

<div>MINUTES OF THE REGULAR MEETING OF THE GURNEE VILLAGE BOARD</div> <div>GURNEE VILLAGE HALL NOVEMBER 25, 2024</div>	
Call to Order	Mayor Hood called the meeting to order at 7:00 p.m.
Other Officials in Attendance	Patrick Muetz, Village Administrator; Austin Pollack, Assistant to the Village Administrator; Bryan Winter, Village Attorney; Heather Galan, Public Works Director; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; Ellen Dean, Economic Development Director; Nick Leach, Village Engineer; Ryan Nelson, IS Director; John Kavanagh, Fire Chief; David Douglass, Deputy Fire Chief; Jeremy Gaughan, Acting/Deputy Police Chief.
Roll Call	<div>PRESENT: 6-Garner, O'Brien, Balmes, Thorstenson, Woodside, Ross</div> <div>ABSENT: 0-</div>
Pledge of Allegiance	Mayor Hood led the Pledge of Allegiance.
<div>A. APPROVAL OF CONSENT AGENDA</div>	<div>It was moved by Trustee Balmes, seconded by Trustee O'Brien to approve the Consent Agenda as presented.</div> <div><div>Roll call,</div><div>AYE: 6- Garner, O'Brien, Balmes, Thorstenson, Woodside, Ross</div><div>NAY: 0- None</div><div>ABSENT: 0- None</div><div>Motion Carried.</div></div>
<div>B. CONSENT AGENDA / OMNIBUS VOTE</div>	<div>The Village Administrator read the consent agenda for an omnibus vote as follows:</div> <div><div>1. Approval of minutes from the November 11, 2024 meeting.</div><div>2. Approval of Ord. 2024 – 71 amending Chapter 32, Section 32-36, entitled “Planning and Zoning Fees” of the Gurnee Municipal Code.</div><div>3. Approval of Ord. 2024 – 72 authorizing the execution of a Professional Services Agreement with HMG Engineers, Inc. for engineering services for the Quality Acres sanitary sewer extension.</div><div>4. Approval of Res. 2024 - 08 establishing certain property of the Village of Gurnee to be surplus (miscellaneous Police Department found, abandoned or surplus property).</div><div>5. Approval of Information System Division’s recommendation to renew a one-year Microsoft Software Assurance maintenance agreement with Dell Marketing L.P. at an estimated cost of \$29,000.00 (State of Illinois Department of Innovation & Technology contract).</div><div>6. Approval of request from Public Works Department to purchase ten fire hydrant assemblies from the low bidder, Ziebell Water Service Products, at a cost of \$52,664.98.</div><div>7. Approval of Payroll for period ending November 15, 2024 in the amount of \$1,052,048.04.</div><div>8. Approval of Bills for the period ending November 25, 2024 in the amount of \$745,219.15.</div></div> <div>It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve the Consent Agenda for an omnibus vote as read.</div> <div><div>Roll call,</div><div>AYE: 6- Garner, O'Brien, Balmes, Thorstenson, Woodside, Ross</div><div>NAY: 0- None</div><div>ABSENT: 0- None</div><div>Motion Carried.</div></div>

