

**MINUTES OF THE REGULAR MEETING
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL
AUGUST 16, 2021**

Call to Order

Mayor Hood called the meeting to order at 7:00 p.m.

Other Officials in Attendance

Patrick Muetz, Village Administrator; Jack Linehan, Assistant Village Administrator; Bryan Winter, Village Attorney; David Ziegler, Community Development Director; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; Brian Smith, Police Chief; Jeremy Gaughan, Police Commander; Ellen Dean, Economic Development Director; Heather Galan, Public Works Director/Village Engineer

Roll Call

PRESENT: 5- O'Brien, Balmes Thorstenson, Woodside, Ross
ABSENT: 1- Garner

Pledge of Allegiance

Mayor Hood led the Pledge of Allegiance.

**A. APPROVAL OF
CONSENT AGENDA**

It was moved by Trustee Balmes, seconded by Trustee O'Brien to approve the Consent Agenda as presented.

Roll call,

AYE: 5- O'Brien, Balmes Thorstenson, Woodside, Ross
NAY: 0- None
ABSENT: 1- Garner
Motion Carried.

**B. CONSENT
AGENDA /
OMNIBUS VOTE**

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of minutes from the July 19, 2021 and August 2, 2021 meetings.
2. Approval of Ord. 2021-51 accepting the Final Plat of Resubdivision of Lot 1 in Dilley's and Grand Planned Unit Subdivision.
3. Approval of Public Works Department's recommendation to award the Public Works Building Trench Drain Replacement Project to the low bidder, Camosy Incorporated, at a cost of \$52,700.00.
4. Approval of Payroll for period ending July 30, 2021 in the amount of \$908,026.58.
5. Approval of Bills for the period ending August 16, 2021 in the amount of \$1,380,185.26.

It was moved by Trustee Ross, seconded by Trustee O'Brien to approve the Consent Agenda for an omnibus vote as read.

Roll call,

AYE: 5- O'Brien, Balmes Thorstenson, Woodside, Ross
NAY: 0- None
ABSENT: 1- Garner
Motion Carried.

**C. PETITIONS AND
COMMUNICATIONS**

The Mayor introduced the 2021 Gurnee Queens, Miss Gurnee Bella Jansen, Junior Miss Gurnee Brooke Herod, and Little Miss Gurnee Anabelle Herod and presented each with a token of appreciation from the Village. Each Queen then spoke about their platforms for the year which include the following;

Miss Gurnee Bella Jansen – Serving and supporting single moms in Gurnee and surrounding communities.

Junior Miss Brooke Herod – Boo Boo Bunny ice pack towels to be used for children in hospitals who are receiving IV's or shots.

Little Miss Anabelle Herod – Presents for Puppies which includes making

toys and treats for puppies in need and distributing them in gift bags.

D. REPORTS

1. Presentation by Assistant Administrator Jack Linehan: Environmental Sustainability Committee survey results.

Assistant Village Administrator Jack Linehan informed the Board that the Environmental Sustainability Committee (consisting of residents Shelley Lazarus, Rick Osa, and Warren Township High School student Kaitlyn Salgado) have been meeting since the fall of 2020 discussing environmental and sustainability initiatives. Their first effort was to conduct a survey which was responded to by 274 residents. Of the survey questions asked, participants indicated their top environmental concerns within Gurnee are air quality, ethylene oxide (EtO) emissions and water/drinking water quality. Survey respondents also mentioned land management, which includes tree protection and invasive species, as well as noise from trains and Six Flags.

The next steps of the Committee include taking the survey data to develop initiatives in line with the Greenest Region Framework which is a series of 49 consensus goals for municipalities to achieve as part of the Greenest Region compact. The Committee will work to develop the framework and goals for Gurnee and present their findings to the Board.

Mayor Hood thanked the committee for their time and effort.

2. Presentation by Fire Chief John Kavanagh – Fire Station #3 Update #7.

Fire Chief Kavanagh gave an update to the Board stating the project is in the home stretch. Finances are in good shape and a large contingency is anticipated upon completion. All major construction/site work has been completed and the building should be turned over to the Village in the next few weeks. Once final possession takes place, staff has about a month of work to complete. It is anticipated that Fire Station #3 will go into service in October. A Ribbon Cutting/Open House ceremony will be scheduled in the next few months.

**August 23rd, 2021
Committee of the
Whole**

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to cancel the August 23rd Committee-of-the-Whole meeting.

Roll call,

AYE: 5- O'Brien, Balmes Thorstenson, Woodside, Ross

NAY: 0- None

ABSENT: 1- Garner

Motion Carried.

E. OLD BUSINESS

F. NEW BUSINESS

1. Approval of Ord. 2021-52 approving an extension of an Intergovernmental Agreement regarding Regional 911 Consolidation.

