

<div>MINUTES OF THE REGULAR MEETING OF THE GURNEE VILLAGE BOARD</div> <div>GURNEE VILLAGE HALL DECEMBER 16, 2024</div>	
Call to Order	Mayor Hood called the meeting to order at 7:00 p.m.
Other Officials in Attendance	Patrick Muetz, Village Administrator; Austin Pollack, Assistant to the Village Administrator; Bryan Winter, Village Attorney; David Ziegler, Community Development Director; Heather Galan, Public Works Director; Brian Gosnell, Finance Director; Nick Leach, Village Engineer; John Kavanagh, Fire Chief; Jeremy Gaughan, Deputy Police Chief.
Roll Call	<div>PRESENT: 6-Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien</div> <div>ABSENT: 0-</div>
Pledge of Allegiance	Mayor Hood led the Pledge of Allegiance.
A. APPROVAL OF CONSENT AGENDA	<div>It was moved by Trustee Balmes, seconded by Trustee Garner to approve the Consent Agenda as presented.</div> <div><div>Roll call,</div><div>AYE: 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien</div><div>NAY: 0- None</div><div>ABSENT: 0- None</div><div>Motion Carried.</div></div>
B. CONSENT AGENDA / OMNIBUS VOTE	<div>The Village Administrator read the consent agenda for an omnibus vote as follows:</div> <div><div>1. Approval of minutes from the December 2, 2024 meeting.</div><div>2. Approval of Police Department request to dispose of certain documents as authorized by the State of Illinois Local Records Commission.</div><div>3. Approval of Police Department request to allow Records Supervisor Heather Collins to attend the Tyler Tech Connect Conference in San Antonio, TX from May 11 - 15, 2025 at a cost not to exceed \$3,700.00.</div><div>4. Approval of Payroll for period ending November 29, 2024 in the amount of \$1,360,367.00.</div><div>5. Approval of Bills for the period ending December 16, 2024 in the amount of \$1,445,728.18.</div></div> <div>It was moved by Trustee O'Brien, seconded by Trustee Ross to approve the Consent Agenda for an omnibus vote as read.</div> <div><div>Roll call,</div><div>AYE: 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien</div><div>NAY: 0- None</div><div>ABSENT: 0- None</div><div>Motion Carried.</div></div>
C. PETITIONS AND COMMUNICATIONS	<div>1. Approval of Proclamation designating January 2025 as Lake County Crime Stoppers Month in the Village of Gurnee.</div> <div>Mayor Hood summarized the Proclamation.</div> <div>It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve of a Proclamation designating January 2025 as Lake County Crime Stoppers Month in the Village of Gurnee.</div> <div><div>Voice Vote: ALL AYE: Motion Carried.</div></div> <div>2. Reminder: Mayor Hood's State of the Village address immediately following the January 27, 2025 Village Board meeting.</div>

**D. REPORTS**

1. Presentation by Village Engineer Nick Leach – 2023/2024 All Natural Hazards Mitigation Plan (ANHMP) progress report.

Village Engineer Leach presented the 2023/2024 ANHMP report. He shared the following information:

- All Natural Hazards Mitigation Plan
- What is it?
    - Plan that identifies natural hazards
    - Assesses Vulnerabilities
    - Determines how to minimize or eliminate risks
    - Sets goals
  - Why it is necessary?
    - Helps prepare for natural hazards
    - Required for Grant Funding
      - Hazard Mitigation Grant Program (HMGP)
      - Pre-Disaster Mitigation (PDM)
      - Flood Mitigation Assistance (FMA)

- Plan Maintenance
- Review Annually
    - Plan
    - Hazards Encountered
    - Action Items
  - Annual meeting
    - Evaluate plan progress
    - Recommend updates
  - Countywide Plan
    - FEMA requires hazard mitigation plans be updated and re-adopted every five years. The current plan was adopted in 2022. The next countywide plan is scheduled for an update in 2027.

