

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
NOVEMBER 6, 2017**

Call to Order

Mayor Kovarik called the meeting to order at 7:01 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; David Ziegler, Assistant Village Administrator/Community Development Director; Joe Menges, sitting in for Village Attorney Winter; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; Tom Rigwood, Director of Public Works; John Kavanagh, Fire Chief; Kevin Woodside, Police Chief; Tracy Velkover, Planning Manager; Ellen Dean, Economic Development Director, Jack Linehan, Assistant to the Administrator

Roll Call

PRESENT: 6- Balmes, Hood, Thorstenson, Jacobs, Ross, Garner
ABSENT: 0- None

Mayor Kovarik said Joe Menges will be sitting in as acting Village Attorney in the absence of Attorney Winter.

Pledge of Allegiance

Mayor Kovarik led the Pledge of Allegiance.

A. PUBLIC COMMENT

Bonnie Amlin
335 Magnolia Ave.
Gurnee, IL

Mrs. Amlin read a prepared statement regarding her displeasure for trick or treating taking place on a Saturday. She asked it to take place on the same day as other communities. She concluded by providing each Trustee a copy of her prepared statement.

B. APPROVAL OF CONSENT AGENDA

It was moved by Trustee Jacobs, seconded by Trustee Garner to approve the Consent Agenda as presented.

Roll call,

AYE: 6- Balmes, Hood, Thorstenson, Jacobs, Ross, Garner
NAY: 0- None
ABSENT: 0- None
Motion Carried.

C. CONSENT AGENDA / OMNIBUS VOTE

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of the minutes from the October 23, 2017 Village Board meeting.
2. Approval of bid award for the fuel purchase to the low bidder, Gas Depot, at a supplier discount price of -\$0.0284 cents per gallon for unleaded gasoline and a supplier mark-up price of \$0.0130 cents per gallon for biodiesel fuel.
3. Approval of Payroll for period ending October 27, 2017 in the amount of \$959,875.20.
4. Approval of Bills for the period ending November 6, 2017 in the amount of \$686,663.83.

It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve the Consent Agenda for an omnibus vote as read.

Roll call,

AYE: 6- Balmes, Hood, Thorstenson, Jacobs, Ross, Garner
NAY: 0- None
ABSENT: 0- None
Motion Carried.

D. PETITIONS AND COMMUNICATIONS

1. Approval of a Proclamation designating November as "National American Indian/Alaska Native Heritage Month" in the Village of Gurnee.

Mayor Kovarik read proclamation into record.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of a Proclamation designating November as "National American Indian/Alaska Native Heritage Month" in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried

- 2. Approval of a Proclamation designating November 15, 2017 as "American Enterprise Day" in the Village of Gurnee.

Matthew Orłowski & Rutvik Sayankar representing Warren High School's FBLA program briefly spoke about American Enterprise Day and thanked the Village for recognizing them.

Mayor Kovarik read proclamation into record.

It was moved by Trustee Ross, seconded by Trustee Thorstenson to approve of a Proclamation designating November 15, 2017 as "American Enterprise Day" in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried

- 3. Reminder – Village of Gurnee Chamber of Commerce Mayor's Business Luncheon – 11:30am, November 8th at Holiday Inn Gurnee Convention Center.
- 4. Reminder - The Gurnee American Legion will be hosting a Veterans Day Ceremony on Saturday, November 11th at 11:00 a.m. The event will take place at the American Legion Home 749 N. Milwaukee Avenue.

E. REPORTS

None.

F. OLD BUSINESS

None.

G. NEW BUSINESS

- 1. Approval of Ord. 2017 - 49 granting a Zoning Map Amendment pursuant to the Gurnee Zoning Ordinance for 4015 Grove Avenue.

