

**EMERGENCY TELEPHONE SYSTEM BOARD AGENDA
NORTHEAST LAKE COUNTY CONSOLIDATED ETSB
REGULAR MEETING 11/12/2024
10:00 AM, GURNEE VILLAGE HALL**

1. Call to Order & Roll Call

Chairman **John Kavanagh** called the meeting to order at **10:00 AM**.

Present Board Members:

- Zion Deputy Fire Chief **Troy**
- Zion Fire Chief **Stried**
- Gurnee Fire Chief **Kavanagh**
- Zion Police Chief **Barden**
- Gurnee Deputy Police Chief **Gaughan**
- Gurnee Finance Director **Gosnell**

Absent Board Members:

- **Garner, Smith**

Additional Attendees:

- Gurnee Village Administrator **Muetz**
- Gurnee Communications Manager **Jones**

2. Approval of Meeting Minutes (August 13, 2024)

Motion to approve: Stried

Seconded by: Barden

Vote: Ayes – All | Nays – None

Motion carried.

3. Treasurer's Report

Presented by Director Gosnell

- **Starting balance:** \$2.76 million
- **Revenues (through October):** \$694,914
- **Expenses:** \$331,468
- **Ending balance:** \$3,130,063.52

Motion to approve report: Stried

Seconded by: Barden

Roll Call Vote: Ayes – All | Nays – None

Motion carried.

4. Communications Statistics & Emergency Medical Dispatch (EMD)

Presented by Gurnee Communications Manager Jones

- Police CAD incidents continue to trend lower, potentially due to the new CAD system.
- Total calls processed in the center have been slightly lower throughout the year.
- Fire CAD incidents have stabilized.
- EMD compliance standards remain in place.
- Submission for **ACE Accreditation** is pending.

5. Joint CAD/RMS/JMS/Mobile System Implementation Project

- **Chief Kavanagh** reported ongoing dissatisfaction with Tyler's system.
- Meetings occur **biweekly on Fridays** with Tyler representatives to address concerns.
- Special teams are frequently reassigned, causing delays.
- **Gurnee Communications Manager Jones** noted that the next upgrade was originally planned for December but has been postponed to early 2025 or April, leading to frustration.

6. Consideration of Purchase Request – Emergency Fire Dispatch (EFD)

- **Purchase Amount:** \$107,735
- **Project Kickoff:** November 12, 2024, at 1:00 PM
- The purchase ensures dispatch staff are trained before the consolidation with **LakeComm**, aligning with other agencies already using EFD.

Motion to approve purchase: Barden

Seconded by: Gosnell

Roll Call Vote: Ayes – All | Nays – None

Motion carried.

7. Consideration of Reimbursement Requests

Financial Reimbursements:

- **To Gurnee:** \$473,132.98
- **To Zion:** \$24,074.76

Motion to approve reimbursement to Gurnee: Troy

Seconded by: Barden

Roll Call Vote: Ayes – All | Nays – None

Motion carried.

Motion to approve reimbursement to Zion: Gosnell

Seconded by: Gaughan

Roll Call Vote: Ayes – All | Nays – None

Motion carried.

Salary Reimbursements:

- **Total Salaries Covered:** \$1.6 million
- **Gurnee will issue a \$666,000 payment to Zion** while retaining **\$1 million** as part of a **60/40 split.**

Motion to approve salary reimbursement to Gurnee: Stried

Seconded by: Barden

Roll Call Vote: Ayes – All | Nays – None

Motion carried.

Motion to approve salary reimbursement to Zion: Stried

Seconded by: Gaughan

Roll Call Vote: Ayes – All | Nays – None

Motion carried.

8. Public Comment

No public members were present for comment.

9. Next Scheduled Meeting

- **Date:** February 11, 2025
- **Time:** 10:00 AM
- **Location:** Gurnee Village Hall

10. Adjournment

Motion to adjourn at 10:29 AM: Barden

Seconded by: Troy

Vote: Ayes – All | Nays – None

Motion carried.