

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
JULY 16, 2018**

Call to Order

Mayor Kovarik called the meeting to order at 7:01 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; David Ziegler, Assistant Village Administrator/Community Development Director; Bryan Winter, Village Attorney; Brian Gosnell, Finance Director; Kevin Woodside, Police Chief; Brian Smith, Deputy Police Chief

Roll Call

PRESENT: 6-Ross, Garner, Balmes, Hood, Thorstenson, Jacobs
ABSENT: 0-None

Pledge of Allegiance

Mayor Kovarik led the Pledge of Allegiance.

A. PUBLIC COMMENT

Mayor Kovarik thanked Trustee Thorstenson and Ellen Dean for a very successful East Grand Farmers & Artisans Market. She said it was fantastic with a great selection of vendors.

B. APPROVAL OF CONSENT AGENDA

It was moved by Trustee Jacobs, seconded by Trustee Garner to approve the Consent Agenda as presented.

Roll call,

AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs
NAY: 0- None
ABSENT: 0- None
Motion Carried.

C. CONSENT AGENDA / OMNIBUS VOTE

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of the minutes from the July 2, 2018 Village Board meeting.
2. Approval of Payroll for period ending July 6, 2018 in the amount of \$839,118.51.
3. Approval of Bills for the period ending July 16, 2018 in the amount of \$2,112,051.48.

It was moved by Trustee Balmes, seconded by Trustee Ross to approve the Consent Agenda for an omnibus vote as read.

Roll call,

AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs
NAY: 0- None
ABSENT: 0- None
Motion Carried.

D. PETITIONS AND COMMUNICATIONS

1. Approval of a Proclamation designating August 5 - 11, 2018 as "National Stop on Red Week" in the Village of Gurnee. Mayor Kovarik read proclamation into record.

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to approve of a Proclamation designating August 5 - 11, 2018 as "National Stop on Red Week" in the Village of Gurnee. Mayor Kovarik read proclamation into record.

Voice Vote: ALL AYE: Motion Carried.

E. REPORTS

Mayor Kovarik said that there were no discussion topics on the agenda for the July 23rd Committee of the Whole meeting and asked the Trustees if they would like to cancel the meeting.

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to cancel the Committee of the Whole meeting for July 23, 2017.

Voice Vote: ALL AYE: Motion Carried.

F. OLD BUSINESS

None.

G. NEW BUSINESS

1. Approval of Ord. 2018 - 56 adding Chapter 60 of the Gurnee Municipal Code to provide for the regulation of an application for Small Wireless Facilities.

Mr. Muetz said Attorney Winter would summarize the ordinance for the Village Board. Attorney Winter stated as technology progresses and data usage increases more dense networks are needed. This has resulted in small cell technology where antennas would be located on utility poles in neighborhoods. Across the country communities have been worked to provide guidelines on antenna placement. In Illinois the Illinois Municipal League drafted a model ordinance to help communities with this issue following the legislation being signed by Governor Rauner and becoming law. He stated there are limits on the antennas and their placement. Attorney Winter continued to say many of the provisions in the ordinance mirror the state law. He stated the municipalities are entitled to an application process, application fee and annual fee. There are also provisions for denying a location. Communities were given a grace period of 60 days to pass local restrictions, otherwise carriers could follow the state guidelines and surpass local authority.

Mayor Kovarik asked if for clarification on what utility poles this applies to, as well as if there are separation requirements.

Trustee Thorstenson said if we only have light poles does this apply to all government entities, including the Township, Library, etc...that has utility poles.

Attorney Winter said the primary focus is the right of ways.

Mayor Kovarik asked if this has nothing to do with fiber.

Attorney Winter said they are not directly related.

Trustee Garner asked who installs these.

Attorney Winter said large carriers like Verizon, however they typically use a subcontractor for the actual installation.

Mr. Ziegler explained that a consultant for several carriers has applied. The Village will ensure that all the licensing and structural requirements are met so that it is a safe installation before a permit is issued.

Trustee Jacobs said if traffic signals will be included.

Mr. Ziegler said he expects these will be mostly on light poles.

It was moved by Trustee Jacobs, seconded by Trustee Thorstenson to approve of Ord. 2018 - 56 adding Chapter 60 of the Gurnee Municipal Code to provide for the regulation of an application for Small Wireless Facilities.

Roll call,

AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs

NAY: 0- None

ABSENT: 0- None

Motion Carried.

