

**Warren-Waukegan Fire Protection District**  
**Agenda – Wednesday, January 21, 2026 - 6:00 p.m.**  
**Fire Station #2 –6581 Dada Drive, Gurnee, Illinois**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Comments from the public
- IV. Approval of Minutes - Approval of minutes of meeting on November 12, 2025
- V. Reports:
  - a. President's Report
  - b. Treasurer's Report
    - 1. Review and sign statement of investments
    - 2. Review and sign statement of expenditures
    - 3. Review proposed expenditures for approval
  - c. Secretary's Report
  - d. Fire Chief's Report
  - e. Attorney's Report
- VI. Old Business:
  - a. Ambulance billing complaint(s), as applicable
  - b. Discuss annexations, as applicable
- VII. New Business
  - a. Ord. 2026-O-01 Ordinance for the Abatement of Portions of the 2025 Tax Levy – discuss/possible action
  - b. NIAFPD Conference – Trustee Attendance & Costs Reimbursement
  - c. Adopt 2026-2027 regular meeting schedule  
6:00 p.m. at Fire Station #2 – 6581 Dada Drive, Gurnee, Illinois  

2026				2027	
May	July	September	November	January	March
20	15	16	11	20	17
  - d. Review and possible approval of service contract with the Village of Gurnee
  - e. Review and consider 2026-2027 budget process
- VIII. Closed Session (if necessary)
- IX. Review agenda for next meeting – March 18, 2026
- X. Adjournment

Dated: January 6, 2026

**WARREN-WAUKEGAN FIRE PROTECTION DISTRICT**  
By: /s/ Anthony Milton, Secretary

# MINUTES OF THE WARREN-WAUKEGAN FIRE PROTECTION DISTRICT

## GURNEE STATION #2

Wednesday November 12, 2025

**Call to Order:** President Klauber called the meeting of the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 6:02 PM

**Roll Call:** Present: President Klauber, Trustee Brian Wattleworth. Trustee Tony Milton  
Others Present: Meganne Trela of Ottosen, Dinolfo, Hasenbalg & Castaldo, Doug Taveirne of Dam, Snell & Taveirne, Fire Chief Kavanaugh and Deputy Fire Chief Douglass.

**Comments from the Public:** None

### **Approval of Minutes:**

Trustee Milton made a motion to approve WWFPD meeting minutes from September 17, 2025. Trustee Wattleworth seconded the motion. A roll call was taken.

Ayes: 3                      Nays: 0                      Motion carried:3/0

## **REPORTS**

### **President's Report:**

There is no President's Report at this time.

### **Treasurer's Report:**

Trustee Wattleworth distributed the Treasurer's Reports to the Board. Trustee Wattleworth stated that funds had been moved from the Harris 606 account to the PMA account and into fixed assets. In the future the goal is to have tax payments deposited directly into the PMA account to avoid transfers and have the fixed assets mature the same time Village payments are due. The ending balance for the WWFPD is 7,445,267.62

President Klauber made a motion to approve the Treasurer's Report as presented. Trustee Milton seconded the motion. A roll call was taken.

Ayes: 3                      Nays: 0                      Motion carried: 3/0

Trustee Wattleworth next presented a Statement of Expenditures. Trustee Wattleworth noted that the Village had been paid October 2, 2025. Also included are NIAFPD membership dues and reimbursement for the Microsoft subscription Trustee Wattleworth had paid since the last meeting.

Total expenditures submitted for approval equal **\$942,857.40**

<b><u>Proposed Expenditures</u></b>	<b><u>Date</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
Beverly Shannon	9/17/25	Recording Secretary	\$250.00
Ottosen, Dinolfo et. al.	9/30/25	Legal	\$1372.00
Dam Snell	9/30/25	CPA	\$1970.00
EMC-MC	8/31, 9/30/25	Billing Services	\$4333.84
NIAFPD	10/17/25	Membership Dues	\$469.35
Village of Gurnee	10/2/25	Service Contract	\$934,246.21
Brian Wattleworth		MS Renewal	\$216.00
<b>Total</b>			<b>\$942,857.40</b>

President Klauber made a motion to approve Expense Report. Trustee Milton seconded the motion. A roll call was taken:

Ayes: 3

Nays: 0

Motion carried: 3/0

**Secretary's Report:**

There is no Secretary's Report at this time.

**Fire Chief's Report:**

Chief Kavanaugh stated that as of November 6, 2025, the new consolidated 911 dispatch center was up and running smoothly. Chief Kavanaugh added that 30 agencies are represented in this consolidation effort and with the exception of a few retirements, all employees from the combined entities had been retained and integrated.

Deputy Chief Douglass reported on a structure fire investigation that was inconclusive. The fire could have started two different ways; either hot coals disposed of in a trash container or an extension cord to a string of outside lights. No one was injured in the fire and though the home is uninhabitable due to smoke damage, the owner was very pleased with the rapid response and service by the department.

Deputy Chief Douglass stated that recruitment is ongoing. Twelve of the twenty candidates recruited are being processed and one has completed 6 weeks of the 9-week training program.

