

**MINUTES OF THE REGULAR MEETING  
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL  
JULY 25, 2022**

**Call to Order**

Mayor Hood called the meeting to order at 7:00 p.m.

**Other Officials in Attendance**

Patrick Muetz, Village Administrator; Austin Pollack, Assistant to the Village Administrator; Bryan Winter, Village Attorney; David Ziegler, Community Development Director; Christine Palmieri, Human Resources Director; Heather Galan, Public Works Director; Chris Velkover, Information Systems Director; Brian Smith, Police Chief; Erica Wells, Assistant to the Finance Director; Nick Leach, Village Engineer; Jodi Luka, Management Analyst; David Douglass, Battalion Chief; Jesse Gonzalez, Deputy Police Chief

**Roll Call**

**PRESENT: 5- Ross, Garner, O'Brien, Balmes, Thorstenson**  
**ABSENT: 1- Woodside**

**Pledge of Allegiance**

Mayor Hood led the Pledge of Allegiance.

**A. APPROVAL OF CONSENT AGENDA**

It was moved by Trustee Balmes, seconded by Trustee Ross to approve the Consent Agenda as presented.

**Roll call,**

**AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson**  
**NAY: 0- None**  
**ABSENT: 1- Woodside**  
**Motion Carried.**

**B. CONSENT AGENDA / OMNIBUS VOTE**

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of minutes from the July 11, 2022 meeting.
2. Approval of granting a fireworks permit for Gurnee Days on August 6, 2022.
3. Approval of granting a Temporary Class 9 Liquor License to St. Paul the Apostle Church for an event to be held on July 30, 2022 at 6401 Gages Lake Road.
4. Approval of Engineering Division recommendation to award the Grove Avenue Storm Water Improvement Project to the low bidder, Xcavating, Inc., at a cost of \$57,540.00.
5. Approval of Payroll for period ending July 15, 2022 in the amount of \$1,009,628.71.
6. Approval of Bills for the period ending July 25, 2022 in the amount of \$866,156.27.

It was moved by Trustee Garner, seconded by Trustee O'Brien to approve the Consent Agenda for an omnibus vote as read.

**Roll call,**

**AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson**  
**NAY: 0- None**  
**ABSENT: 1- Woodside**  
**Motion Carried.**

**C. PETITIONS AND COMMUNICATIONS**

1. Approval of Proclamation honoring Kevin Woodside for being selected the 2022 Gurnee Days Honoree.

Mayor Hood congratulated Trustee Woodside and read the proclamation into record.

It was moved by Trustee Ross, seconded by Trustee Thorstenson to approve of a Proclamation honoring Kevin Woodside for being

selected the 2022 Gurnee Days Honoree.

**Voice Vote: ALL AYE: Motion Carried.**

2. Approval of a Proclamation designating August 7 - 13, 2022 as "National Stop on Red Week" in the Village of Gurnee.

Mayor Hood summarized the proclamation.

It was moved by Trustee O'Brien, seconded by Trustee Thorstenson to approve of a Proclamation designating August 7 - 13, 2022 as "National Stop on Red Week" in the Village of Gurnee.

**Voice Vote: ALL AYE: Motion Carried.**

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**D. REPORTS**

None.

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**E. OLD BUSINESS**

None.

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**F. NEW BUSINESS**

1. Approval of Ord. 2022-44 authorizing the execution of an Intergovernmental Agreement regarding development of the plan and agreement to consolidate participating Lake County Public Safety Answering Points.

