

**MINUTES OF THE NORTHEAST LAKE COUNTY
CONSOLIDATED EMERGENCY TELEPHONE SYSTEM BOARD
SPECIAL MEETING 06/13/2023**

Administrative

Call to Order & Roll Call

Chairman Chris Velkover called the meeting to order at 10:00 am.

Present Board Members:

Gosnell, Troy, Stried, Barden, Smith, Kavanagh, and Gaughan

Absent Board Members:

Garner

Additional Attendance:

Gurnee Village Administrator Muetz, Gurnee Communications Manager Jones, and Zion Deputy Chief Sweeting

Approval of the meeting minutes from the 02/14/2023 - Regular Meeting

Motion to approve by Barden and 2nd by Smith

Ayes – All

Nay – None

Motion carried

Correspondence and Communications

911 Agreements, Legislation, Rules, Funding, and Enforcement

Call Handling Agreement – Illinois State Police Troop 3 and a new agreement on re-organizing the Illinois State Police call handling.

Call Handling Agreement with Waukegan ETSB, which is standard.

Emergency Telephone System Documentation – Office of the Attorney General 3/23/2023. We sent copies that we also sent to the Statewide Administrator's Office.

Public-safety coalition renews efforts to secure federal NG911 funding – Urgent Communications 2/4/2023. Long-standing efforts for NG911 Federal Funds.

National 911 Annual Report 2021 Data - National 911 Program 911.gov

NG9-1-1 / Text to 9-1-1 / ESInet

AT&T ESINet 9-1-1 Escalation List – Illinois ESINET PSAPs – March 2023. Changes in personnel and contacts (matches up with NG Transition) Communications Manager Jones said they haven't had to contact them.

CAD & Mobile Data Systems

Nothing

Cybersecurity

Nothing

FirstNet & Wireless Carrier Services

FCC approves new 4.9 GHz rules for public safety - Urgent Communications - 1/20/2023. Limited use has been exclusive to Public Safety.

Reports

Treasurer's Report

Period Ending April 30, 2023. The report was reviewed by Gosnell.

\$846,470.30 in expenditures. Pending Gurnee expenditures \$52,326.87. Ending balance 2,266,548.80

Motion to treasurers report by Troy and 2nd by Barden

Ayes – All

Nay – None

Motion carried

Communications Statistics

Manager Jones reviewed and stated there had not been a lot of change. The Fire Department numbers went up a little, and Police numbers are up but not to pre-covid times. Robocalls are not happening and have declined. Fire Calls/Events are up from 2019, and Police Calls/Events are down from 2019

9-1-1 Answering Equipment / Trunks / MSAG

9-1-1 Network Costs – AT&T / Illinois State Police

A perfunctory review of costs associated with our “circuits” was conducted.

Statewide 9-1-1 Administrator's Office

9-1-1 System Consolidation Grant Program – Receipt of \$49,882.31

Director Gosnell praised Management Analyst Jodi Luka for all her efforts and assistance.

Proposed legislation changes may phase our Consolidation Grants. We would still have NG Equipment Grants – this will show up in the next treasurers report.

Administrators Monthly Regional 9-1-1 Call – February 16, 2023

Administrators Monthly Regional 9-1-1 Call – March 16, 2023

Administrators Monthly Regional 9-1-1 Call – April 20, 2023

Statewide 9-1-1 Advisory Board

SAB Meeting Agenda & Minutes 1/23/2023

SAB Meeting Agenda & Minutes 2/6/2023

SAB Meeting Agenda Report & Minutes 3/20/2023

SAB Meeting Agenda & Report 4/17/2023

Emergency Medical Dispatch (EMD)

EMD Workload Distribution by Hour 2/1/2023 – 4/30/2023

ACE Performance Standard 2/1/2023 – 4/30/2023

Communications Manager Jones stated they were still within ACE standards the last two quarters, thanks to Shift Supervisor Alicia Conradi.

Joint CAD System & Regional Consolidation Planning Efforts

Lake County Regional 911 Consolidation System Implementation Newsletter March April 2023

Lake County Regional 911 Consolidation System Implementation Newsletter May 2023

Tracking for it to go live in the Spring of 2024. Chief Smith stated that there was significant involvement from our Police & Fire personnel - Gaughan and Kalinowski will be involved in the scope of operations.