Mr. Muetz said the Planning & Zoning Board held a public hearing on October 18, 2017 to consider a request from Abbott Land and Investment Corporation for a Zoning Map Amendment to rezone 4015 Grove Avenue from I-2 PUD, General Industrial as a Planned Unit Development, to C-2 PUD, Community Commercial as a Planned Unit Development. The petitioner is proposing to establish a 6,000 sq. ft. DCFS licensed day care center on the property. He stated a day care center is not allowed, either as a permitted or a special use, in the underlying I-2 district, but is allowed by right in the underlying C-2 district, as long as the facility meets the development standards outlined in the zoning ordinance. The property is surrounded by industrial zoned property (I-2 PUD) to the north and east, commercial zoned property (C-2 PUD) to the west, and multi-family residential zoned property (R-6) to the south. The PZB voted to forward a unanimous favorable recommendation to the Village Board on the applicant's rezoning petition, as it found that the standards for rezoning were met.

It was moved by Trustee Balmes, seconded by Trustee Jacobs to approve of Ord. 2017 - 49 granting a Zoning Map Amendment pursuant to the Gurnee Zoning Ordinance for 4015 Grove Avenue.

Roll call,

AYE: 6- Balmes, Hood, Thorstenson, Jacobs, Ross, Garner
NAY: 0- None
ABSENT: 0- None
Motion Carried.

- 2. Approval of Ord. 2017 - 50 authorizing execution of a professional services agreement with Clark Dietz, Inc. for engineering services for the 2018 Hunt Club Road watermain replacement project.

Mr. Muetz said one of the projects in the works for FY 18/19 is the replacement of watermain between Gages Lake Road and Washington Street along Hunt Club Road. This section has had

significant break history, most recently during the Labor Day weekend which resulted in over 600' of pipe being replaced due to its condition. Prior to construction, the Village must complete design work and permitting. Engineering staff is recommending the Village contract with Clark Dietz for these professional services. Clark Dietz submitted qualifications in conjunction with utility system improvements in 2016 and proved itself to be a very capable firm. Staff has met with Clark Dietz regarding the Hunt Club watermain project and negotiated a not to exceed value of \$60,000 for this contract.

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to approve of Ord. 2017 - 50 authorizing execution of a professional services agreement with Clark Dietz, Inc. for engineering services for the 2018 Hunt Club Road watermain replacement project.

Roll call,

AYE: 6- Balmes, Hood, Thorstenson, Jacobs, Ross, Garner

NAY: 0- None

ABSENT: 0- None

Motion Carried.

3. Approval of renewals related to the Village's self-insured medical plan:

- Health Insurance Plan's Stop Loss Coverage a period of 12 months with Blue Cross Blue Shield of Illinois at an estimated cost of \$384,545.00; and
- Administrative Services Only contract for a period of 12 months with Blue Cross Blue Shield of Illinois at a rate of \$73.46 per employee per month and adjusted for anticipated annualized prescription rebates of \$50,455.68.

Human Resources Director Christine Palmieri provided a summary of the proposed health insurance renewals. She stated the Village is self-insured and stop loss is an insurance we purchase to handle excess claims above the deductible. The Village's deductible is \$80,000 per claim. Palmieri stated staff anticipates having two large claims continue into the next plan year so reimbursement through the stop loss program is expected.

Pharmacy benefits would continue to be provided through Prime Therapeutics, which is the Blue Cross Blue Shield pharmacy benefit manager.

Palmieri reminded the Board the Village is an Administrative Services Only contract so Blue Cross Blue Shield provides the claims administration, network access and other services.

The Village has contracted with MDLive as a direct contract for the last two years and would like to continue the program. For the renewal, Blue Cross offered it as part of its omnibus platform of services. Switching the program from a direct contract to the Blue Cross omnibus would result in some cost savings as well as administrative time for staff in managing the contract.

Blue Cross Blue Shield recommended a plan design change to add a \$100 Emergency Room copay. While this will not save a lot in claims costs, it should have a longer term impact by adjusting participant behavior and utilization to reduce claims costs.

