

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
JANUARY 23, 2017**

Call to Order	Mayor Kovarik called the meeting to order at 7:00 p.m.
Other Officials in Attendance	Patrick Muetz, Village Administrator; David Ziegler, Assistant Village Administrator/Community Development Director; Bryan Winter, Village Attorney; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; Fred Friedl, Fire Chief; John Kavanagh, Deputy Fire Chief; Kevin Woodside, Police Chief; Saundra Campbell, Deputy Police Chief; Willie Meyer Deputy Police Chief; Ellen Dean, Economic Development Director, Jack Linehan, Assistant to the Administrator
Roll Call	PRESENT: 5- Ross, Garner, Thorstenson, Balmes, Hood ABSENT: 1- Wilson
Pledge of Allegiance	Mayor Kovarik led the Pledge of Allegiance.
<u>A. PUBLIC COMMENT</u>	<p>Mayor Kovarik complimented the Gurnee Police Department for its outstanding work in the last few weeks related to solving a few notable crimes that had taken place in the community.</p> <p>Mayor Kovarik thanked Village staff for their effort involving the Cubs Trophy Tour at the American Legion Sunday. She said the Cubs staff was impressed with the organization of the event.</p>
<u>B. APPROVAL OF CONSENT AGENDA</u>	<p>It was moved by Trustee Balmes, seconded by Trustee Garner to approve the Consent Agenda as presented.</p> <p><u>Roll call,</u> AYE: 5- Ross, Garner, Thorstenson, Balmes, Hood NAY: 0- None ABSENT: 1- Wilson Motion Carried.</p>
<u>C. CONSENT AGENDA / OMNIBUS VOTE</u>	<p>The Village Administrator read the consent agenda for an omnibus vote as follows:</p> <ol style="list-style-type: none">1. Approval of the minutes from the Executive (Closed) Session meetings on: June 6, 2016.2. Approval for public release of minutes from Executive (Closed) Session meetings on: June 6, 2016.3. Approval of minutes from the January 9, 2017 meeting.4. Approval of Res. 2017 - 01 authorizing the Village Administrator to approve a contract with the lowest cost electricity provider as obtained through the Northern Illinois Municipal Electric Cooperative (NIMEC).5. Approval of setting a bid date of February 14, 2017 for the Grand Avenue Watermain under the Des Plaines River replacement project.6. Approval of Community Service Officer Meghan Hafeman's request to participate in the Village's tuition assistance program in pursuit of an Master's Degree in Public Administration from Penn State University.7. Approval of Payroll for period ending January 7, 2017 in the amount of \$770,482.04.8. Approval of Payroll Transfer Journal for period ending January 7, 2017 in the amount of \$760,416.73.9. Approval of Bills for the period ending January 23, 2017 in the amount of \$973,087.38.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve the Consent Agenda for an omnibus vote as read.

Roll call,

AYE: 5- Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 1- Wilson

Motion Carried.

D. PETITIONS AND COMMUNICATIONS

1. Presentation of LifeSource "Top 20" award to the Gurnee Fire Department in recognition of its efforts to develop community awareness of the importance of donating blood.

Mr. Shasko introduced himself to the Board and briefly explained the program stating that 1000 units of blood are needed each day in Chicago. He then presented the LifeSource "Top 20" award to Chief Friedl and Firemedic Jeremy Hagstrom for their efforts to organize and host blood drives.

2. Confirmation of FY 17/18 Budget Hearing Dates:
 - 5:00 P.M., March 6, 2017 and;
 - 7:00 P.M., March 20, 2017 (if needed).

E. REPORTS

None.

F. OLD BUSINESS

None.

G. NEW BUSINESS

1. Approval of Ord. 2017 – 03 approving an Intergovernmental Agreement for Dispatch Services by and between the Village of Gurnee and the Beach Park Fire Protection District.

Mr. Muetz said the Village has provided dispatch services for the Newport Fire Protection for many years. With the current Zion consolidation project underway, the Village was approach by the Beach Park Fire Protection District as it relates to dispatch services. The service would be similar in nature to that currently provided to the Newport Fire Protection District. After a series of meetings to better understand service expectations, staff met internally to determine the cost of contract dispatch services for Beach Park Fire. Based on the additional workload, which could be absorbed by current staff, and infrastructure improvements required, staff proposed a starting point contract price of \$50,900 with an annual escalator of 3% over an initial contract term of 5 years. The contract will go into effect May 1, 2017.