Lastly, Deputy Chief Douglass stated that 6 Fire Department Trainings in the Parks were held in the month of September and deemed very successful.

Chief Kavanaugh stated that a recently retired. Battalion Chief is now working for the department as a Master Mechanic. His knowledge of service vehicles is invaluable and will reduce the amount of time response vehicles are not in service.

**Attorney's Report:**

There is no Attorney's Report at this time.

**Old Business:**

- a. Ambulance Billing Complaints: None
- b. Annexations: None
- c. Dam, Snell & Taveirne Financial Reports:
  - 2025 Audit Report

Mr. Taveirne stated that the reports are similar to years past though he is working with Erica at the Village of Gurnee to investigate the large difference in ambulance billing. Mr. Taveirne stated that the approximate 1.9M abatement will drop current assets down to the suggested 5M which should deter many tax objections from being filed.

President Klauber made a motion to approve the Audit as presented. Trustee Milton seconded the motion. A roll call was taken:

Ayes: 3                      Nays: 0                      Motion carried: 3/0

➤ 2025 Comptroller's Report

Mr. Taveirne noted that the report was standard and complete.

President Klauber made a motion to approve the Comptrollers Report as presented. Trustee Milton seconded the motion. A roll call was taken:

Ayes: 3                      Nays: 0                      Motion carried: 3/0

➤ 2025 Treasurer's Annual Financial Report

Mr. Taveirne will file the Treasurer's Annual Report with Lake County.

President Klauber made a motion to approve the Annual Financial Report as presented. Trustee Milton seconded the motion. A roll call was taken:

Ayes: 3                      Nays: 0                      Motion carried: 3/0

**New Business:**

**a. ORDINANCE NO. 2025-O-02 Making 2025 Levy**

The suggested amount for the levy is 3.9M. This amount does not go over the 5% threshold triggering any special action be taken by the board.

President Klauber made a motion to approve ORDINANCE NO. 2025-O-02 Making 2025 Levy. Trustee Milton seconded the motion. A roll call was taken:

Ayes: 3

Nays: 0

Motion carried: 3/0

**b. ORDINANCE NO. 2025-O-03 Ordinance for the Abatement of Portions of the 2025 Tax Levy**

This matter was tabled for discussion at the January 2026 meeting to give the board members the opportunity to review the financial reports distributed at this meeting.

**c. Discussion and possible action of Tax Rate Objection settlement.**

Ms. Trela stated that the amount to settle the 2022 and 2023 tax objections totaled \$60,000. Tax objections for 2024 are not yet available.

President Klauber made a motion to approve the payment for the 2022 & 2023 tax objections. Trustee Milton seconded the motion. A roll call was taken:

Ayes: 3

Nays: 0

Motion carried: 3/0

**Closed Session:** None

**Action on items in Closed Session:** None

**Review agenda items for next board meeting – January 21, 2025**

➤ Abatement amount

President Klauber took a moment to thank Ms. Trela, Mr. Taveirne and Trustee Wattleworth for all of their hard work compiling the financial reports reviewed at this meeting.

Having no further business to come before the board, President Klauber made a motion to adjourn the meeting at 6:50 PM. Trustee Milton seconded the motion. A roll call was taken:

Ayes: 3

Nays: 0

Motion carried 3/0

Anthony Milton  
Secretary, Board of Trustees  
Warren-Waukegan Fire Protection District

Date minutes approved

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# WARREN-WAUKEGAN FIRE PROTECTION DISTRICT

## 21-Jan-26

Proposed Expenditures:	Invoice #	Date	Description	Amount
Beverly Shannon	-	11/12/2025	Recording Minutes Services	\$ 250.00
Ottoson Dinolfo Hasenbalg & Ca	18219, 18787, 19461	31/25, 11/30/25, 12/31/	Legal	\$ 4,260.33
Dam Snell & Taveirne	380412, 380569	11/30/25,12/31/25	CPA	\$ 12,080.00
EMS-MC	EMS-020914,021312,021314	10/31/25,11/30/25	Billing Services	\$ 4,988.12
Cyber-Construction	-	-	-	\$ -
NIAFPD	35749-1137603	1/19/2026	Wattleworth Conference Attendance	\$ 200.00
VFIS	-	-	-	\$ -
Village of Gurnee	9/27/1913	1/6/2026	Service Contract	\$ 934,246.21
IL Dept of Revenue	-	-	-	-
US Treasury [IRS]	-	-	-	\$ -
Domain Name Services	-	-	-	\$ -
Anthony Milton	35749-1138133	1/20/2026	NIAFPD Conference Attendance	\$ 663.60
Marty Klauber	-	-	-	\$ -
Brian Wattleworth	-	-	-	\$ -
Total				\$ 956,688.26

STATE OF ILLINOIS            )  
  ) ss  
COUNTY OF LAKE            )

**SECRETARY'S CERTIFICATE**

I, **Anthony Milton**, Secretary of the Board of Trustees of the Warren-Waukegan Fire Protection District, in the County of Lake and State of Illinois, do hereby certify that attached hereto is a true and correct copy of that certain Ordinance now on file in my office entitled:

**ORDINANCE NO. 2026-O-01**

**ORDINANCE PROVIDING FOR THE ABATEMENT OF PORTIONS OF THE YEAR 2025 TAX LEVY OF THE WARREN-WAUKEGAN FIRE PROTECTION DISTRICT, LAKE COUNTY, ILLINOIS**

which Ordinance was adopted by the Board of Trustees of the Warren-Waukegan Fire Protection District at a regular meeting held on the 21st day of January, 2026 at which meeting a quorum was present, and the Board complied with all requirements of the Open Meetings Act with respect to said meeting.

