

**MINUTES OF THE NORTHEAST LAKE COUNTY
CONSOLIDATED EMERGENCY TELEPHONE SYSTEM BOARD
REGULAR MINUTES 02/14/2023**

Administrative

Call to Order & Roll Call

Vice-Chairman Stried called the meeting to order at 10:01 a.m.

Present Board Members:

Gosnell, Troy, Stried, Barden, Smith, Kavanagh and Gaughan

Absent Board Members:

Garner

Additional Attendance:

Gurnee Village Administrator Muetz, Gurnee Communications Manager Jones, and Zion Deputy Chief Sweeting

Approval of the meeting minutes from the 11/08/2022 - Regular Meeting

Motion to approve by Kavanagh and 2nd by Gosnell

Ayes – All

Nay – None

Motion carried

Correspondence and Communications

911 Agreements, Legislation, Rules, Funding, and Enforcement

FoxComm Joint Jurisdictional Agreement(s) – 01/16/2023

FCC Amendment of Part 4 of the Rules Regarding PSAP Notification and 911 Reliability

Service providers to maintain contact lists of 911 PSAP to notify for outages.

Improve outage notifications for 911 service Providers.

Maintain annual 911 certification reporting (used to compile reliability statistics).

**Clarifications for Law Enforcement and Emergency Responders CESSA – IDHS
12/21/2022**

IDHS seeking to clarify changes under CESSA

IPSTA 2022 – Legislative / Administrator’s Session – October 2022

Slide deck from presentation at IPSTA 9-1-1 Conference

Legislation impacting 9-1-1

HB 5502 9-1-1 legislation expires Dec 31, 2023, re-write in process (see Statewide Advisory Board).

SB 3127 Dispatchers as Fire Responders
9-1-1 Surcharge Sweep (move \$\$ to 988 allowed or not?)

NG9-1-1 / Text to 9-1-1 / ESInet

AT&T ESInet Trust certificates need to be renewed prior to 3/8/2022 – AT&T 1/27/2023
Manager Jones – Not doing Text911, hold-up at the State.
‘The Owner of This iPhone was in a Severe Car Crash’—or Just on a Roller Coaster – WSJ -
10/9/2022
iOS 16.1.2 has arrived, and it’s focused on the crash detection feature – Ars Technica –
11/30/2022
Manager Jones – the roller coaster alarms are treated similar to 911 calls.

CAD & Mobile Data Systems

Nothing

Cybersecurity

Nothing

FirstNet & Wireless Carrier Services

SAFECOM Nationwide Survey (Homeland Security Act of 2002). No updates April 2024 new
CAD date. They are meeting all deadlines.
Multiple requests / avenues asking for participation later this year.

Reports

Treasurer’s Report

Period Ending January 31, 2023. The report was reviewed by Gosnell.
Balance \$2,209,770.04. Revenues \$672,601.55. Expenditures and pending \$846,470.03.

Motion to treasurer’s report by Smith and 2nd by Barden
Ayes – All
Nay – None
Motion carried

Annual Financial Report (AFR)

2022 Annual Financial Report Filing – all online this year.
Thank you to Director Gosnell and Manager Jones for work completing the filing

Communications Statistics

Manager Jones reviewed and also talked about the decline in robo calls with no discussion.

9-1-1 Answering Equipment / Trunks / MSAG

9-1-1 Network Costs – AT&T / Illinois State Police
Discussion - Of the two bills which included our PSAP, we are now down to 1 bill which
includes charges for our center paid by the State.

Statewide 9-1-1 Administrator's Office

9-1-1 System Consolidation Grant Program Agreement - Management Analyst Jodi Luka carrying our Grant award forward associated agreement, Director Gosnell has assisted as well

Administrators Monthly Regional 9-1-1 Call – November 17, 2022

Administrators Monthly Regional 9-1-1 Call – December 15, 2022

Administrators Monthly Regional 9-1-1 Call – January 19, 2023

Manager Jones & Director Velkover attend these via WebEx Monthly with some regularity.

9-1-1 System Manager Orientation Presentation - 12-07-2022 - Lots of good info, there is an accompanying YouTube Video from the presentation online.

