

<div>MINUTES OF THE REGULAR MEETING OF THE GURNEE VILLAGE BOARD</div> <div>GURNEE VILLAGE HALL FEBRUARY 17, 2025</div>	
Call to Order	Mayor Hood called the meeting to order at 7:00 p.m.
Other Officials in Attendance	Patrick Muetz, Village Administrator; Austin Pollack, Assistant to the Village Administrator; Bryan Winter, Village Attorney; David Ziegler, Community Development Director; Heather Galan, Public Works Director; Ellen Dean, Economic Development Director; Ryan Nelson, Assistant IT Director; John Kavanagh, Fire Chief; David Douglass, Deputy Fire Chief; Jeremy Gaughan, Deputy Police Chief.
Roll Call	<div>PRESENT: 5-Garner, O'Brien, Balmes, Thorstenson, Ross</div> <div>ABSENT: 1- Woodside</div>
Pledge of Allegiance	Mayor Hood led the Pledge of Allegiance.
A. APPROVAL OF CONSENT AGENDA	<div>It was moved by Trustee Balmes, seconded by Trustee O'Brien to approve the Consent Agenda as presented.</div> <div><div>Roll call,</div><div>AYE: 5- Garner, O'Brien, Balmes, Thorstenson, Ross</div><div>NAY: 0- None</div><div>ABSENT: 1- Woodside</div><div>Motion Carried.</div></div>
B. CONSENT AGENDA / OMNIBUS VOTE	<div>The Village Administrator read the consent agenda for an omnibus vote as follows.</div> <div><div>1. Approval of minutes from the February 3, 2025 meeting.</div><div>2. Approval of Ord. 2025 – 04 accepting the Final Plat of Agha Resubdivision of property located at 4060 Rudd Court.</div><div>3. Approval of Ord. 2025 – 05 reallocating 2025 volume cap to the Village of Buffalo Grove, Illinois.</div><div>4. Approval of Information System Division recommendation to purchase nine Semtech XR90 routers, associated equipment and extended maintenance coverage from CDS Office Technologies at a cost of \$33,020.00.</div><div>5. Approval of Payroll for period ending February 7, 2025 in the amount of \$1,006,456.01.</div><div>6. Approval of Bills for the period ending February 17, 2025 in the amount of \$2,031,155.58.</div></div> <div>It was moved by Trustee Garner, seconded by Trustee Ross to approve the Consent Agenda for an omnibus vote as read.</div> <div><div>Roll call,</div><div>AYE: 5- Garner, O'Brien, Balmes, Thorstenson, Ross</div><div>NAY: 0- None</div><div>ABSENT: 1- Woodside</div><div>Motion Carried.</div></div>
C. PETITIONS AND COMMUNICATIONS	None.
D. REPORTS	None.
E. OLD BUSINESS	None.

F. NEW BUSINESS

1. Approval of Ord. 2025 – 06 authorizing an Intergovernmental Agreement for participation in the Illinois Public Works Mutual Aid Network program (IPWMAN).
- Administrator Muetz said the Village has been a member of the Illinois Public Works Mutual Aid Network since 2009. IPWMAN is a statewide mutual aid system that is available to all public works agencies. The system allows for mutual aid and support during natural or man-made disasters by coordinating personnel and resources when needed. IPWMAN is composed of hundreds of member agencies that are committed to working together during times of crisis. Response history mainly includes events such as debris removal following a storm or tornado event or sharing resources like chippers, trucks and generators for example. IPWMAN recently updated its agreement and bylaws and is requesting those who would like to participate to adopt these new documents. Muetz stated the changes were included in the staff memo and are more clean-up changes. He stated joining does not require the Village to assist when requested; it merely includes the Village on a list of entities to request assistance from. Muetz stated both Public Works Director Galan and Attorney Winter have reviewed the agreement and by-laws and found nothing of concern.
- Trustee Thorstenson asked the difference between this network and the Mutual Aid Box Alarm System (MABAS).
- Chief Kavanagh stated MABAS is fire-specific. Director Galan stated IPWMAN is specific to Public Works-related issues and the resources it has available to offer. Chief Kavanagh continued and stated there are some MABAS calls that include Public Works, such as trench rescues; however, the vast majority of MABAS is for fire assistance.
- It was moved by Trustee Garner, seconded by Trustee Balmes to approve of Ord. 2025 – 06 authorizing an Intergovernmental Agreement for participation in the Illinois Public Works Mutual Aid Network program (IPWMAN).