- Gurnee Action Items & Progress
- Action Item Number 6: Replaced generator at our Lee Avenue Lift Station. Continue to prioritized generator replacement and installations at critical facilities. New portable generator purchased last year. The generator is large enough to power key functions at Police Department and any Public Works stations as well as essential functions at Public Works main building.
  - Action Item Number 15: Review of Series 2024 ICC & Building Codes is currently underway - adoption expected to be in February or March of 2025.
  - Action Item Number 36: A.) New generator and automatic transfer switch was installed at Lee Avenue lift station October 2024. Westgate Lift Station generator is next on the list this fiscal year. B.) The Village continues to look for opportunities to stabilize stream banks when staff and budget allows. The Village performs annual tributary inspections which helps locate areas of concern. C.) This task was been completed in 2022 by increasing the flow capacity under Grove Avenue at the Boulevard View pedestrian trail. The Village will continue to look for new opportunities to increase flow capacity to prevent flooding in other areas within the community. The Village recently cleaned out the downstream pipes that run parallel with Route 41 and are just south of Grove Avenue. Staff was able to remove a large amount of debris, which was discovered through sewer televising. The Village will also look to improve the drainage ditch within this area to increase the drainage capacity to help prevent flooding at 4200 Grove Avenue.

**E. OLD BUSINESS**

None.

**F. NEW BUSINESS**

1. Approval of Public Works Department request to purchase two 2023 Chevrolet 6500HD 4x4 chassis upfitted with 10' plow, 9' wing plow, 11' dump box, tailgate salt spreader, pre-wet system with hydraulics and computerized spreader controls from Bonnell Industries at a cost of \$374,913.52.

Administrator Muetz said historically the Public Work Department has used one-ton, five-yard and ten-yard trucks for plowing. The one-tons

	<p>are the smallest trucks, equipped with just a front plow and salt spreader. They typically handle parking lots and cul-de-sacs. During budget discussion, the Public Works Department proposed upgrading the smallest trucks to a heavier chassis to include a wing plow and pre-wet system. The proposal was to move to two-ton trucks. Muetz stated the addition of a wing is expected to help clear snow in cul-de-sacs more efficiently. The liquid system will allow the truck to salt with variable levels of liquids applied to the salt before it is spread on the road based on weather conditions.</p> <p>Public Works worked with Bonnell Industries to spec a two-ton truck with front and wing plows, as well as dump box, tailgate salt spreader, pre-wet system with hydraulics and computerized spreader controls. The proposed units will replace Units #263 and #265, which are 2009 and 2008 model years. Muetz stated the Village has used Bonnell since 2012 with excellent success. Staff has been very pleased with the quality of the equipment, the professional installation and responsiveness to needs.</p> <p>Administrator Muetz stated the FY 24/25 Approved Budget included \$480,000 for the purchase of three trucks, though he reminded the Trustees that in June the Village Board approved the replacement of the previous Public Works chipper after a catastrophic engine failure. This was an unexpected and unbudgeted replacement. Following review, staff was of the opinion the chipper replacement was a priority and could not wait until the following fiscal year. As a result, funding for the replacement of one of the one-tons was used to assist with the chipper purchase. As such, only two one-tons are proposed to be replaced now.</p> <p>Trustee Balmes asked if these units were currently available and, if not, how long until they arrive.</p> <p>Director Galan said the chassis are available, however, the upfitting is backlogged and the Village probably will not have them until March 2026.</p> <p>It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve of Public Works Department request to purchase two 2023 Chevrolet 6500HD 4x4 chassis upfitted with 10' plow, 9' wing plow, 11' dump box, tailgate salt spreader, pre-wet system with hydraulics and computerized spreader controls from Bonnell Industries at a cost of \$374,913.52.</p> <p><b><u>Roll call,</u></b> <b>AYE:</b> 6- Balmes, Thorstenson, Woodside, Ross, Garner, O'Brien <b>NAY:</b> 0- None <b>ABSENT:</b> 0- None <b>Motion Carried.</b></p>
<b><u>G. PUBLIC COMMENT</u></b>	None.
<b>Closing Comments</b>	None.
<b>Adjournment</b>	<p>It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.</p> <p><b><u>Voice Vote:</u> ALL AYE: Motion Carried.</b></p> <p>Mayor Hood adjourned the meeting at 7:15 p.m.</p>
<hr/> <b>Andrew Harris,</b> <b>Village Clerk</b>	