2. Approval of Ord. 2018 - 57 authorizing a Battery and Cartridge Replacement Agreement with Axon Enterprises, Inc.

Mr. Muetz said the Police Department implemented Tasers in 2017. The weapons contain batteries and cartridges that must be replaced depending on usage and training schedules. The FY 18/19 Approved Budget includes \$8,000.00 in funding for battery and duty & training cartridge replacement. The Department recently contacted Axon to inquire about this purchase and discovered the approved funding would not cover the need. Through these discussions the Department learned that Axon offers a 5-year

subscription service that on an annual basis would provide a set number of training cartridges, unlimited duty cartridges and unlimited batteries. The total cost of the 5-year program is \$39,680.00 (annual cost \$7,936.00). If approved, the Department will budget annually for the program cost.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of Ord. 2018 - 57 authorizing a Battery and Cartridge Replacement Agreement with Axon Enterprises, Inc.

Roll call,

AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs

NAY: 0- None

ABSENT: 0- None

Motion Carried.

3. Approval of Engineering Division's recommendation to award Fire Station #1 and Well House #1 Roof Replacement Project to the low bidder, Waukegan Roofing Company, Inc. at a cost of \$148,424.92.

Mr. Muetz said included in the FY 18/19 Approved Budget is the replacement of the roofs at Fire Station #1 and Well House #1. The Engineering Division solicited proposals and received six responses. Waukegan Roofing was the low bidder at \$148,424.92. The Village has contracted with Waukegan Roofing in the past and has been satisfied with the work they have performed.

It was moved by Trustee Garner, seconded by Trustee Ross to approve of Engineering Division's recommendation to award Fire Station #1 and Well House #1 Roof Replacement Project to the low bidder, Waukegan Roofing Company, Inc. at a cost of \$148,424.92.

Roll call,

AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs

NAY: 0- None

ABSENT: 0- None

Motion Carried.

4. Approval of Engineering Division's recommendation to award Phase II of the East Grand Avenue Landscape Improvement Project to the low bidder, Copenhaver Construction, Inc. at a cost of \$63,535.00.

Mr. Muetz said as you will recall, the East Grand Avenue Landscape Beatification project was broken into two phases. Phase 1 installation took place last year and is doing very well. Phase 2 will involve installing landscape beds in front of the remaining businesses, with the exception of the properties right by 41 & 132. Similar to Phase 1, the 5' wide planting beds will be installed behind the sidewalk on private property. The Village will cover maintenance costs for the first 2 years. After that, it will be the responsibility of the property owner. Staff received 2 bids for the installation and maintenance. Copenhaver was the low bidder at approximately \$63,535. At the direction of the Board, the plant material will be purchased locally via Gurnee Garden Center. Since this expense is under \$20,000, it does not need to be included on the agenda as a separate item and will rather show up in the list of bills that will be approved at a future meeting.

It was moved by Trustee Balmes, seconded by Trustee Jacobs to approve of Engineering Division's recommendation to award Phase II of the East Grand Avenue Landscape Improvement Project to the low bidder, Copenhaver Construction, Inc. at a cost of \$63,535.00.

Roll call,

AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs

NAY: 0- None

ABSENT: 0- None

Motion Carried.

5. Approval of Engineering Division's recommendation to award the FY 2019 Tree and Brush Removal Project to the low bidder, Landscape Concepts Management, at a cost of \$34,415.00.

Mr. Muetz said annually the Engineering Division contracts for tree and brush removal mainly related to drainage improvements. The Division recently went out to bid for work at multiple locations across the Village including Chelsey Crossing, Dilleys & Cedar, Fuller Road and Waveland & University. Four proposals were received, with Landscape Concepts being the low bidder. The Village has worked with Landscape Concepts in the past and found it to be a solid company. As a result, staff is recommending this tree and bush clearing project be awarded to it.

It was moved by Trustee Balmes, seconded by Trustee Jacobs to approve of Engineering Division's recommendation to award the FY 2019 Tree and Brush Removal Project to the low bidder, Landscape Concepts Management, at a cost of \$34,415.00.

Roll call,

AYE: 6- Ross, Garner, Balmes, Hood, Thorstenson, Jacobs

NAY: 0- None

ABSENT: 0- None

Motion Carried.

H. PUBLIC COMMENT

None.

Closing Comments

None.

Adjournment

It was moved by Trustee Balmes, seconded by Trustee Jacobs to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Kovarik adjourned the meeting at 7:24 p.m.

**Andrew Harris,
Village Clerk**