

## MINUTES OF THE PUBLIC HEARING

### Public Hearing On The Fiscal Year 2022/2023 Proposed Budget

#### GURNEE VILLAGE HALL APRIL 4, 2022

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**Call to Order**

Mayor Hood called the public hearing to order at 6:42 p.m.

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**Other Officials in Attendance**

Patrick Muetz, Village Administrator; Jack Linehan, Assistant Village Administrator; Bryan Winter, Village Attorney; David Ziegler, Community Development Director; Heather Galan, Public Works Director/Village Engineer; Craig Lambrecht, Fleet Administrator; Brett Fritzler, Utility Supervisor. Nick Leach, Assistant Village Engineer; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; John Kavanagh, Fire Chief; Dave Douglass, Battalion Chief; Jeremy Gaughan, Police Commander

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**Roll Call**

**PRESENT: 5-Thorstenson, Woodside, Ross, O'Brien, Balmes**  
**ABSENT: 1- Garner**

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**2022/2023 Proposed Budget**

Finance Director Brian Gosnell gave an overview of the 2022/2023 Proposed Budget final changes which included the following:

Gosnell reviewed the Planning & Reporting Process and the sections of the budget document.

He then reviewed the changes to the Proposed Budget that have been made since the March the 2022 workshop.

- Latest IML Projections
  - Income & Cannabis Tax +\$186k
- Cooper's Hawk Timeline
  - Food & Beverage Tax +\$55k
  - Rebate Agreements +\$500k
- MICA Final Projection
  - Workers Comp Insurance -\$192k
  - Property, Liability & Auto -\$59k
- Dept. Contingency -\$54k
- 911 – JETSB Reimbursement -\$100k

Director Gosnell reviewed the budget message noting the following:

- \$94.0m Total Budget +26.3%
- \$46.3m General Fund +7.8%
- Largest Capital Plan on Record \$17.7m
- No Property Tax or New Taxes
- Preserve General Fund Reserves 60.0%
- Minimal Debt Levels
- Strategic Staffing Levels +10.6 FTE's
- Technology & Cybersecurity Spending
- Economic Development
  - Small Business Capital Grant
  - Economic Development Reserve
- Update Strategic Plan
  - 3-5 year Guide

Gosnell highlighted revenues in total across all funds including the categories and amount of each.

- Revenues Total \$87.1m +8.2% or \$6.6m
- 30-Major Revenues 41.7% - \$36.3m
- 34-Charges for Service 19.2% - \$16.7m
- 36-Invests & Contributions 15.1% - \$13.2m
- 39-Other Sources 10.0% - \$8.7m
- 33-Intergovernmental 8.0% - \$6.9m
- 31-Taxes 2.5% - \$2.1m
- 35-Fines & Forfeitures 2.1% - \$1.8m
- 32-Licenses & Permits 1.5% - \$1.3m

Gosnell then reviewed expenditures in total across all funds including the categories and amount of each.

- Expenditures Total \$94.1 +26.3% or \$19.6m
- 41-Salaries & Wages 34.0% - \$32.0m

- 42-Employee Benefits 13.8% - \$12.9m
- 47-Capital 13.2% - \$12.4m
- 44-Contractual Service 12.4% - \$11.7m
- 49-Other Uses 12.8% - \$12.0m
- 48-Debt Service 6.3% - \$5.9m
- 45-Other Contractual 3.1% - \$2.9m
- 46-Supplies 2.4% - \$2.2m
- 43-Professional & Tech 2.1% - \$2.0m

Director Gosnell next reviewed the authorized personnel noting 234.05 total FTE's with 226.05 budgeted and 8.00 unbudgeted positions.

- Budgeted Personnel +10.60 FTE's
  - Administration +0.50 FTE's
  - Community Development +3.30 FTE's
  - Police Department +3.50 FTE's
  - Fire Department +1.00 FTE's
  - Public Works +2.30 FTE's

Gosnell reviewed the Village's outstanding debt noting the FY 2022/2023 budget includes the payoff of the Fire Station #3 note and the only outstanding debt remaining is the IEPA loan for the Knowles Road water tower and the Village has a plan to pay that off early.

- No Bonded Debt
- Fire Station #3 - \$5.4m
  - Village/WWFPD
  - \$942 Interest Savings
- IEPA SRF Loan
  - Original – 20yr, 1.84%, 5/29/2039
  - Plan – 11yr, 0.98%, 5/29/2031

He then reviewed the projected ending fund balance at April 30<sup>th</sup>, 2023 for each fund.

- Operating Funds
  - 110 - General Fund – 60%
  - 221/223 - Water & Sewer – 35%
- Capital Funds
  - 122 - Motor Fuel Tax
  - 123 - Impact Fee
  - 124 – PD Restricted Revenue
  - 131 - Capital Improvement
- Other Funds
  - 231 – Health Insurance
  - 233 – Fleet Services

Gosnell reviewed the Capital Plan included in the Proposed Budget totaling \$17.7 million. He noted the issues with supply chains delaying vehicle deliveries and those items delayed due to the pandemic.

- Capital Plan \$17.7m
  - Transportation \$7.5m
  - Water & Sewer \$4.1m
  - Vehicles & Equipment \$3.6m
  - Technology \$1.7m
  - Buildings & Improvements \$513k
  - Stormwater \$300k

Director Gosnell reviewed the proposed updates to the Comprehensive Fee Schedule in Section 9 of the budget document. He noted the Village is working to consolidate fee updates and adopt the changes annually in conjunction with the budget. Gosnell noted the following updates to the fee schedule:

- ORD 2013-40
  - Chapter 32-Comprehensive Fee Schedule
  - Ease of Administration
  - Budget Process
  - Annual Update and Affirmation
- Sec. 32-34. - Engineering fees.
  - Reference SMC Fee
- Sec. 32-38. - Utility fees.
  - Reference Lake County Fee
- Sec. 32-38. - Utility fees.
  - Reflect Current Meter Pricing
  - Eliminate Upcharge
  - Eliminate Pool Filling Service Fee

Trustee Balmes asked about the pension consolidation and its impact on the budget. Gosnell noted the only thing that has been consolidated is investment services and only Fire has transitioned their funds, Police is awaiting the outcome of pending legislation.

Mayor Hood thanked the staff for their hard work on the budget during difficult times with the pandemic.

Administrator Muetz also thanked department personnel and noted the budget is a team effort.

Trustee Balmes motioned, seconded by Trustee Thorstenson, to recommend approval of Fiscal Year 2022/2023 Proposed Budget.

**Roll call,**

**AYE: 5- Thorstenson, Woodside, Ross, O'Brien, Balmes**

**NAY: 0- None**

**ABSENT: 1- Garner**

**Motion Carried.**

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**H. PUBLIC COMMENT**

None.

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**Adjournment**

It was moved by Trustee Balmes seconded by Trustee Woodside to adjourn the Public Hearing.

**Voice Vote: ALL AYE: Motion Carried.**

Mayor Hood adjourned the Public Hearing at 6:57 p.m.

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**Andy Harris,  
Village Clerk**