I do further certify that the Ordinance of which the foregoing is a true and correct copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 21st day of January, 2026.

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Anthony Milton  
Secretary, Board of Trustees



**ORDINANCE NO. 2026-O-01**

**ORDINANCE PROVIDING FOR THE ABATEMENT OF PORTIONS OF THE YEAR 2025 TAX  
LEVY OF THE WARREN-WAUKEGAN FIRE PROTECTION DISTRICT, LAKE COUNTY,  
ILLINOIS**

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**WHEREAS**, the Board of Trustees of the Warren-Waukegan Fire Protection District, Lake County, Illinois, by Ordinance 2025-O-02 adopted November 12, 2025, provided for the levy of a direct annual tax in the amount of \$3,900,000.00 distributed between certain funds as follows: 1) Corporate Fund – \$2,220,000.00 and 2) Ambulance Fund – \$1,680,000.00; and

**WHEREAS**, the Warren-Waukegan Fire Protection District will have sufficient funds on hand available for the purpose of paying expenses; and

**WHEREAS**, it is necessary and in the best interests of the Warren-Waukegan Fire Protection District that a portion of such taxes heretofore levied for the year 2025 be abated:

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Trustees of the Warren-Waukegan Fire Protection District, Lake County, Illinois, as follows:

**Section 1 Abatement of Tax:**

- A. The tax heretofore levied for the year 2025, payable in 2026, in Ordinance No. 2025-O-02 for the Corporate Fund is hereby abated in the amount of \$420,000.00 and the remainder of such levy in the amount of \$1,800,000.00 shall be extended in its entirety.
- B. The tax heretofore levied for the year 2025, payable in 2026, in Ordinance No. 2025-O-02 for the Ambulance Fund is hereby abated in the amount of \$1,580,000.00 and the remainder of such levy in the amount of \$100,000.00 shall be extended in its entirety.

**Section 2:** Upon the adoption of this ordinance, the Secretary of the Board, assisted by the District's Attorney as may be appropriate, shall file a copy hereof with the County Clerk of Lake County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2025 in accordance with the provisions hereof.

**Section 3:** That the invalidity of any item or Section of this Ordinance shall not affect the validity of the whole or any other part hereof.

**Section 4:** That this Ordinance shall be in full force and effect from and after passage, approval and publication as provided by law, and that the District's Ordinance 2025-O-02 shall in all other respects remain in full force and effect.

**ADOPTED** this 21st day of January, 2026, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Martin Klauber, President  
Warren-Waukegan Fire Protection District

**ATTEST:**

\_\_\_\_\_  
Anthony Milton, Secretary  
Warren-Waukegan Fire Protection District

## **PUBLIC NOTICE**

Notice is hereby given that the Board of Trustees of the Warren-Waukegan Fire Protection District will conduct its regular business meetings for the fiscal year beginning on May 1, 2026 and ending April 30, 2027 at 6:00 p.m. at Gurnee Station No. 2, 6581 Dada Drive, Gurnee, Illinois, on the following dates:

MAY 20, 2026

JULY 15, 2026

SEPTEMBER 16, 2026

NOVEMBER 11, 2026

JANUARY 20, 2027

MARCH 17, 2027

Dated: January 21, 2026

**WARREN-WAUKEGAN FIRE PROTECTION DISTRICT**

By: / Anthony Milton, Secretary

**Warren-Waukegan Fire Protection District  
Agenda – Wednesday, March 18, 2026 - 6:00 p.m.  
Fire Station #2 –6581 Dada Drive, Gurnee, Illinois**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Comments from the public
- IV. Approval of Minutes
  - a. Meeting Minutes from January 21, 2026
- V. Reports:
  - a. President's Report
  - b. Treasurer's Report
    - 1. Review and sign statement of investments
    - 2. Review and sign statement of expenditures
    - 3. Review proposed expenditures for approval
  - c. Secretary's Report
  - d. Fire Chief's Report
  - e. Attorney's Report
- VI. Old Business:
  - a. Ambulance billing complaint(s), as applicable
  - b. Discuss annexations, as applicable
- VII. New Business
  - a. Review and possible approval of service contract with the Village of Gurnee
  - b. Review Draft FY 2026/2027 Budget & Appropriation Ordinance – discussion / possible action
  - c. Statements of Economic Interest
- VIII. Closed Session
- IX. Action from Closed Session (if needed)
- X. Review agenda for next meeting – May 20, 2026
- XI. Adjournment

Dated: January 15, 2026

**WARREN-WAUKEGAN FIRE PROTECTION DISTRICT**  
By: / Anthony Milton, Secretary