

**EMERGENCY TELEPHONE SYSTEM BOARD AGENDA
NORTHEAST LAKE COUNTY CONSOLIDATED ETSB
REGULAR MEETING 8/13/2024
10:00 AM, GURNEE VILLAGE HALL**

Administrative

Call to Order & Roll Call

Chairman John Kavanagh called the meeting to order at 10:01 a.m.

Kavanagh asked for a motion to appoint Chief Smith as Secretary Pro Tem.

Motion to approve by Stried and 2nd by Gosnell

Ayes – All

Nay – None

Motion carried

Present Board Members:

Gosnell, Troy, Stried, Smith, (Barden arrive 10:11 a.m.)

Absent Board Members:

Garner, Troy, Gaughan

Additional Attendance:

Gurnee Village Administrator Muetz and Gurnee Communications Manager Jones,

Approval of the meeting minutes from the 5/14/2024 - Regular Meeting

Motion to approve by Stried and 2nd by Smith

Ayes – All

Nay – None

Motion carried

Treasurer's Report

Director Gosnell reviewed the report for May, June, and July 2024. Started with \$2,766,617.25.

Revenues through January \$340,376.26

Expenses - \$198,461.57

Balance - \$2,908,531.94

Motion to approve report by Smith and 2nd by Stried

Roll Call Vote

Ayes – All

Nay – None

Motion carried

Communications Statistics

CAD incidents appear to be down, but this is just because of how we use the new CAD. We no longer use follow-up; we just reopen the old numbers. Fire numbers are slowly increasing. Total calls in the center have trended slightly lower in the past four months, but radio clicks are higher.

Emergency Medical Dispatch (EMD)

They are off remediation. Communications is still maintaining compliance levels for ACE

Joint CAD / RMS / JMS / Mobile System Implementation Project Report

Chief Kavanagh mentioned that they were supposed to push out a new CAD and RMS update today, but they pulled the CAD one at the last minute. He stated that he is on an executive committee that meets with Tyler. Lake County is the lead on the committee. The next meeting is next Monday. If anyone has any issues with Tyler not meeting our needs, please let him know.

Manager Jones stated that their work on the RMS side did not interrupt anything on the CAD side. The CAD configuration meeting is next Wednesday.

LAKECOM Update Report

Village Administrator Pat Muetz discussed that LAKECOM had its first meeting and appointed officers from different agencies to the executive board. The Executive Board meeting is on the 14th at the central permitting facility. PSAP consolidation committee meeting will also meet and close out that committee with approximately \$70K left over for the consultant that will be transferred to LAKECOM. LAKECOM has a transitional budget that they have put together.

Approval of Loan to LAKECOM

Chief Kavanagh mentioned that this was discussed during the Village of Gurnee budget time. Vernon Hills, Gurnee, and Lake County have all stepped up and pledged a maximum of \$2 million in \$1 million increments. In that order, Vernon Hills will go first. The ETSB would pay the dollars, and then we would submit salaries back to offset that cost to the state ETSB Board. When LAKECOM pays back, we will pay that money back to Zion and Gurnee directly to the general fund. 60/40 split between Gurnee and Zion when the money comes back from the loan.

Motion to approve the loan as budgeted to LAKECOM upon their request by Barden and 2nd by Smith

Roll Call Vote

Ayes – All

Nay – None

Motion carried

Consideration of Purchase Request(s)

Chief Kavanagh stated that it was for Fire STARCOM purchases, Gurnee and Zion

Motion to approve purchase request for Gurnee STARCOM radios for \$395,177.77 by Smith and 2nd by Stried

Roll Call Vote

Ayes – All

Nay – None

Motion carried

Motion to approve purchase request for Zion STARCOM radios for \$341,551.33 by Kavanagh and 2nd by Barden

Roll Call Vote

Ayes – All

Nay – None

Motion carried

Consideration of Reimbursement Request(s)

Discussion by Director Gosnell

Financial reimbursement to Gurnee is \$108,932.68 and Zion \$24,074.76. Details are included in the packet for each request.

Motion to approve reimbursement to Gurnee \$108,932.68 by Barden and 2nd by Stried

Roll Call Vote

Ayes – All

Nay – None

Motion carried

Motion to approve reimbursement to Zion \$24,074.76 by Smith and 2nd by Stried

Roll Call Vote

Ayes – All

Nay – None

Motion carried

Public Comment

No members of the public were present for comment.

The next scheduled meeting is November 12, 2024, at 10:00 a.m.

Adjournment

Motion to adjourn at 10:25 a.m. by Barden and 2nd by Stried

Ayes – All

Nay – None

Motion carried