

**MINUTES OF THE REGULAR MEETING  
OF THE GURNEE VILLAGE BOARD**

**GURNEE VILLAGE HALL  
AUGUST 22, 2022**

**Call to Order**

Mayor Hood called the meeting to order at 7:03 p.m.

**Other Officials in Attendance**

Patrick Muetz, Village Administrator; Austin Pollack, Assistant to the Village Administrator; Bryan Winter, Village Attorney; Heather Galan, Public Works Director; Christine Palmieri, Director of Human Resources; Ellen Dean, Economic Development Director; Nick Leach, Village Engineer; Jodi Luka, Management Assistant; Tracy Velkover, Planning Manager; Erica Wells, Assistant Finance / Human Resource Director; John Kavanagh, Fire Chief; David Douglass, Battalion Chief; Jesse Gonzalez, Deputy Police Chief.

**Roll Call**

**PRESENT: 5- O'Brien, Balmes, Thorstenson, Woodside, Ross**

**ABSENT: 1- Garner**

**Pledge of Allegiance**

Mayor Hood led the Pledge of Allegiance.

**A. APPROVAL OF  
CONSENT AGENDA**

It was moved by Trustee Balmes, seconded by Trustee O'Brien to approve the Consent Agenda as presented.

**Roll call,**

**AYE: 5- O'Brien, Balmes, Thorstenson, Woodside, Ross**

**NAY: 0- None**

**ABSENT: 1- Garner**

**Motion Carried.**

**B. CONSENT  
AGENDA /  
OMNIBUS VOTE**

The Village Administrator read the consent agenda for an omnibus vote as follows:

1. Approval of minutes from the August 8, 2022 meeting.
2. Approval of request to send Chief Smith and Commander Gaughan to the 2022 International Association of Chiefs of Police conference in Dallas, TX from October 14 – 18, 2022 at an estimated cost of \$3,600.00.
3. Approval of Payroll for period ending August 12, 2022 in the amount of \$980,064.95.
4. Approval of Bills for the period ending August 22, 2022 in the amount of \$973,887.57.

It was moved by Trustee Balmes, seconded by Trustee Ross to approve the Consent Agenda for an omnibus vote as read.

**Roll call,**

**AYE: 5- O'Brien, Balmes, Thorstenson, Woodside, Ross**

**NAY: 0- None**

**ABSENT: 1- Garner**

**Motion Carried.**

**C. PETITIONS AND  
COMMUNICATIONS**

None.

**D. REPORTS**

1. Update from the Environmental Sustainability Committee.

**Trustee Garner  
Arrived 7:07pm**

The Environmental Sustainability Committee presented its annual update and progress report.

Committee Chairman Rick Osa introduced the group and spoke about the Environmental Sustainability Committee's charter and make up.

Committee member Shelley Lazarus spoke about the Village's recent and upcoming Styrofoam recycling events.

Committee member Kaity Boyett recapped the recent electronics recycling event and introduced the Green Business Awards Program.

Chairman Osa next spoke about the Village's environmental achievements including the Village being designated as a US EPA Top 100 Green Power Communities as well as the various other recognition and sustainability programs. Chairman Osa then outlined their plans for the future which includes another Styrofoam recycling event, the upcoming business awards program, the Greenest Region Compact and the various other initiatives.

Trustee Thorstenson stated that she participated in the electronics recycling and appreciated the Committee's work. She asked if the Committee achieved its goal. She also asked if the Committee would like to keep a consistent objective of offering the same day for Styrofoam recycling on a weekday and not incur a cost for the Village. As it relates to the electronic recycling event, Ms. Boyett stated that people got there early and it may be better to make the drop off times early or later in the day. Administrator Muetz stated the hours were set by the Village because last year Public Works personnel were needed to assist. He stated that the Village could look into weekend or before /after work hours, but the point of the event is to provide relief for programs such as the Grayslake Public Works.

Trustee Balmes asked if she and the public could know where the Highland Park Styrofoam drop off is located. Trustee O'Brien mentioned that the Highland Park location is only open two days a week. Administrator Muetz reiterated what Committee member Shelly Lazarus stated which is that the community room will be opened the day prior to the Styrofoam recycling event.

Mayor Hood said that there were no discussion topics on the agenda for the August 29th Committee of the Whole meeting and asked the Trustees if they would like to cancel the meeting.

It was moved by Trustee Balmes, seconded by Trustee Garner to cancel the Committee of the Whole meeting for August 29, 2022.

**Roll call,**  
**AYE: 6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner**  
**NAY: 0- None**  
**ABSENT: 0- None**  
**Motion Carried.**

**E. OLD BUSINESS**

None.

**F. NEW BUSINESS**

1. Approval of Ord. 2022 – 47 granting a Zoning Map Amendment pursuant to the Gurnee Zoning Ordinance for 415 – 445 N. Route 21.

Administrator Muetz said the petitioner appeared before the Planning and Zoning Board (PZB) on July 20th requesting the property at 415 – 445 N. Route 21 (vacant land south of The Learning Experience Daycare and north of Riverside Plaza) be rezoned from C-2 Community Commercial to C-3 Heavy Commercial to allow the development of the property. The proposed development is primarily self-storage and potentially some space for a restaurant and retail. The property has been zoned C-2 since 1986 and was subdivided into its current configuration in 2000. The properties to the north and south are C-2, while Six Flags

across the street is C-5. The Comp Plan reflects a commercial zoning for the property. Administrator Muetz stated the PZB expressed concern about some of the uses in the C-3 district, but felt comfortable that many of these uses would either require a larger tract of land and/or a Special Use Permit. Following discussion, the PZB is forwarding a unanimous favorable recommendation. Muetz concluded by stating if the rezoning is approved, the proposed self-storage use is approved by right and would not require any future Board action/approvals.

It was moved by Trustee O'Brien, seconded by Trustee Thorstenson to approve of Ord. 2022 – 47 granting a Zoning Map Amendment pursuant to the Gurnee Zoning Ordinance for 415 – 445 N. Route 21.

**Roll call,**

**AYE: 6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

2. Approval of Ord. 2022 – 48 authorizing a Change Order to the construction contract with Payne & Dolan, Inc. for 2022 Street Maintenance Resurfacing Program in the amount of \$265,428.28 to allow the resurfacing of the Fire Station #1 and Almond Road Pump Station parking lots.

Administrator Muetz said the street resurfacing program has progressed better than expected and is under the original contract amount. As a result, staff is recommending that the parking lots at the Almond Road Pump Station and Fire Station #1 be added to the list of resurfacing for this year (previously delayed projects from prior years). Even with adding these additional parking lots, staff still expects the program to end under the original contract amount. With the price of commodities continuing to rise and savings available, staff believes adding these two parking lots now makes sense.

It was moved by Trustee Balmes, seconded by Trustee Garner to approve of Ord. 2022 – 48 authorizing a Change Order to the construction contract with Payne & Dolan, Inc. for 2022 Street Maintenance Resurfacing Program in the amount of \$265,428.28 to allow the resurfacing of the Fire Station #1 and Almond Road Pump Station parking lots.

**Roll call,**

**AYE: 6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner**

**NAY: 0- None**

**ABSENT: 0- None**

**Motion Carried.**

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**G. PUBLIC COMMENT**

None.

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**Closing Comments**

None.

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**Adjournment**

It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.

**Voice Vote: ALL AYE: Motion Carried.**

Mayor Hood adjourned the meeting at 7:35 p.m.

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**Andrew Harris,  
Village Clerk**

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