



MINOR MODIFICATION APPLICATION

VILLAGE OF GURNEE COMMUNITY DEVELOPMENT DEPARTMENT

TO BE COMPLETED BY APPLICANT:

Date: _____

Application Type (check one-submittal requirements on page 2):

MINOR MODIFICATION—FINAL PLAN (PUD)

MINOR MODIFICATION—SPECIAL USE PERMIT

Address of Subject Property: _____

PIN: _____

Present Use: _____

Zoning District: _____

Applicant Name: _____

Address: _____

Phone Number: _____ **Fax:** _____

Email: _____

Property Owner Name (if different than applicant): _____

Property Owner Address: _____

Phone Number: _____ **Fax:** _____

Email: _____

Applicant hereby certifies that: (1) All statements and other information submitted as part of this application are true and correct to the best of the applicants knowledge and further understand that this Application and attachments become part of the Official Records of the Village of Gurnee; (2) Applicant has read and understands all information in this application; and (3) Applicant understands the submittal of inaccurate or incomplete information or plans may result in processing delays.

Signature of Applicant

Date:

Signature of Owner (if different from the applicant)

Date:

SUBMITTAL REQUIREMENTS—both application types:

1. Five (5) sets of all plan materials
2. Electronic PDF plans (emailed to Staff)
3. Proof of Standing (i.e. proof of ownership, control, authorization, etc.)
4. Legal Description



PROJECT DESCRIPTION—An application for minor modification to an approved final plan (PUD) or special use must include a written description of the proposed change, including the reason for such change, authorizing ordinance number associated with the original approval, and a notation of the location on the requested change on the respective site plan materials:

Review Section 9.6 and Section 16.7 of Zoning Ordinance for further details on the Final Plan (PUD) and Special Use Permit modification procedure and approval standards.