Village Administrator Muetz stated that the Village has been participating with the County and 21 other agencies over the past five years to explore improving 9-1-1 call-taking, dispatch services and public safety throughout Lake County. A major element of this effort was getting willing entities to approve uniform technology platforms. He stated while this was a significant step towards consolidation, the most impactful step to date occurred in October 2021 when the Lake County Board authorized entering into an agreement for the design and construction of a \$40 million Consolidated 911 and Emergency Operations Center on the Lake County campus in Libertyville. The proposed design should be complete at the end of 2022 with a goal of opening the facility in 2025. Lake County Public Safety Answering Points (PSAPs) have been asked to participate in developing the entity that would run this center. Each is being asked to contribute \$50,000 to hire a project manager and cover other costs. The eight PSAPs electing to participate include the Lake County Sheriff, FoxComm, CenCom, Lake Zurich, Mundelein, Vernon Hills, Waukegan and Gurnee. Muetz stated the focus since the beginning has been Gurnee's Communications personnel as they are key to the success of our dispatch operation and will continue to be as the project moves forward. He stated a group consisting of Mayor Hood, Trustee Woodside, Chief Smith, Chief Kavanagh and himself met with the staff to discuss this agreement and answer questions. He continued to state management staff has committed to regular updates for Communications personnel as the effort progresses. Chief Kavanagh will serve as Gurnee's main representative during this effort. To date, seven PSAPs have approved the agreement. Gurnee is the last of the partners to consider it. Once approved, it is anticipated it will take between 12-18 months to develop the new entity. Following this process, partners will have a final agreement to consider officially joining the new entity. Therefore, while Gurnee approving this Implementing IGA signals its strong commitment to continue in the initiative for the long-term, there will be one last chance in the future to bow out.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of Ord. 2022-44 authorizing the execution of an Intergovernmental Agreement regarding development of the plan and agreement to consolidate participating Lake County Public Safety Answering Points.

**Roll call,**

**AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson**

**NAY: 0- None**

**ABSENT: 1- Woodside**

**Motion Carried.**

2. Approval of Ord. 2022-45 authorizing the execution of a First Restatement of the Management Agreement with GolfVision Management, Inc. for the Bittersweet Golf Course.

Village Administrator Muetz stated that in late 2012, the Village issued a Request for Proposal related to managing Bittersweet Golf Course. Following review of proposals, staff recommended, and the Village Board subsequently approved, the contract being awarded to GolfVisions. The contact was renewed for an additional five years in November 2017. Five years has passed and the contract is once again approaching expiration on November 5, 2022. Based on course performance, player feedback and staff experience, Village management is recommending the contract be renewed with GolfVisions for an additional six years. All terms of the contract remain unchanged. The annual management fee will remain \$39,000 per year with no annual escalator and the annual incentive fee will remain 15% of gross revenues exceeding \$1,025,000. Over the past ten years, Golf Visions has worked hard to improve Bittersweet in terms of financial performance, reputation, playability, appearance and community utilization. Staff has been very happy with the performance and the relationship.

Cathy Ralston, General Manager Bittersweet Golf Course, addressed the Board and provided a brief summary of operations in 2022 stating that coming out of the Pandemic:

- There has been a resurgence of interest in golf,
- July 2022 revenue is on track to break last's record,
- Year-to-date revenue is slightly down due to historically poor April weather that continued into the first ten days of May and
- The course experienced the Biggest Father's Day weekend ever.

Ms. Ralston concluded by stating that pending the weather's continued cooperation, 2022 is shaping up to be another very good year for Bittersweet.

Questions/Comments:

Trustee Thorstenson questioned probability of live music events, Friday night fish fry, etc. in the future. Ms. Ralston answered stating that Bittersweet is hosting several large outings in the future that include the Mayor's Golf Benefit coming August, the Chili Open in September, Turkey Scramble in October, Police, Fire and Public Works outings in the near future, as well as small and medium sized outings for the remainder of the year. She stated they are continually looking for non-golf related opportunities to draw the community to the course such as Families on the Fairways, Frosty Fest, etc. She is not sure about the continuation of live music events due to music licensing rights and stated the kitchen area is simply not large enough to continue the Friday fish fry.

Trustee Balmes questioned whether tents would be used for future outings. Miss Ralston stated prior to her working at Bittersweet, there was a semi-permanent tent structure, but due to economic sustainability that was discontinued year ago.

It was moved by Trustee Garner, seconded by Trustee O'Brien to approve of Ord. 2022-45 authorizing the execution of a First Restatement of the Management Agreement with GolfVision Management, Inc. for the Bittersweet Golf Course.

**Roll call,**

**AYE: 5- Ross, Garner, O'Brien, Balmes, Thorstenson**

**NAY: 0- None**

**ABSENT: 1- Woodside**

**Motion Carried.**

**G. PUBLIC COMMENT**

None.

**Closing Comments**

None.

**Adjournment**

It was moved by Trustee Balmes, seconded by Trustee Garner to

adjourn the meeting.

**Voice Vote: ALL AYE: Motion Carried.**

Mayor Hood adjourned the meeting at 7:25 p.m.

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**Donna R. Dallas,  
Deputy Village Clerk**