Village Administrator Muetz stated the Village and Northeast Lake County Consolidated ETSB (NLCC-ETSB) continue to actively participate and play a major role in the County's effort to explore 911 consolidation on a county-wide scale. In October 2018, the Village approved a 2-year formal Intergovernmental Agreement (IGA) related to the effort. The IGA was very straightforward and outlined financials, governance structure, responsibilities of the Policy and Operations Committees, and engaging a Project Manager and Project Consultant. Prior to the expiration, participating entities approved a one-year extension. Staff recommends that the Village continue to participate by extending the agreement one more year. This one-year extension will allow the group time to draft a comprehensive agreement that will outline moving from the design to the implementation stage. Staff anticipates this next agreement will be a multi-year commitment that addresses participation levels and costs. Village staff intends to take an active role in the drafting process. There is no additional cost to the Village. Both the 911 Operations and Policy Committees have approved the extension, as has the NLCC-ETSB.

It was moved by Trustee O'Brien, seconded by Trustee Thorstenson to approve an extension of an Intergovernmental Agreement regarding Regional 911 Consolidation.

Roll call,

AYE: 5- O'Brien, Balmes Thorstenson, Woodside, Ross

NAY: 0- None

ABSENT: 1- Garner

Motion Carried.

2. Approval of Ord. 2021-53 adding one Class 1 Liquor License by amending Section 6-56 of Article II of Chapter 6 of the Gurnee Municipal Code entitled "Alcoholic Beverages." (Soiree Event Space – 3563 Grand Avenue).

Economic Development Director Ellen reviewed the request stating that Soiree is a new event space opening at 3563 Grand Avenue Suite B, in the former NetGar real estate office space at the northeast corner of the Gurnee East Point shopping center (corner of Grand & Belle Plaine). Owner Selena McKnight will provide tables, chairs, table linens and napkins; guests will bring their own food, disposable plates, utensils, etc. The requirement for disposables is dictated by the fact that the tenant space has no plumbing and is utilizing the shared facilities in the adjacent hallway. With this request for a liquor license, Ms. McKnight has agreed to limit the service of alcoholic beverages to disposable cups, bottles and cans only. The event space can currently accommodate up to 39 people and future plans to expand to 100 guests. Guests will be able to reserve 6-hour blocks of time, and the latest it will be open is 1:00 a.m. on weekend nights. Bassett-trained personnel will be onsite throughout any event where alcohol is being consumed.

Trustee Ross asked if the Health Department has to test the food brought in and mentioned the Exchange Club has to have their food checked when it has events. Director Ziegler stated that in this instance, because food will not be sold or distributed by the business, it is not subject to Health Department regulation.

Trustee Ross further stated she wants to make sure the Village will not expose itself if the request is approved given the fact that there is no running water in the space.

Trustee Hood asked for clarification on bathroom facilities. Director Dean clarified.

Trustee Thorstenson stated she is glad to see there is an ability to grow the space. She continued to state meeting space in the community is currently limited.

It was moved by Trustee O'Brien, seconded by Trustee Thorstenson to add one Class 1 Liquor License by amending Section 6-56 of Article II of Chapter 6 of the Gurnee Municipal Code entitled "Alcoholic Beverages." (Soiree Event Space – 3563 Grand Avenue).

Roll call,

AYE: 5- O'Brien, Balmes Thorstenson, Woodside, Ross

NAY: 0- None

ABSENT: 1- Garner

Motion Carried.

3. Approval of 2021 Trick or Treating hours – Sunday, October 31st from 2:00 – 5:00 p.m.

Mayor Hood stated the Village annually sets Trick or Treating hours. This year's recommendation is for Trick or Treating hours to take place on Halloween (Sunday, October 31st) from 2:00 – 5:00 pm.

It was moved by Trustee Ross, seconded by Trustee Thorstenson to approve the 2021 Trick or Treating hours of 2:00-5:00 p.m. on Sunday, October 31st.

Roll call,

AYE: 5- O'Brien, Balmes Thorstenson, Woodside, Ross

NAY: 0- None

ABSENT: 1- Garner

Motion Carried.

G. PUBLIC COMMENT

**Hilton Harrell, Jr.
999 Depot Road
Gurnee, IL**

Mr. Harrell addressed the Board regarding the Water Service Agreement between the Village of Gurnee and Mr. Tapio Kataja, owner of 33648 North O'Plaine Road. Mr. Harrell stated that Mr. Kataja wanted to ensure his 5-digit unincorporated Lake County address stays the same.

The Mayor clarified stating the accommodation has been made and Mr. Kataja's address would not change.

Closing Comments

None.

Adjournment

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to adjourn the meeting.

Voice Vote: ALL AYE: Motion Carried.

Mayor Hood adjourned the meeting at 7:40 p.m.

**Donna R. Dallas
Deputy Village Clerk**