Roll call,
AYE: **5- Garner, O’Brien, Balmes, Thorstenson, Ross**
NAY: **0- None**
ABSENT: **1- Woodside**
Motion Carried.

2. Approval of Ord. 2025 – adding one Class 1 Liquor License by amending Section 6-56 of Article II of Chapter 6 of the Gurnee Municipal Code entitled "Alcoholic Beverages" (CN Sweet Events, 1810 N. Delany Road, Suites P & O).
- ITEM WITHDRAWN.

3. Approval of Police Department recommendation to waive the formal bidding process and award the Police Department Access Control System Upgrade project to Securitas Technology at a cost of \$325,906.70.
- Administrator Muetz said included in the FY 24/25 Budget was funding to begin the replacement of the Securitas door access control system at the Police Department. The current system is over 20 years old with some components currently end of life and others scheduled to go end of life in the next three to five years and does not meet the needs of the Department due to the pending dispatch consolidation to LakeComm. With the upcoming dispatch consolidation, additional access control points must be installed. Muetz stated existing components of the system that are usable will be retained. Due to compatibility, the upgraded system requires complete rewiring of all existing card readers. Upgrading the system now avoids risk of PLC failure that would leave the system inoperable and prevents installing new access control components that would need to be replaced when the system reaches end of support. The Police Department and Information Systems Division met with Dave Henderson from JJ Henderson and representatives from Securitas Technology to assess the project scope and costs. The total project cost is estimated at approximately \$400,000, which includes \$325,906.70 for Securitas, \$60,000 for rewiring, and \$14,000 for paint and cosmetic work. The Department intends to purchase the necessary door control equipment this budget year for

	<p>\$176,000, utilizing the \$150,000 already budgeted in capital, with the remaining \$26,000 covered through savings in other areas. Additional funds are allocated in the FY25/26 draft budget to complete the project. Muetz stated due to the long partnership, combined with Securitas' working knowledge of the building and past performance, staff is requesting to waive the formal bidding process and award the upgrade to Securitas. He continued to state following extensive discussions, staff does not believe that there are substantial savings by bidding the work or switching to a different vender.</p> <p>It was moved by Trustee O'Brien, seconded by Trustee Thorstenson to approve of Police Department recommendation to waive the formal bidding process and award the Police Department Access Control System Upgrade project to Securitas Technology at a cost of \$325,906.70.</p> <p><u>Roll call,</u> AYE: 5- Garner, O'Brien, Balmes, Thorstenson, Ross NAY: 0- None ABSENT: 1- Woodside Motion Carried.</p>
<u>G. PUBLIC COMMENT</u>	
Keith Owens 6464 Doral Drive Gurnee, IL	<p>Mr. Owens referenced the Village Mission Statement and Public Comment at the end of the meeting agenda. He stated while the Mayor has allowed residents to speak on agenda items, he believes the process needs to be formalized. Mr. Owens stated that by having Public Comment at the end, people may be discouraged from speaking. He stated he researched 20 surrounding communities to see where Public Comment takes place on the agenda. He then shared his findings. Mr. Owens stated all of his research indicates Public Comment in other communities is allowed at the beginning, end and in some instances prior to certain agenda items. He stated based on his research to date, Gurnee is the only community with Public Comment at the end. He proposed the Village Board discuss directing staff to research the issue. He then told the Trustees the procedure of getting an item on the agenda. He stated if necessary, he would conduct further research.</p>
Jorie Stuckwisch 987 Belle Plaine Ave Gurnee, IL	<p>Ms. Stuckwisch said recent neighborhood watch meetings have been positive. She stated she agrees with Mr. Owens as it relates to Public Comment. Ms. Stuckwisch stated it should be at the beginning of the agenda.</p>
Closing Comments	<p>None.</p>
Adjournment	<p>It was moved by Trustee Balmes, seconded by Trustee Garner to adjourn the meeting.</p> <p><u>Voice Vote:</u> ALL AYE: Motion Carried.</p> <p>Mayor Hood adjourned the meeting at 7:22 p.m.</p>
Andrew Harris, Village Clerk	