

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
AUGUST 7, 2017**

Call to Order

Mayor Kovarik called the meeting to order at 7 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; David Ziegler, Assistant Village Administrator/Community Development Director; Bryan Winter, Village Attorney; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; Chris Velkover, Information Systems Director; Tom Rigwood, Director of Public Works; Kevin Woodside, Police Chief; Saundra Campbell, Deputy Police Chief; John Kavanagh, Deputy Fire Chief; Tracy Velkover, Planning Manager; Ellen Dean, Economic Development Director, Jack Linehan, Assistant to the Administrator

Roll Call

PRESENT: 6- Balmes, Hood, Thorstenson, Jacobs Ross, Garner
ABSENT: 0- None

Pledge of Allegiance

Mayor Kovarik led the Pledge of Allegiance.

A. PUBLIC COMMENT

None.

B. APPROVAL OF CONSENT AGENDA

It was moved by Trustee Balmes, seconded by Trustee Jacobs to approve the Consent Agenda as presented.

Roll call,

AYE: 6- Balmes, Hood, Thorstenson, Jacobs Ross, Garner
NAY: 0- None
ABSENT: 0- None
Motion Carried.

C. CONSENT AGENDA / OMNIBUS VOTE

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of the minutes from the July 24, 2017 Village Board meeting.
2. Approval of a fireworks permit for Gurnee Days on August 12, 2017.
3. Approval of granting a Temporary Class 9 Liquor License to the Gurnee Park District in case unfavorable weather forces the Gurnee Days Testimonial Dinner to be held at the Hunt Club Park Community Center.
4. Approval of request for Police Chief Kevin Woodside, Deputy Police Chief Saundra Campbell and Interim Deputy Police Chief Brian Smith to attend the 2017 International Association of Chiefs of Police annual conference in Philadelphia, PA from October 21 – 24, 2017 at an estimated cost of \$5,240.00.
5. Approval of Payroll for period ending July 21, 2017 in the amount of \$893,174.87.
6. Approval of Bills for the period ending August 7, 2017 in the amount of \$971,957.52.

It was moved by Trustee Balmes, seconded by Trustee Jacobs to approve the Consent Agenda as presented.

Roll call,

AYE: 6- Balmes, Hood, Thorstenson, Jacobs Ross, Garner
NAY: 0- None
ABSENT: 0- None
Motion Carried.

D. PETITIONS AND COMMUNICATIONS

1. Administration of Oath of Office for the promotion of Deputy Fire Chief John Kavanagh to Fire Chief.

The Mayor administered the Oath of Office for the promotion of Deputy Fire Chief John Kavanagh to Fire Chief.

It was moved by Trustee Ross, seconded by Trustee Greg Garner to approve the promotion of Deputy Fire Chief John Kavanagh to Fire Chief.

Voice Vote: ALL AYE: Motion Carried

2. Administration of Oath of Office for the promotion of Fire Lieutenant David Douglass to Fire Captain.

The Mayor administered the Oath of Office for the promotion of Fire Lieutenant David Douglass to Fire Captain.

3. Administration of Oath of Office for the promotion of Firemedic Ryan Lee to Fire Lieutenant.

The Mayor administered the Oath of Office for the promotion of Firemedic Ryan Lee to Fire Lieutenant.

4. Approval of Proclamation honoring Mayor Kovarik for being selected the 2017 Gurnee Days Honoree.

Trustee Balmes read the Gurnee Days Honoree Proclamation honoring Mayor Kovarik for being selected the 2017 Gurnee Days Honoree into record.

It was moved by Trustee Ross, seconded by Trustee Thorstenson to approve of Proclamation honoring Mayor Kovarik for being selected the 2017 Gurnee Days Honoree.

Voice Vote: ALL AYE: Motion Carried

5. Approval of a Proclamation designating August 6 - 12, 2017 as "National Stop on Red Week" in the Village of Gurnee.

The Mayor read the Proclamation designating August 6 – 12, 2017 as "National Stop on Red Week" in the Village of Gurnee into record.

It was moved by Trustee Garner, seconded by Trustee Thorstenson to designate August 6 - 12, 2017 as "National Stop on Red Week" in the Village of Gurnee.

Voice Vote: ALL AYE: Motion Carried.

6. Acknowledgement of State of Illinois 911 System Consolidation Grant totaling \$554,167.00 being awarded to the Northeast Lake County Consolidated Emergency Telephone System Board.