State of Illinois NG 9-1-1 Project / Call Delivery Changes

Illinois' NG911 Project Update – 02/02/2023 - 20 Cutovers to Date, 100 Cutovers scheduled for 2023. Vernon Hills PSAP was recently completed in Lake County. Late March / April for a good # of Lake County PSAP. Text to 9-1-1 continues to inch forward.

Regional 9-1-1 Consolidation Effort

Public Safety Answering Point (PSAP) Consolidation Committee Agenda & Minutes 2/8/2023
Public Safety Answering Point (PSAP) Consolidation Committee Agenda & Minutes 3/15/2023
Public Safety Answering Point (PSAP) Consolidation Committee Agenda 5/10/2023
Update and Planning Kickoff Presentation – 05-31-2023

Chief Kavanaugh stated that the consultant group was onsite today with meetings. They wanted every working group to have coverage. The governance committee was tomorrow, and Chief Kavanaugh was attending. Brad Lambert is going along with Deputy Chief Dave Douglas, and Sergeant Mike Mann – ETSB and JETSB were Wednesday, and Kavanaugh was attending. The financial group was on June 15, and Finance Director Brian Gosnell was attending. It was noted that the HR group was not on any list. Deputy Chief Jeremy Gaughan and Communication Supervisor Patricia Koesling were attending the scope of operations.

Chief Smith talked about having conversations with operators feeling valued and taken care of, made an official offer through the union process, reviewed for a month, and they countered. Village Administrator Muetz stated that they are reviewing their counter, Muetz. All centers are seeing an increase in education and training to bring resumes and certificates, not directly job-related today but for the future.

Business Items

Consideration of Reimbursement Request(s)

Starting on packet pages 483 & 505, respectively

Reimbursement Request 2023-03– Village of Gurnee – 2/1/2023 - 4/30/2023- \$52,326.87 – condenser 50% cost. It supports the radio room at Police Department.

Reimbursement Request 2023-03 – City of Zion – 2/1/2023 – 4/30/2023 - \$6,045.00 – 50% connect fees.

Director Gosnell presented. Both Reimbursement Requests under a single motion

Motion to approve reimbursement requests by Stried and 2nd by Barden

Roll Call Vote

Ayes – All

Nay – None

Motion carried

Consideration of Invoices / Bills

XYBIX – Console Furniture Maintenance Agreement - \$6,018.50

APCO International – Training - \$384.00

Lake County – Tyler Technologies – CAD Data Conversion Progress Payment \$907.71

Unified Communications – Headset Parts \$51.25

All four under a single motion

Motion to approve by Smith and 2nd by Barden

Roll Call Vote

Ayes – All

Nay – None

Motion carried

Consideration of Purchases

Gurnee Police Request –Motorola Starcom 21 Portable Radio Equipment - \$61,619.20

Chief Smith discussed that Communications Manager Jones sent a memo to increase the radios because of repair downtimes and increased staffing.

Motion to approve by Stried and 2nd by Gosnell

Roll Call Vote
Ayes – All
Nay – None
Motion carried

Zion Police Request – Motorola Starcom21 Portable Radio Equipment - \$39,033.55

Chief Barden discussed receiving the COPS Grant and hiring 4-5 more officers and the up-staffing needs.

Motion to approve by Kavanaugh and 2nd by Smith
Roll Call Vote
Ayes – All
Nay – None
Motion carried

UPS Battery Replacement – Phased Replacement Program – Aerico Proposal 5/25/2023 – Shared Cost \$3,638.25

Stagger battery replacements
Normalize recurring cost
Avoid the majority of batteries all aging out a once
50/50 split

Motion to approve by Barden and 2nd by Stried
Roll Call Vote
Ayes – All
Nay – None
Motion carried

Public Comment

No members of the public were present for comment.

A reminder that the next scheduled meeting is August 8, 2023 - at 10:00 am.

Adjournment

Motion to adjourn at 10:43 am by Smith and 2nd by Barden
Ayes – All
Nay – None
Motion carried