<u>C. PETITIONS AND COMMUNICATIONS</u>	<p>1. Recognition of Community Service Officer Kathy Riechers-Ronzani's 40 years of service to the Village of Gurnee.</p> <p>Acting Police Chief Gaughan discussed CSO Ronzani's time with the Village, stating she has been a fulltime employee for 40 years. In addition, she worked part-time for three years prior to that. He stated as a CSO Ronzani responds to non-criminal complaints including police escorts, animal control calls, traffic control, motorist requests, courier services, house watches and ordinance enforcement to name a few. He stated she has become an expert at assisting with vehicle lockouts, routinely helping both residents and visitors. He concluded by thanking and congratulating her on reaching this impressive milestone.</p>
<u>D. REPORTS</u>	<p>None.</p>
<u>E. OLD BUSINESS</u>	<p>None.</p>
<u>F. NEW BUSINESS</u>	<p>1. Approval of request from Police Department to waive bidding requirements and purchase 75 Motorola STARCOM APX N70 radios at a cost of \$528,500.27 and seven years of subscription services at a cost of \$111,857.25 from Motorola Solutions (Lake County bulk purchasing discount of \$32,988.45).</p> <p>Administrator Muetz said that in 2015 the Village Board approved an agreement with Motorola Solutions that allowed the Police Department to transition to the STARCOM-21 radio network. As a part of the transition Police radio consoles, portable radios, radio voting equipment and 911 answering equipment was replaced. The contract was over \$1.3 million. While 911 answering equipment responsibilities will transition to LakeComm, the Village is still responsible for radios. The current Police radios are seven years old, have reached end of life, and are no longer supported by Motorola. The Department is requesting to purchase 75 Motorola APX N70 radios. The proposed STARCOM radios come with cutting-edge technology. Administrator Muetz stated the new radios automatically switch from STARCOM to LTE Cellular when a weak signal is detected, allow real-time updates and changes to radio programming over the air thereby eliminating downtime for manual updates, display officer location on the radio screen enabling supervisors to efficiently establish perimeters during critical incidents and provide real-time and historical location tracking of officers even when they are away from their vehicles, improving situational awareness and enhancing after-action reporting. The new radios have a seven-year life span. He stated the agreement includes an initial purchase of 75 radios for \$528,500.27 and seven years of subscription services for \$111,857.25, totaling \$640,357.52 over a 7-year term. Administrator Muetz stated the purchase was originally intended to be included in the FY 25/26 NLCC-ETSB budget, but with the 911 consolidation moving forward, the NLCC-ETSB is expected to be dissolved soon. In addition, by purchasing the radios now, the Village can save just under \$33,000 by taking advantage of Lake County bulk purchase pricing. The first-year expense for the radios and subscription is \$564,266.45, which will be covered by saving in the roadway program that resulted from very favorable pricing this year. The remainder will be covered by savings in other capital line items. Future expenses will be budgeted in the General Fund.</p> <p>Trustee Thorstenson asked if a budget adjustment is needed and the timing of the savings and expense.</p> <p>Administrator Muetz explained both the saving and expense will occur in the same fiscal year and are within the same fund, which is the Capital Fund.</p> <p>It was moved by Trustee Woodside, seconded by Trustee Ross to approve of request from Police Department to waive bidding requirements and purchase 75 Motorola STARCOM APX N70 radios at a cost of \$528,500.27 and seven years of subscription services at a cost of \$111,857.25 from Motorola Solutions (Lake County bulk purchasing discount of \$32,988.45).</p>

Roll call,
AYE: 6- Garner, O'Brien, Balmes, Thorstenson, Woodside, Ross
NAY: 0- None
ABSENT: 0- None
Motion Carried.

2. Approval of request from Police Department to waive bidding requirements and award upfitting of one evidence technician vehicle and eight patrol squads to Chicago Parts and Sound - Police Department Systems (PDS) at a cost of \$209,549.42 (Police Department Units #140, #142, #148, #155, #158, #159, #160, #175 and #177).