Village Administrator Muetz informed the Board that the Northeast Lake County Consolidated ETSB (Gurnee/Zion Joint ETSB) has been awarded a grant in the amount of \$554,167.00. This grant defrays some of the costs associated with the consolidation project and puts the NLCC-ETSB on very sound financial ground.

E. REPORTS

1. Report by Village Engineer Scott Drabicki - Proposed modifications to the Village's Sanitary Sewer Mitigation Program Grant.

Village Engineer Scott Drabicki reviewed the Village's Sanitary Sewer Mitigation Program which started in 1990 in an attempt to reduce the risk of the sanitary sewer backing up into basements. Village Engineer Drabicki further stated that due to the recent flood which caused numerous additional backups, he is recommending proposed changes to the policy that include the elimination of check valves and manual valves from the mitigation program to be replaced with the installation of the ejector system which guarantee protection from sewer back up. The Village would participate up to a maximum cap of \$5,000 and 85% of the actual cost for each residential property.

The Board concurred with Village Engineer Drabicki's

recommendation.

F. OLD BUSINESS

None.

G. NEW BUSINESS

1. Approval of Ord. 2017-39 granting a Special Use Permit, pursuant to the Gurnee Zoning Ordinance, for 1225 Tri-State Parkway (Clearbrook).

Village Administrator Muetz stated that Clearbrook is a not-for-profit licensed under the Illinois Department of Health and Human Services that provides programs and services for individuals with intellectual and developmental disabilities. Their lease has expired and they are seeking to occupy about 4,200 sq.ft. of a 42,000 sq.ft. building at 1225 Tri-State Parkway to provide. Service hours would be 9am and 3pm Monday through Friday. Clients would be transported to the facility via van and served by a max of 9 staff members at any one time.

Village Administrator Muetz further stated that in order to operate at this location, a Special Use Permit for the establishment and operation of a vocational educational facility is required. The request was received a unanimous favorable recommendation at the July 19, 2017 Planning & Zoning Board (PZB) meeting. Clearbrook’s representative, Ms. Brenda DeVito was available for questions.

It was moved by Trustee Hood, seconded by Trustee Jacobs to grant a Special Use Permit, pursuant to the Gurnee Zoning Ordinance, for 1225 Tri-State Parkway (Clearbrook).

Roll call,

AYE: 6- Balmes, Hood, Thorstenson, Jacobs Ross, Garner

NAY: 0- None

ABSENT: 0- None

Motion Carried.

2. Approval of Ord. 2017-40 approving a Master License Agreement by and between the Village of Gurnee and Chicago SMSA Limited Partnership d/b/a Verizon Wireless.

Village Administrator Muetz gave a summary of the Master License Agreement noting the following:

- Allows Verizon to apply for permits to locate on our street light poles
- Provides for limitation of height (10’ increase) and quantity (3) of antennas
- Allows for the installation of screened ground mounted cabinets.
- Provides minimum setbacks to residential structures and existing cell tower sites.
- Provides for minimum insurance and bonding supplied by Verizon covering their equipment and installation.
- Provides for removal of the equipment at the end of the term or upon cancellation of the license.
- Provides for an up-front capital contribution of \$3500 with an annual rental payment of \$2400 per installation.
- Essentially a 15-year initial term which allows for a 2% annual increase after the first 10 years of installation.

Village Administrator Muetz further stated that all concerns have been addressed and the concept has been reviewed by the Village Attorney, Gurnee Public Works, Information Systems, and Community Development Departments.

Trustee Jacobs asked how many antennas will be utilized under the agreement.

Assistant Village Administrator/Community Development Director David Ziegler stated they are initially looking at one site in town.

Trustee Garner asked for the weight of the antennas.

Mr. Ziegler stated that the weight is unknown; however, a structural analysis will be completed before they are mounted on the pole.

Trustee Thorstenson asked if the up front rental and annual increase

amounts are competitive compared to Hoffman Estates and Schaumburg.

Mr. Ziegler stated that our agreement was set up differently than Hoffman Estates and Schaumburg. The Village receives more front dollars while Hoffman Estates and Schaumburg receive more dollars at the end of their lease.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve a Master License Agreement by and between the Village of Gurnee and Chicago SMSA Limited Partnership d/b/a Verizon Wireless.

Roll call,

AYE: 6- Balmes, Hood, Thorstenson, Jacobs Ross, Garner

NAY: 0- None

ABSENT: 0- None

Motion Carried.

H. PUBLIC COMMENT

None.

Closing Comments

The Mayor reminded the Board of the Gurnee Days activities.

Adjournment

It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Kovarik adjourned the meeting at 8 p.m.

**Donna Dallas
Deputy Village Clerk**