1-1 workstation reliability is expected as well as new operating system versions (old equipment includes Windows 7). This would be 100% an ETSB expense.

9-1-1 Answering Equipment Upgrade Proposal – Intrado - Change Order #1 - \$1,524.00

Motion to Approve both the proposal and change order by Stried, 2nd by Smith

Ayes – Gosnell, Kavanagh, Troy, Stried, Barden, Smith

Nays – None

Motion Carries

Public Comment

No members of the public were present for comment

Chief Smith mentioned that it appears that after many years, dispatchers will finally be recognized by the State of Illinois as emergency responders. This not only is excellent for the dispatchers regarding scheduling and mental health services, but also may open up grant opportunities.

Chairman Velkover indicated that Sgt. Mann has requested to step down from the Board due to other large work responsibilities. Chief Smith recommended that Commander Gaughan be appointed to replace Sgt. Mann. The Board would like to thank Sgt. Mann for his many years of service.

Adjournment

Reminder that next Regular Scheduled Meeting is August 9, 2022 at 10:00 am

Motion to adjourn at 10:40am by Barden, 2nd by Gosnell

Ayes – All

Nays – None

Motion Carries