Statewide 9-1-1 Advisory Board

Agenda, Minutes & Administrators Update 9-1-1 Advisory Board – October 27, 2022

Agenda, Minutes & Administrators Update 9-1-1 Advisory Board – December 12, 2022

Reviewing allowed expenditures

Working on recommendations for 9-1-1 legislation update

Meetings available via WebEx linked from Agendas on State website

Emergency Medical Dispatch (EMD)

No discussion

Joint CAD System & Regional Consolidation Planning Efforts

Lake Co 911 Consortium Data Conversions Planning Update 01-25-2023

Gurnee Zion data included for conversion prior to Go-Live (not an option for agencies joining late)

Lake County Regional 911 Consolidation System Implementation Newsletter Jan/Feb 2023

Lake County Regional 911 Consolidation System Implementation Newsletter

Manager Jones – Discussed Ace Standards and Nov-Dec within standards. Two quarters met so they are no longer in remediation.

Radio Systems

RED Center – Radio Systems Overview

Good info on backup and alternative frequencies for their setup

Facilities

Altorfer Generator Maintenance Report 12-08-2022 - Thank you to Director Petersen for coordinating

911 Answering Equipment

No discussion

State of Illinois NG 9-1-1 Project / Call Delivery Changes

Illinois' NG911 Project Update – 02/02/2023 - 20 Cutovers to Date, 100 Cutovers scheduled for 2023. Vernon Hills PSAP recently completed in Lake County. Late March / April for a good # of Lake County PSAP. Text to 9-1-1 continues to inch forward.

Regional 9-1-1 Consolidation Effort

PSAP Consolidation Committee – Agenda – 11/9/2022

PSAP Consolidation Committee – Agenda – 1/11/2023

PSAP Consolidation Committee – Agenda – 2/8/2023

Administrator Muetz & Chief Kavanagh most familiar with recent efforts / updates

Discussed how it will cause policy changes at different locations when consolidated. They are waiting for the onboarding of a project manager. 5 working groups with bi-weekly meetings. May-June time frame for breaking ground. Smith – discussed package proposals and concern about retention and formalizing the process with the next meeting March 8. It was mentioned that Director Gosnell and Village Administrator Muetz Gurnee are part of the process to help ensure its success.

Business Items

Consideration of Reimbursement Request(s)

Reimbursement Request 2023-02– Village of Gurnee – 10/29/2022 - 1/31/2023- \$199,782.42

Motion to approve reimbursement requests as presented by Director Gosnell, motion by Troy, and 2nd by Kavanagh

Ayes – All

Nay – None

Motion carried

Consideration of Expenditures / Invoices / Bills

Gencomm – Weather Warn Software Maintenance Agreement - \$2,340.00

Comlabs – Emnet Alerting Messaging Service 12 Months - \$801.00

Gencomm Support for Automated Siren Activation System

EMnet includes message delivery via satellite for emergencies and between PSAPs

Motion to approve both expenditures, motion by Gosnell and 2nd by Troy

Ayes – All

Nay – None

Motion carried

Gurnee Fire - Mobile Data Computer and Wireless Router Purchase Plan

Authorize Expenditure not to exceed budgeted amounts of \$6,750 & \$83,250 in Budget for CAD SYS MDC Maint and CAD SYS MDC purchase. Estimates included final quantities being reviewed DataLux ceased business operations. The same Getac is widely used across all our respective Police & Fire agencies.

Motion to authorize expenditures not to exceed, motion by Barden and 2nd by Smith

Ayes – All

Nay – None

Motion carried

The fiscal Year 2023-2024 Budget,

Finance Director Gosnell discussed the following updates.

- Gurnee
 - o 494201 Emergency Backup (UPS/Generator) - Change from \$83,400 to \$18,400 to reflect the removal of the mobile generator expected to be purchased in the current fiscal year.
 - o 494511 - Radio System Maint - Change from \$215,300 to \$240,300 to reflect annual fees on 10 more StarCom radios for Gurnee Fire
 - o 494723 - CAD Sys MDC - Change from \$51,050 to \$128,290 to reflect the carryover of MDC's from this year to next year
- Zion
 - o 494511 - Radio System Maint - Change from \$42,800 to \$67,800 to reflect annual fees on 10 more StarCom radios for Zion Fire

New Total Budget is \$1,860,532, Gurnee \$1,542,366 & Zion \$318,166

Motion to approve budget with the changes above by Smith and 2nd by Barden

Ayes – All

Nay – None

Motion carried

Public Comment

No members of the public were present for comment.

A reminder that the next scheduled meeting is May 9, 2023 - at 10:00 a.m.

Adjournment

Motion to adjourn at 10:43 am by Gosnell and 2nd by Troy

Ayes – All

Nay – None

Motion carried