Palmieri also discussed the vision benefit under the plan. It is an important benefit that is underutilized and confusing to participants and providers. It is recommended that vision be provided as a stand-alone plan through VSP. The costs of vision are approximately \$30,000 currently under the medical plan. The Village would pick up the cost of the premium for participants – participants would just pay when using the benefit the appropriate costs. The cost savings to the BSBS plan and cost addition of the VSP plan are about the same, so the net savings is expected to be neutral.

In looking at claims costs and all costs under the plan it is recommended that a 2% adjustment be made to premium costs and

employee cost sharing.

Palmieri concluded by stating there was no change to the consultant's contract for next year.

It was moved by Trustee Balmes, seconded by Trustee Jacobs to approve of renewals related to the Village's self-insured medical plan:

- Health Insurance Plan's Stop Loss Coverage a period of 12 months with Blue Cross Blue Shield of Illinois at an estimated cost of \$384,545.00; and
- Administrative Services Only contract for a period of 12 months with Blue Cross Blue Shield of Illinois at a rate of \$73.46 per employee per month and adjusted for anticipated annualized prescription rebates of \$50,455.68.

Roll call,

AYE: 6- Balmes, Hood, Thorstenson, Jacobs, Ross, Garner

NAY: 0- None

ABSENT: 0- None

Motion Carried.

4. Approval of stand-alone vision insurance with Vision Service Plan for a 24-month period beginning January 1, 2018 at an estimated annual cost of \$30,300.00.

It was moved by Trustee Ross, seconded by Trustee Garner to approve of stand-alone vision insurance with Vision Service Plan for a 24-month period beginning January 1, 2018 at an estimated annual cost of \$30,300.00.

Ms. Palmieri said the annual cost estimate recently lowered to \$28,550.

Mayor Kovarik asked the Trustees to amend their approval to reflect this change.

It was moved by Trustee Ross, seconded by Trustee Garner to amend approval of the stand-alone vision insurance with Vision Service Plan for a 24-month period beginning January 1, 2018 at an estimated annual cost of \$28,550.00.

Roll call,

AYE: 6- Balmes, Hood, Thorstenson, Jacobs, Ross, Garner

NAY: 0- None

ABSENT: 0- None

Motion Carried.

5. Approval of group dental insurance renewal with Delta Dental – 0% rate adjustment for 12-month period beginning January 1, 2018.

It was moved by Trustee Garner, seconded by Trustee Jacobs to approve of group dental insurance renewal with Delta Dental – 0% rate adjustment for 12-month period beginning January 1, 2018.

Roll call,

AYE: 6- Balmes, Hood, Thorstenson, Jacobs, Ross, Garner

NAY: 0- None

ABSENT: 0- None

Motion Carried.

6. Approval of the 2018 Village Board meeting schedule.

Mr. Muetz said the 2018 Village Board meeting schedule strives to maintain regular business meetings on the 1st and 3rd Mondays and Committee of the Whole Meetings on the 4th Mondays while taking into account major holidays and observances. He stated a few items worth noting for 2018:

- January – Due to New Year's Day being a Monday, the January regular business meetings will be the 2nd and 4th Mondays, with the Committee meeting being the 5th Monday.
- March – No Committee of the Whole meeting as spring break is

set for March 26th – 30th. March is also the month where staff will present the budget, therefore no Committee meeting allows us to dedicate more time and resources to this major undertaking.

- September - Moved the regular meetings to the 2nd and 4th Mondays. This is due to the Labor Day holiday.
- October - Moved the regular meetings to the 2nd and 4th Mondays, with the Committee of the Whole on the 5th Monday. This is to avoid back to back regular business meetings on September 24th and October 1st.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of the 2018 Village Board meeting schedule.

Roll call,

AYE: 6- Balmes, Hood, Thorstenson, Jacobs, Ross, Garner

NAY: 0- None

ABSENT: 0- None

Motion Carried.

H. PUBLIC COMMENT

None.

Closing Comments

None.

Adjournment

It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Kovarik adjourned the meeting at 7:30 p.m.

**Andrew Harris,
Village Clerk**