

MINUTES OF THE WARREN-WAUKEGAN FIRE PROTECTION DISTRICT

GURNEE STATION #2

Wednesday September 17, 2025

Call to Order: President Klauber called the meeting of the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 6:00 PM

Roll Call: Present: President Klauber, Trustee Brian Wattleworth. Trustee Tony Milton
Others Present: Meganne Trela of Ottosen, Dinolfo, Hasenbalg & Castaldo, and Deputy Fire Chief Douglass.

Comments from the Public: None

Approval of Minutes:

Trustee Milton made a motion to approve WWFPD meeting minutes from July 16, 2025. Trustee Wattleworth seconded the motion. A roll call was taken.

Ayes: 3 Nays: 0 Motion carried: 3/0

REPORTS

President's Report:

There is no President's Report at this time.

Treasurer's Report:

Trustee Wattleworth distributed the Treasurer's Reports to the Board. Trustee Wattleworth stated a payment to the Village was made in July. Trustee Wattleworth would like to have tax deposits made directly to the PMA account to avoid having to manually transfer funds from the 606 account and has been in contact with the County. Current assets \$6,493,155.18

President Klauber made a motion to approve the Treasurer's Report as presented. Trustee Milton seconded the motion. A roll call was taken.

Ayes: 3 Nays: 0 Motion carried: 2/0

Trustee Wattleworth next presented a Statement of Expenditures. Trustee Wattleworth stated that there are still issues with EMC-MC billing. Trustee will be in contact with Erica from the Village and any updates will be reflected in the November Board Meeting Financial reports.

Total expenditures submitted for approval equal **\$5126.39**

<u>Proposed Expenditures</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
Beverly Shannon	7/16/25	Recording Secretary	\$250.00
Ottosen, Dinolfo et. al.	7/31, 8/31/25	Legal	\$1862.00
Dam Snell	7/31/25	CPA	\$690.00
Cyber Construction	7/1, 7/10/25	IT Support	\$139.50
EMC-MC	6/30	Billing Services	\$1997.39
Cyber-Construction	9/1/25	IT Support	\$327.00
Total			\$5126.39

President Klauber made a motion to approve Expense Report. Trustee Milton seconded the motion. A roll call was taken:

Ayes: 3

Nays: 0

Motion carried: 3/0

Secretary's Report:

There is no Secretary's Report at this time.

Fire Chief's Report:

Deputy Chief Douglass stated that the Fire Department Trainings in the Parks are ongoing. Attendance varies by location but the average is 30-40 people. Deputy Chief Douglass noted that the event is open to all in the community.

Deputy Chief Douglass next invited the Board members to the swearing in of a new firefighter joining the ranks taking place September 25, 2025.

Lastly Deputy Chief Douglass reported that the department is looking into another ambulance billing company that is smaller, much Andres who was employed in the past, but more research is needed before any recommendation to change companies is made.

Attorney's Report:

There is no Attorney's Report at this time.

Old Business:

- a. Ambulance Billing Complaints: None
- b. Annexations: None

New Business:

- a. **ORDINANCE NO. 2025-O-02 Making 2025 Levy DRAFT - discussion**
- b. **ORDINANCE NO. 2025-O-03 Abatement DRAFT – discussion**

Ms. Trela distributed recommendations for both the WWFPD levy and possible abatement amounts from passed on from Mr. Taveirne.

The options are to approve the levy and subtract the abatement at the November meeting or approve the levy in November and finalize the abatement at the January 2026 Board meeting.

Mr. Taveirne is concerned that the effects to changes in Medicare income and the negotiation of a new Village contract will not be clear by the November Board meeting resulting in an imprecise picture of future WWFPD income.

Ms. Trela noted that the 3.9M suggested levy is not over the 5% limit so no Truth in Taxation hearing is required.

President Klauber suggested the board members consider the amount suggested for both levy and abatement and discussion continue at the November Board meeting.

- c. **Dam, Snell & Taveirne Financial Reports – discussion/action**
 - i. 2025 Audit Report
 - ii. 2025 Comptroller's Annual Financial Report
 - iii. 2025 Treasurer's Annual Financial Report
 - iv. Financial reports – July and August 2025
- d. **Review/approval of Audit**

Presentation and discussion on the above reports and the audit are postponed until the November Board meeting when Mr. Taveirne will be in attendance.

Closed Session: None

Action on items in Closed Session: None

Review agenda items for next board meeting – November 19, 2025

- Levy
- Abatement amount
- Financial Reports
- Audit

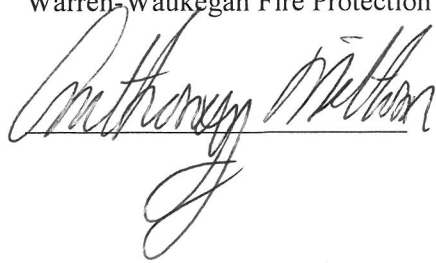
Having no further business to come before the board, President Klauber made a motion to adjourn the meeting at 6:19 PM. Trustee Wattleworth seconded the motion. A roll call was taken:

Ayes: 3

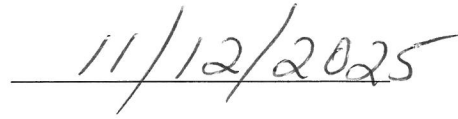
Nays: 0

Motion carried 3/0

Anthony Milton
Secretary, Board of Trustees
Warren-Waukegan Fire Protection District

A handwritten signature in cursive script, reading "Anthony Milton", written over a horizontal line.

Date minutes approved

A handwritten date "11/12/2025" written in cursive script over a horizontal line.