Mr. Muetz continued to say that the Beach Park Fire Protection District approved the agreement at its January 10, 2017 meeting.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of Ord. 2017 - 03 approving an Intergovernmental Agreement for Dispatch Services by and between the Village of Gurnee and the Beach Park Fire Protection District.

Roll call,

AYE: 5- Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 1- Wilson

Motion Carried.

2. Approval of Ord. 2017 – 04 granting a Special Use Permit pursuant to the Gurnee Zoning Ordinance for 5631 Manchester Drive.

Mr. Muetz said the petitioner is requesting a Special Use Permit to allow the establishment and operation of an 8-room residential care facility at 5631 Manchester Drive. It will operate as a supportive living facility for seniors who need assistance with at least 2 activities for daily living. It will have 8 bedrooms, each with private bathrooms. Two of the bedrooms will be construct as shared bedrooms to accommodate 2 people if needed. Staff will be provided 24 hours a day, with a staff to patient ratio of 1 to 4. The petitioner is also proposing multiple improvements both interior and exterior at the property. The request was before the Planning and Zoning Board on December 21, 2016 and received a unanimous favorable recommendation. The hearing did have two residents that had

questions about the proposed use and plan, and expressed concerns about potential expansion and changes to the use in the future.

Trustee Balmes asked what they help their residents with.

Gabriel Bershinsky, co-petitioner, said his residents are elderly individuals that can't perform certain daily chores like getting dressed or showering.

Trustee Balmes asked if they can care for individuals with Alzheimer's.

Mr. Bershinsky said no they would be too difficult to take care of on a daily bases.

Trustee Ross asked if they have other locations.

Mr. Bershinsky said no this is their first one, adding his wife has previous experience in this field.

Trustee Ross asked if they will have a full-time registered nurse.

Mr. Bershinsky said they will have one at least 4 hours a day to make sure certain things are handled correctly and State requirements are satisfied.

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to approve of Ord. 2017 - 04 granting a Special Use Permit pursuant to the Gurnee Zoning Ordinance for 5631 Manchester Drive.

Roll call,

AYE: 5- Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 1- Wilson

Motion Carried.

3. Approval of Ord. 2017- 05 authorizing execution of a professional services agreement with McClure Engineering Associates, Inc. for engineering services for the 2017 Roadway Rehabilitation Program.

Mr. Muetz said as staff continues to gear up for the 2017 roadway rehabilitation and reconstruction, as the Village has done in the past, contractual assistance will once again be needed to monitor the work in the field. Based on current manpower, staff is requesting two contractual employees be brought on-board for a period of 20 weeks for the MFT Program. He said the Village is very pleased with the firms/contractual employees used last year and would like to bring them back for 2017. Staff anticipates the total cost per contractual employee to be approximately \$100,000. This is comparable to last year. Funding has been earmarked in the FY 17/18 budget proposal to cover these expenses.

Mr. Muetz said the first contract is for McClure Engineering for a contract employee for 20 weeks. The cost is set at \$115 per hour. Staff will manage hours to ensure the contract stays within budget.

It was moved by Trustee Ross, seconded by Trustee Garner to approve of Ord. 2017- 05 authorizing execution of a professional services agreement with McClure Engineering Associates, Inc. for engineering services for the 2017 Roadway Rehabilitation Program.

Roll call,

AYE: 5- Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 1- Wilson

Motion Carried.

4. Approval of Ord. 2017 - 06 authorizing execution of a professional services agreement with GeWalt Hamilton Associates, Inc. for engineering services for the 2017 Roadway Rehabilitation Program.

Mr. Muetz said this is the contract with GeWalt Hamilton for a contract employee for 20 weeks. The cost is set at \$120 per hour. Staff will manage hours to ensure the contract stays within budget.

It was moved by Trustee Thorstenson, seconded by Trustee Ross to approve of Ord. 2017 - 06 authorizing execution of a professional services agreement with GeWalt Hamilton Associates, Inc. for engineering services for the 2017 Roadway Rehabilitation Program.

Roll call,

AYE: 5- Ross, Garner, Thorstenson, Balmes, Hood

NAY: 0- None

ABSENT: 1- Wilson

Motion Carried.

H. PUBLIC COMMENT

None.

Closing Comments

None.

Adjournment

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Kovarik adjourned the meeting at 7:22 p.m.

**Andrew Harris,
Village Clerk**