Administrator Muetz stated this year's Police squads have been on-site for months awaiting upfitting. He stated obtaining and upfitting squads has been challenging over the past few years. To upfit these squads, staff is recommending the transition to Chicago Parts and Sound, LLC - Police Department Systems (PDS) in Tinley Park. The Village has a long-standing relationship with Chicago Light and Sound for equipment purchases. The Village had previously used Ultra Strobe Communications and, before that, Havey Communications. Administrator Muetz stated Ultra-Strobe has faced staffing issues over the past year, which has impacted quality and resulted in it being extremely backlogged. He stated PDS specializes in upfitting Emergency Vehicle Fleets. It has a state of the art five-acre facility that can accommodate over 200 vehicles. The Fleet Administrator and a Police Sergeant visited the PDS facility in October with a current up-fitted squad, went over it and discussed the specifications and possible modifications. The visit was very positive and staff is confident it will get a quality up-fitted vehicle when completed. Administrator Muetz stated the Department has one Evidence Technician (ET) squad and eight patrol squads to upfit. The equipment includes light bar, push bumper, utility light bar, siren speaker, power distribution panel, center console with armrest with cup holder, HD telescoping monitor pole, side mirror LED lamps, prisoner partition and seat, rear window barrier, truck vault with drawer, taillight flashers, citadel lighting and rear hatch open lighting to name a few items. The cost to upfit the ET vehicle is \$25,323.18, while patrol squads are \$23,028.28 each. He stated the ET is more expensive due to the need for an upgraded vault box. Upfitting should be completed by March.

It was moved by Trustee Balmes, seconded by Trustee O'Brien to approve of request from Police Department to waive bidding requirements and award upfitting of one evidence technician vehicle and eight patrol squads to Chicago Parts and Sound - Police Department Systems (PDS) at a cost of \$209,549.42 (Police Department Units #140, #142, #148, #155, #158, #159, #160, #175 and #177).

Roll call,
AYE: 6- Garner, O'Brien, Balmes, Thorstenson, Woodside, Ross
NAY: 0- None
ABSENT: 0- None
Motion Carried.

3. Approval of request from Public Works Department to waive bidding requirements and purchase one Fecon StumpEx and one Baumalight 40" Brush Mulcher from McCullough Kubota of Gurnee at a cost of \$46,258.00.

Administrator Muetz said the FY 24/25 Approved Budget included two equipment attachments. More specifically a stump remover and brush mulcher. The Fecon StumpEx is a stump-grinding tool that would attach to the combo backhoe (which will already be on-site during tree removal to haul away wood). Currently the Village contracts out stump removal. Administrator Muetz stated the cost has averaged \$26,000 annually over the past three years. In addition, having this equipment in-house would increase customer service and address a common complaint the Village receives. The Baumalight Brush Mulcher is a brush-mulching tool that would mount to the large excavator and be used to tackle right-of-way and trail mowing in locations such as Fuller Road, Route 21, Northwestern Avenue and tree lines along pedestrian paths. Administrator Muetz stated the current brush attachment used on the mini-excavator is really meant for grass and light brush, not larger material.

	<p>It was moved by Trustee Garner, seconded by Trustee Thorstenson to approve the request from Public Works Department to waive bidding requirements and purchase one Fecon StumpEx and one Baumalight 40" Brush Mulcher from McCullough Kubota of Gurnee at a cost of \$46,258.00.</p> <p><u>Roll call,</u> AYE: 6- Garner, O'Brien, Balmes, Thorstenson, Woodside, Ross NAY: 0- None ABSENT: 0- None Motion Carried.</p>
<u>G. PUBLIC COMMENT</u>	
Kevin Moss 2086 Windsong Ct Gurnee, IL	Mr. Moss stated the former Outback building on Northridge Drive looks bad. The windows are broken out and the doors are not secured. He requested staff look into the situation. He also stated there is an electrical box near the McDonalds that was pushed off its base that needs to be addressed.
Keith Owens 6464 Doral Dr Gurnee, IL	Mr. Owens stated the Village does a decent job with general communication and transparency, but needs to improve upon two-way communications. He requested Public Comment be added to the beginning of the agenda, first and second readings of ordinances that have a major impact on the Village or its operations and quarterly town hall meetings for residents to attend and hear from staff. He stated these efforts will build good will.
Closing Comments	None.
Adjournment	<p>It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.</p> <p><u>Voice Vote:</u> ALL AYE: Motion Carried.</p> <p>Mayor Hood adjourned the meeting at 7:27 p.m.</p>
Andrew Harris, Village Clerk	